

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 735

COURT MET IN REGULAR-CLOSED SESSION, PRESENT COUNTY JUDGE-EXECUTIVE TIM HUTCHINS AND THE FOLLOWING NAMED MAGISTRATES: ADAM WHEATLEY, M.T. HARNED, JEFF LEAR AND JON SNOW.

MAGISTRATE KEITH METCALFE ATTENDED THE MEETING BY ZOOM.

MEETING CALLED TO ORDER: COUNTY JUDGE EXECUTIVE TIM HUTCHINS

Executive Session-Judge Hutchins read out loud the KRS Statutes to enter into Executive Session at the end of the meeting.

- A. Per KRS 61.810 (1) (c) Discussions or proposed or pending litigation against or on behalf of the public agency.
- B. Per KRD 61.810 (1) (b) Deliberations on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by the Bloomfield Kindergarten classes.

PRAYER: The Prayer was led by Jon Snow.

COMMUNITY SHOWCASE: Bloomfield Kindergarten students presented a song to the Court using some sign language. The students were accompanied by Kindergarten Teachers Jennifer Morley and Kristi Morris, Diverse Learners Teacher Rachael Scholes and Instructional Assistants Vicky Tingle and Alana McGowan.

ACHIEVEMENTS AND RECOGNITION: Judge Hutchins asks the Court to take a moment of silence to recognize all of the lives that have been lost in Nelson County.

MINUTES APPROVED January 16, 2023 REGULAR SESSION MEETING:

On motion of Jon Snow, second of Adam Wheatley, by unanimous vote of the court, IT IS HEREBY ORDERED to approve the minutes of the January 16, 2023 Regular Session Meeting.

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 736

BILLS AND ADDITIONAL BILLS APPROVAL AND DISCUSSION: RHONDA FENWICK-COUNTY TREASURER:

On motion of Adam Wheatley, second of M.T. Harned, by unanimous vote of the court, IT IS HEREBY ORDERED to authorize the County treasurer to pay the following bills and transfers as presented. See pages 741-747.

PUD APPLICATION #2720 FOR AN A-1 PUD DESIGNATION FOR A DISTILLED SPITITS STORAGE FACILITY AT 7415 OLD LOUISVILLE ROAD APPEAL:- TABLED

PUBLIC COMMENT: None. See page 748.

TREASURER REPORT AND DISCUSSION: RHONDA FENWICK- NO REPORT

2024 CPI AND INCREASE IN ELECTED OFFICIALS SALARIES:

The State Mandated CPI increased 3.4 % for the County Judge, Sheriff, Jailer and Clerk.

Judge Hutchins asks for a motion to approve the same 3.4 % increase for Magistrates, County Attorney and Coroner.

On motion of Jeff Lear, second of Jon Snow, by a 3-2 vote of the court, IT IS HEREBY ORDERED to approve the 3.4 % pay increase to the Magistrates, County Attorney and Coroner. After discussion motion carried with Magistrates Keith Metcalfe, Jeff Lear and M.T.Harned voting yes and Magistrates Jon Snow and Adam Wheatley voting no. See page 749.

GRANTS DEPARTMENT AND UPDATES: BRAD METCALF

A- Administrative Code Ordinance- TABLED

B- Ambulance Remount- Deputy Judge Brad Metcalf asks the Court to approve Nelson County EMS to shift funds around in the Budget to pay for the cost of an Ambulance Remount.

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 737

GRANTS DEPARTMENT AND UPDATES: BRAD METCALF- continued

On motion of Adam Wheatley, second of Jeff Lear, by unanimous vote of the court, IT IS HEREBY ORDERED to approve Nelson County EMS to shift funds around in the Budget to pay for the cost of an Ambulance Remount. See pages 750-753.

C- Career Center Grant Request-

On motion of Jon Snow, second of Jeff Lear, by unanimous vote of the court, IT IS HEREBY ORDERED to approve the Grant Request to spend \$3,750 from the County Opioid funds to help pay for a study for a Grant for the Career Center to expand services

D- Surplus Vehicle- The Court approved to declare a 2010 Ford Crown Victoria as a Surplus Vehicle to be sold by sealed bids.

On motion of M.T. Harned, second of Adam Wheatley, by unanimous vote of the court, IT IS HEREBY ORDERED to approve declaring a 2010 Ford Crown Victoria as Surplus Vehicle to be sold by sealed bids.

RESOLUTION:

On motion of Jeff Lear, second of M.T. Harned, by unanimous vote of the court, IT IS HEREBY ORDERED to approve a Resolution authorizing Nelson County Fiscal Court to provide local match funding jointly with the City of Bardstown and serve as the Beneficiary for the Kentucky Product Development Initiative (KPDII) Grant as awarded for the Industrial Park Project. See page 754.

JAILER'S REPORT AND DISCUSSION: JUSTIN HALL-

Jailer Justin Hall presented to the court the regular Jail report. See page 755.

DISPATCH REPORT AND DISCUSSION: SHAWN GAITHER- NO REPORT

EMS REPORT AND DISCUSSION: MICHAEL REYNOLDS- NO REPORT

EMS Director Reynolds asks the Court to consider a pay as you go when reimbursing for EMTs seeking to become Paramedics. No action was taken. See page 756.

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 738

EMA AND FIRE REPORT AND DISCUSSION: BRAD METCALF-

MATTER OF RECORD

A- Firefighter Mayday Initiative - EMA Director Brad Metcalf discussed the Firefighter Mayday Initiative. See pages 757-763.

RECREATION DEPARTMENT REPORT AND DISCUSSION: BRAD SPALDING- NO REPORT

ROAD DEPARTMENT REPORT AND DISCUSSION: BRAD SPALDING-

County Engineer Brad Spalding presented to the court the regular road department report. See page 764.

MEMORANDUM OF AGREEMENT

A- Salt Springs Loop- County Engineer Brad Spalding presented a Memorandum of Agreement with the Larue County Water District to serve customers on Salt Springs Loop.

On motion of Adam Wheatley, second of Jon Snow, by unanimous vote of the court, IT IS HEREBY ORDERED to approve a Memorandum of Agreement between Larue County Water District and Nelson County Fiscal Court. See pages 765-767.

County Engineer Brad Spalding also discussed the Internet and Salt supply. Magistrate Jeff Lear excused himself from the Internet discussion.

LANDFILL/SOLID WASTE REPORT AND DISCUSSION: JOHN GREENWELL

County Landfill Manager/Engineer John Greenwell gave the regular report and discussed some equipment issues.

Bulky Item Pickup phase one start date will be February 26, 2024.

Judge Hutchins informed the Court of some discussion with New Haven about the County taking over their Garbage collections.

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 739

ENGINEERS AND OPERATIONS/FACILITATOR REPORT AND DISCUSSION: BRAD SPALDING AND JOHN GREENWELL- NO REPORT

COUNTY CLERK REPORT AND DISCUSSION: JEANETTE SIDEBOTTOM-

County Clerk Jeanette Sidebottom updated the Court on the State's new Kavis system.

SHERIFF'S REPORT AND DISCUSSION: RAMON PINEIROA- NO REPORT

COUNTY CORONER REPORT: DANIELLE CHLADEK- County Coroner Danielle Chladek gave her regular Coroner report. She attended the meeting by Zoom.

COUNTY ATTORNEY REPORT AND DISCUSSION: CHIP MCKAY- NO REPORT

MAGISTRATE REPORTS:

MAGISTRATE KEITH METCALFE- NO REPORT

MAGISTRATE ADAM WHEATLEY- Discussed the Garbage on County Roadways.

MAGISTRATE M.T. HARNED- Magistrate Harned will be scheduling a meeting for the Boston Community.

MAGISTRATE JEFF LEAR- NO REPORT

MAGISTRATE JON SNOW- NO REPORT

JUDGE HUTCHINS REPORT:

Judge Hutchins informed the Court the new Planning Commissioner and the Economic Director will be hired within the next two weeks.

Judge Hutchins reported issues with the Warming Center.

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 740

OLD OR NEW BUSINESS: Judge Hutchins discussed some issues with a dog that was moved from the County Animal Center.

MOTION TO GO OUT OF REGULAR SESSION AND ENTER INTO EXECUTIVE SESSION:

On motion of Jeff Lear, second of Adam Wheatley, by unanimous vote of the court, IT IS HEREBY ORDERED to go out of Regular Session and enter Executive Session.

MOTION TO GO OUT OF EXECUTIVE SESSION AND ENTER INTO REGULAR SESSION:

On motion of Jon Snow, second of Adam Wheatley, by unanimous vote of the court, IT IS HEREBY ORDERED to go out of Executive Session and enter into Regular Session.

On motion of Jon Snow, second of Adam Wheatley, by unanimous vote of the court, IT IS HEREBY ORDERED to adjourn the February 6, 2023 Regular-Closed Session Fiscal Court.

TIM HUTCHINS, NELSON COUNTY JUDGE/EXECUTIVE

JEANETTE HALL SIDEBOTTOM, NELSON COUNTY CLERK

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 741

**Nelson County Fiscal Court
Bills for Court Approval
February 6, 2024**

Name	Memo	Account	Amount
01 General Fund			
ADP	Payroll processing 011224	9100301 Payroll Processing	\$ 699.23
Allgreen LLC	Weed control, fertilizer	5080334 Old Courthouse Bldg Maint	180.00
Brite Wholesale	Bulbs	5010334 Sutherland Bldg Maint	216.00
Buzick	Trailer repairs, garage supplies	5135446 Emergency Mgmt Program Expense	175.84
Central Ky Comm Action	Staffing for Voluntary Action	5301315 Community Action Services	1,014.00
Chase Card Services	Office supply and expense	5001445 CJE Office Expense	977.36
Chase Card Services	Zoom subscription 0124	5025318 Recording and broadcast expense	219.89
Chase Card Services	1099 filing, continuing education	5040445 Treasurer Office Expense	837.67
Chase Card Services	Radio supplies	5135446 Emergency Mgmt Program Expense	39.75
Chase Card Services	Supplies, license renewals	5205343 Clinic Expense	280.41
Cintas	Mats	5415334 Civic Center Bldg Maint	112.10
Cintas	Mats, cleaning supplies	5081334 Justice Center Building Maint	1,386.46
Cintas	Mats	5080334 Old Courthouse Bldg Maint	113.68
Cintas	Cleaning supplies	5105334 Law Enforc Building Maint	863.39
Cintas	Mats, cleaning supplies	5010334 Sutherland Bldg Maint	178.79
Conway Heaton	2020 Explorer - electrical repair	5105340 Law Enforc Vehicle maintenance	258.52
Conway Heaton	2015 Explorer - brakes, battery	5105340 Law Enforc Vehicle maintenance	622.04
Conway Heaton	2020 Explorer - tune up	5105340 Law Enforc Vehicle maintenance	289.20
Conway Heaton	2021 Explorer - starter, exhaust system	5105340 Law Enforc Vehicle maintenance	1,321.64
Conway Heaton	2021 Explorer - transmission, brakes	5105340 Law Enforc Vehicle maintenance	880.18
Coulter's Towing	Forklift rental	5330515 Feed America Program	125.00
Cundiff, Leo	Sweep parking lot	5415329 Civic Center Maint Contracts	100.00
Danville Office	Monthly copier agreement	5001445 CJE Office Expense	419.36
Danville Office	Monthly copier agreement	5115502 Inspection and Permit Expense	72.64
Danville Office	Monthly copier contract	5205343 Clinic Expense	25.00
Duplicator Sales	Copier agreement - Humane Society	5205343 Clinic Expense	35.38
Franklin Family Chevrolet	2020 Tahoe - Wheel	5105340 Law Enforc Vehicle maintenance	527.25
Galls	Alco sensors	5105435 Law Enforc Supplies	115.03
Galls	Uniforms	5105481 Law Enforc Uniforms	2,758.68
GBA	Log books	5205343 Clinic Expense	27.00
Hardy Communications	CAT cable install - Old Courthouse	9100585 IT Fees and Services	945.00
Hillyard	Cleaning and maintenance supplies	5205343 Clinic Expense	294.28
Holt Computers	Software upgrades, backup services	5115502 Inspection and Permit Expense	936.00
Holt Computers	Creating new email accounts	9100585 IT Fees and Services	80.00
Interstate Security	Alarm monitoring - drug task force (annual)	5105329 Law Enforc Bldg Maint Contracts	540.00
Interstate Security	Door repairs	5105334 Law Enforc Building Maint	165.00
JBK, Inc.	Roof inspection and repairs	5080334 Old Courthouse Bldg Maint	599.58
Kentucky One	Employee medical, random testing	9400547 Employee Medical	165.00
KMCA	Training - Snow, Harned	5025569 Magistrates Training	210.00
Ky County Judge Assoc	2024 Winter Conference	5001445 CJE Office Expense	325.00
Ky Office of Technology	Laptop utilization fees	5065427 Elections Supplies	84.00
Leo Talbott & Sons	Fan coil unit	5080516 Old CH Heating Air Repairs	306.00
Leo Talbott & Sons	Heat pump, boiler system	5415516 Civic Center Heating/Air Repair	500.00
Lincoln Trail ADD	Regional grant matching funds	5231342 Lincoln Trail Grant	566.16
Lowe's	Building maintenance	5205343 Clinic Expense	31.33
Lowe's	Building maintenance	5305334 Sr Citizens Bldg Supplies	49.37
Masters Supply Inc	Sprayer hose repairs	5305334 Sr Citizens Bldg Supplies	193.51
McCubbin, Rick	Contract labor - nuisance complaints	5115169 Code Enforcement Officer	270.00

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 742

**Nelson County Fiscal Court
Bills for Court Approval
February 6, 2024**

Name	Memo	Account	Amount
01 General Fund (continued)			
Metcalf, Bradley D	Vehicle expense	5135446 · Emergency Mgmt Program Expense	184.75
Midwest Vet Supply	Medical supply	5205549 · Animal Control Vaccine and Meds	362.63
Monitronics	Service calls	5010334 · Sutherland Bldg Maint	354.00
Oil Guys	Oil changes	5105340 · Law Enforc Vehicle maintenance	668.76
Quill Corporation	Toner	5001445 · CJE Office Expense	351.94
Quill Corporation	Toner	5040445 · Treasurer Office Expense	347.00
S & R Supply	Capacitor - heat pump	5081334 · Justice Center Building Maint	5.87
S & R Supply	Furnace repairs	5082334 · SOB Bldg Maint	150.05
Tatum Auto Supply	Trailer maintenance	5135446 · Emergency Mgmt Program Expense	91.60
Tractor Supply	Trailer tires	5135446 · Emergency Mgmt Program Expense	139.98
Tractor Supply	Animal food and supply	5205343 · Clinic Expense	388.80
Total 01 General Fund			24,177.10
02 Road Fund			
Airgas Mid America	Welding supplies	6105427 · Garage supplies	158.70
Allied Cleaning Solutions	Shop supplies	6103445 · Office Supplies	145.50
Bumper to Bumper	2011 F350	6105340 · Vehicle Maint and Repair	868.62
Bumper to Bumper	Fleet repair and maintenance	6105443 · Parts	421.63
Buzick	Mailbox repair, concrete	6105431 · Fences, ROW, Tree Removal	116.86
Chase Card Services	Labels, LED lights	6105427 · Garage supplies	59.10
Chase Card Services	Truck 310, CAT 433b	6105443 · Parts	138.74
Clark, Travis	CDL permit and test fee	6105551 · Dues & licenses	86.28
Continental Battery	Batteries	6105443 · Parts	430.72
Donahue, Paul	Boot allowance	6105481 · Uniforms	100.00
Hydraulic Specialists	Bucket truck - cylinder and extension repairs	6105336 · Equipment repairs	7,977.31
IMPCO	Salt spreader repair maint	6105443 · Parts	989.00
J Edinger	Snow plow repair maint	6105443 · Parts	212.00
Kerr Office Plus	Toner	6103445 · Office Supplies	174.04
Ky Truck Sales, Inc.	Truck 306	6105443 · Parts	487.48
Lasco	Truck 307	6105443 · Parts	1,603.39
Lasco	Filters	6105443 · Parts	32.90
Quill Corporation	Toner	6103445 · Office Supplies	269.97
Tatum Auto Supply	Fleet repair and maintenance	6105443 · Parts	335.03
Tatum Auto Supply	Socket	6105475 · Tools	5.32
Tractor Supply	Wheel for torch cart	6105443 · Parts	64.99
Total 02 Road Fund			14,677.58
03 Jail Fund			
Baptist Health Hardin	Inmate medical	5101549 · Routine Medical	130.22
Bob Barker	Tumblers	5101423 · Food Prep & Serving Supplies	293.87
Charm-Tex	Pants, boots	5101465 · Prisoner Clothing	270.40
Chase Card Services	Sound proof foam panels	5101334 · Building Maintenance	80.99
Chase Card Services	Batteries	5101441 · Radio equipment	299.94
Chase Card Services	Envelopes	5101445 · Office Supplies	14.43
Chase Card Services	Jacket, coats	5101481 · Staff Uniforms	269.90
Cleveland Welding	Light switch covers	5101334 · Building Maintenance	164.50
Correctional Behavior	Inmate medical	5101549 · Routine Medical	1,650.00
Danville Office	Paper	5101445 · Office Supplies	179.70
Hillyard	Bathroom and building supplies	5101411 · Custodial Supplies	2,076.75

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 743

**Nelson County Fiscal Court
Bills for Court Approval
February 6, 2024**

Name	Memo	Account	Amount
03 Jail Fund (continued)			
Hillyard	Foam cups	5101423 · Food Prep & Serving Supplies	98.64
Kellwell Food Mgmt	Food service	5101425 · Food	30,640.94
Kentucky One	Employee medical, random testing	9400547 · Employee Medical	390.00
Ky Jailers	2024 Dues	5101551 · Dues & Subscriptions	825.00
Lowe's	Nurses office	5101334 · Building Maintenance	27.69
Masters Supply Inc	Stock supplies	5101406 · Tools and maint supplies	86.23
S & R Supply	Ice maker repairs	5101334 · Building Maintenance	54.28
Specific Waste Industries	Garbage bags	5101411 · Custodial Supplies	55.25
Tatum Auto Supply	2015 F350	5101340 · Vehicle expense	44.41
Vittitow Refrigeration	Ice machine filter, sensors	5101334 · Building Maintenance	233.06
Vittitow Refrigeration	Ice maker repairs	5101336 · Equipment Repairs	482.50
Wiseman Logistics	Pharmacy supplies	5101549 · Routine Medical	659.25
Total 03 Jail Fund			39,027.95
09 Ambulance Fund			
3-D Graphics	Embroidery fees	5140481 · Staff Uniforms	565.00
AT&T Mobility	ATT First Responder service	5140336 · Equipment Maintenance & Repairs	643.33
Bound Tree Medical	Medical supplies	5140550 · Medical supplies & Materials	3,405.91
Bumper to Bumper	Battery - Ford Escape	5140443 · Vehicle Parts	125.95
Chase Card Services	Heater repairs	5140334 · Building maintenance	70.46
Chase Card Services	Kitchen supplies	5140411 · Custodial supplies	190.09
Chase Card Services	Scanner, laptop chargers	5140413 · Data Processing Equipment	426.14
Chase Card Services	Office supply and expense	5140445 · Office Expense	290.99
Chase Card Services	Register new vehicle	5140551 · Dues	102.95
Dunrite Diesel	Sq 36 engine	5140723 · EMS Vehicles	19,515.49
Galls	Uniforms	5140481 · Staff Uniforms	731.72
GBA	Business cards	5140445 · Office Expense	75.00
Holt Computers	Setup emails, fiber, new users	5140413 · Data Processing Equipment	429.00
Holt Computers	Cable	5140445 · Office Expense	29.00
Kentucky One	Employee medical, random testing	9400547 · Employee Medical	360.00
Ky Medicaid Assess	Medicaid Assessment Fee 0124	5140314 · Medicaid Provider Fee	9,501.81
L&W Emergency Equip	Medic 1 - graphics	5140340 · Vehicle Maintenance & Repairs	1,530.20
NexAir	Oxygen	5140550 · Medical supplies & Materials	476.24
QuadMed Inc	Medical supply	5140550 · Medical supplies & Materials	2,629.39
Quick Care Express	Sq 38, 34	5140340 · Vehicle Maintenance & Repairs	1,030.77
Quick Care Express	Sq 32, 34, 37, 38	5140439 · Oil, lubes	316.10
Shred It	File destruction service	5140550 · Medical supplies & Materials	130.85
Tatum Auto Supply	Vehicle supplies	5140443 · Vehicle Parts	17.98
Teleflex	Medical supplies	5140550 · Medical supplies & Materials	562.50
Zoll Medical	Medical supplies	5140550 · Medical supplies & Materials	548.00
Total 09 Ambulance Fund			43,704.87
13 Solid Waste Fund			
Chase Card Services	Ipad - track garbage logs dumpsters	5215445 · Office Expense	269.50
Cintas	Uniforms	5215481 · Employee uniforms	567.52
City of Bardstown	Agreed Order City/County Garbage	5215566 · Reimbursements	2,034.00
Salt River	Garbage billing services	5215320 · Collection Contracts	1,365.00
Tatum Auto Supply	Oil dry, transmission fluid	5215427 · Garage supplies	409.89

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 744

**Nelson County Fiscal Court
Bills for Court Approval
February 6, 2024**

Name	Memo	Account	Amount
13 Solid Waste Fund (continued)			
Tatum Auto Supply	Truck 420. Pup Truck	5215443 · Parts	401.38
Tatum Auto Supply	Filters	5215548 · Deceased Animal Program	144.06
Total 13 Solid Waste Fund			5,191.35
15 Landfill Fund			
Chase Card Services	GPS charger, battery backups	5210427 · Main supplies	214.56
Chase Card Services	Software	5210445 · Office Expense	138.99
Chase Card Services	Membership fee	5210551 · License, Dues and Fees	299.00
Cintas	Bathroom and cleaning supplies	5210411 · Custodial supplies	190.10
Cintas	Uniforms	5210481 · Uniforms	410.12
Kimberland, David	Office cleaning 0124	5210329 · Maintenance Contracts	420.00
Pace Analytical	Monitoring	5210324 · Environmental Monitoring	18,366.47
Tatum Auto Supply	Oil dry	5210427 · Main supplies	159.90
Total 15 Landfill Fund			20,199.14
23 Occupational Tax Fund			
Bardstown Main Street	Annual subsidy FY 2024	5075348 · Bardstown Mainstreets	5,000.00
Chase Card Services	Website agreement	5047445 · OLF Office supplies	119.00
HDR Engineering Inc	Regional Facilities Plan - draw 2	5227309 · Consulting & Professional Fees	2,159.50
Total 23 Occupational Tax Fund			7,278.50
82 E911			
Chase Card Services	Toner	5145445 · Office Expense	269.79
Kentucky One	Employee medical, random testing	9400547 · Employee Medical	65.00
Krebs, Hali	Employee expense and travel	5145569 · Training and Travel	238.96
Walter, Dylan	Employee expense and travel	5145569 · Training and Travel	204.00
Xerox	Copier charges	5145445 · Office Expense	125.00
Total 82 E911			902.75
84 ARPA Grant			
Core & Main	WT Thompson Water Project	8099743 10 · Misc ARPA Water Projects	24,574.32
Core & Main	Wickliffe Rd Water Project	8099743 10 · Misc ARPA Water Projects	130.72
Total 84 ARPA Grant			24,705.04
Bills for Court Approval			\$ 179,864.28

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 745

**Nelson County Fiscal Court
Additional Bills for Court Approval
February 6, 2024**

Name	Memo	Account	Amount
01 General Fund			
Bardstown Housing Auth	Bethany Haven - Feb 2024	5315399 · Emergency Shelter for Children	\$ 300.00
Central Ky Plumbing	Plumbing supplies - toilets	5401467 · Recreation Supplies & Equipment	713.40
Coulter's Towing	Forklift rental	5330515 · Feed America Program	125.00
Ky Coroner Assoc	Membership dues 2024	5020445 · Coroner office expense	225.00
KY IAEI	Blankenship continuing education	5115569 · Codes - Staff Training	90.00
Ky Standard	Newspaper subscription	5001445 · CJE Office Expense	73.13
MAD Equipment Co	Lift rental - changeover lighting to LED	5415334 · Civic Center Bldg Maint	547.50
S & R Supply	Furnace repairs	5082334 · SOB Bldg Maint	141.53
Total 01 General Fund			2,215.56
02 Road Fund			
Chase Card Services	Continuing education	6105569 · Staff Training	215.00
Tatum Auto Supply	2011 F350 - wheel bearings, hub assembly	6105340 · Vehicle Maint and Repair	676.34
Total 02 Road Fund			891.34
03 Jail Fund			
Advanced Systems	Control panel maintenance agreement	5101329 · Building Maint Contracts	4,400.00
Gordon Foods	Dishwasher lease	5101336 · Equipment Repairs	76.00
Symbol Arts	Jailer badges	5101481 · Staff Uniforms	720.00
Wayne O's	Oil change	5101340 · Vehicle expense	74.85
Total 03 Jail Fund			5,270.85
09 Ambulance Fund			
Kenny's Laundry	Cleaning services	5140446 · Housing expenses	24.08
Total 09 Ambulance Fund			24.08
13 Solid Waste Fund			
Cummins Crosspoint	Truck 420	5215443 · Parts	234.68
Hackel, Tim	Boot allowance	5215481 · Employee uniforms	100.00
Tatum Auto Supply	Fleet repair and maintenance	5215443 · Parts	441.17
Tatum Auto Supply	Vehicle Expense - camera, light bar	5215548 · Deceased Animal Program	284.98
Total 13 Solid Waste Fund			1,060.83
15 Landfill Fund			
Chase Card Services	Postage	5210445 · Office Expense	9.49
Chase Card Services	Continuing education	5210569 · Staff Training	215.00
Greenwell, John	Boot allowance	5210481 · Uniforms	100.00
Koorsen Fire and Safety	Fire suppression system - 826C Compactor	5210329 · Maintenance Contracts	2,670.67
Modern Supply	Welding supplies	5210427 · Main supplies	28.00
Tatum Auto Supply	Transmission fluid, brake cleaner	5210427 · Main supplies	542.79
Tatum Auto Supply	Antifreeze	5210427 · Main supplies	93.39
Tatum Auto Supply	Fleet repair and maintenance	5210443 · Parts	833.50
Total 15 Landfill Fund			4,492.84
82 E911			
APCO	Public Safety Communications membership	5145551 · Dues and Memberships	375.00
Holt Computers	Keyboard, mouse	5145445 · Office Expense	85.00
NENA	2024 Membership	5145551 · Dues and Memberships	725.00
Total 82 E911			1,185.00
84 ARPA Grant			
Kiefer's Contracting	Cornish Lane	8099743 10 · Misc ARPA Water Projects	8,345.77
Kiefer's Contracting	WT Thompson	8099743 10 · Misc ARPA Water Projects	34,888.01
Total 84 ARPA Grant			43,233.78

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 746

Nelson County Fiscal Court
Additional Bills for Court Approval
February 6, 2024

<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
			<u>\$ 58,374.28</u>

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 747

NELSON COUNTY FISCAL COURT
FY 2024 Paid Bills/Upcoming Transfers for Court Approval
February 6, 2024

Fund/Vendor	Description	Account	Amount
<u>General Fund</u>			
Conway Heaton	2023 Ford Explorer	5105723 · Law Enforcement Vehicles	\$ 45,979.52
Conway Heaton	2023 Ford Explorer	5105723 · Law Enforcement Vehicles	45,979.52
Merchant Pact Services	Credit card fees 0224	5115502 · Inspection and Permit Expense	44.95
Merchant Pact Services	Credit card fees 0224	5205343 · Animal Control Clinic Expense	25.00
Nelson Co Jail	Transfers from General Fund - Jan 2024	4909 03 · Transfers to Jail	156,000.00
<u>Road Fund</u>			
Lawson Products	Shop supplies	6105427 · Garage supplies	98.60
	Less Discount		(0.98)
<u>Landfill Fund</u>			
Lawson Products	Shop supplies	5210427 · Main supplies	481.62
	Less Discount		(4.82)
TOTAL PAID BILLS AND TRANSFERS			\$248,603.41

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 749

CPI SALARY ADJUSTMENTS ELECTED OFFICIALS 2024

	2023 Salary	2024 Salary	3.4% increase
CJE	112,068.03	120,972.34	8,904.31 *
Co Clerk	127,010.43	131,267.86	4,257.43
Sheriff	127,010.43	131,267.86	4,257.43
Jailer	112,068.03	120,972.34	8,904.31 *
Magistrates	19,668.73	20,337.46	668.73
Coroner	21,023.46	21,738.32	714.86
Co Atty	59,769.61	61,773.11	2,003.50

* County Judge and Jailer Increases include the "step-up" in salary that is given to the 4 primary elected officials in their first four years in office.

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 750

Invoice



Date	Invoice #
1/17/2024	75902

Bill To
Nelson County EMS 1301 Atkinson Hill Ave. Bardstown, KY 40004

Ship To
Nelson County EMS Attn: John Hendricks 1301 Atkinson Hill Ave. Bardstown, KY 40004

		P.O. Number	Terms	Rep	Ship	Via	Vehicle #
			COD	CBL	1/17/2024	Pick-Up	
Quantity	Back Order	Item Code	Description			Price Each	Amount
1		Remount - Job #11	2024 Ford E-450 Ambulance Remount (VIN# 1FDXE4FN0RDD10922)			93,850.00	93,850.00
1		Remount - Job #11	Labor & Parts to modify rear fenders and install TH4025 fenderettes			1,463.83	1,463.83
Visit us online at www.selecttechambulances.com						Total	\$95,313.83

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 751

Nelson County Fiscal Court 09 Ambulance Fund Budget vs. Actual July 2023 through January 2024

Request for
Remount

	Jul '23 - Jan 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4500 · Intergovernmental Revenues	10,000	10,000		100%
4510 04 · EMS Grant	10,000	10,000		100%
Total 4500 · Intergovernmental Revenues				
4600 · Charges for Services	1,560,759	2,503,000	(942,241)	62%
4608 · EMS Patient Fees	1,305	2,300	(995)	57%
4609 · EMS Training Fees	182,835	339,200	(156,365)	54%
4611 · EMS APAP Medical Assessment	1,744,899	2,844,500	(1,099,601)	61%
Total 4600 · Charges for Services				
4700 · Miscellaneous Revenues		2,500	(2,500)	
4728 11 · Heartland Trail/Communicare		2,500	(2,500)	
Total 4700 · Miscellaneous Revenues	1,754,899	2,857,000	(1,102,101)	61%
Total Income	1,754,899	2,857,000	(1,102,101)	61%
Expense				
5100 · Public Protection				
5140 · Ambulance Service				
5140137 · Salaries	1,487,509	2,384,000	(896,491)	62%
5140183 · Salaries -Paid Training	7,859	8,500	(641)	92%
5140189 · Vacation/Sick Payout	47,229	43,000	4,229	110%
5140314 · Medical Provider Fee	59,097	108,000	(48,903)	56%
5140318 · Credit Card Processing	1,705	6,000	(4,295)	28%
5140320 · Collection services	68,986	137,500	(68,514)	50%
5140334 · Building maintenance	5,264	8,000	(2,736)	66%
5140336 · Equipment Maintenance & Repairs	17,264	17,300	(36)	100%
5140339 · Radio Maintenance & Repairs	732	2,000	(1,268)	37%
5140340 · Vehicle Maintenance & Repairs	38,939	42,800	(3,861)	91%
5140343 · Medical Director	3,500	14,000	(10,500)	25%
5140364 · Rent	8,050	12,600	(4,550)	64%
5140411 · Custodial supplies	1,482	3,000	(1,518)	49%

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 752

Nelson County Fiscal Court 09 Ambulance Fund Budget vs. Actual

July 2023 through January 2024

	Jul '23 - Jan 24		Request for	
	Budget	\$ Over Budget	% of Budget	Remount
5140413 · Data Processing Equipment	2,315	(2,185)	51%	(4,000)
5140429 · Fuel	69,133	(65,967)	51%	
5140439 · Oil, lubes	292	(3,709)	7%	
5140441 · Supplies and Equipment	337	(663)	34%	
5140443 · Vehicle Parts	10,100	(44,800)	18%	
5140445 · Office Expense	11,710	(90)	99%	
5140446 · Housing expenses	3,394	(6)	100%	
5140479 · Tires	6,000	(8,000)		
5140481 · Staff Uniforms	3,882	(3,138)	55%	
5140489 · EMS Promotional Materials	890	(110)	89%	
5140537 · Property damage claims	4,512	(88)	98%	
5140543 · Licenses	3,228	(4,272)	43%	
5140550 · Medical supplies & Materials	24,663	(34,337)	42%	(5,000)
5140561 · Dues	760	(240)	76%	
5140563 · Postage	660	(240)	73%	
5140569 · Training	9,800	0	100%	
5140573 · Telephones	1,617	(1,383)	54%	(500)
5140577 · Staff travel	300	(300)	50%	
5140578 · Utilities	13,866	(12,314)	53%	(2,000)
5140723 · EMS Vehicles	227,918	(67,082)	77%	(67,082)
5140739 · EMS Equipment	135,000	(135,000)		
5140742 · EMS Building	21,000	(21,000)		(959)
Total 5140 - Ambulance Service	<u>2,138,793</u>	<u>(1,440,007)</u>	<u>60%</u>	
Total 5100 - Public Protection	2,136,793	(1,440,007)	60%	
9000 · Administrative Expenses				
9400 · Fringe Benefits				
9400201 · Social Security	115,178	(68,122)	62%	
9400202 · Retirement	302,592	(255,008)	54%	
9400206 · Employee Health Insurance	203,607	(88,393)	70%	
9400209 · Workers Comp Insurance	67,228	(15,772)	81%	(15,772)
9400647 · Employee Medical	930	(1,570)	37%	

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 754

Nelson County – Kentucky
Tim Hutchins – County Judge Executive
PO Box 578 – One Court Square, 2nd Floor
Bardstown, KY 40004
502-348-1800
ncjudge@bardstown.com



Magistrate District #1: Keith Metcalfe
Magistrate District #2: Adam Wheatley
Magistrate District #3: MT Harned
Magistrate District #4: Jeff Lear
Magistrate District #5: Jon Snow

RESOLUTION OF THE NELSON COUNTY FISCAL COURT AUTHORIZING THE COUNTY TO PROVIDE LOCAL MATCH FUNDING AND SERVE AS THE BENEFICIARY FOR THE KENTUCKY PRODUCT DEVELOPMENT INITIATIVE (KPDI) GRANT AS AWARDED FOR THE INDUSTRIAL PARK PROJECT

WHEREAS, The Kentucky Product Development Initiative (KPDI) Program is a program to help communities to be better positioned to attract jobs and business investment.

WHEREAS, The Nelson County Fiscal Court submitted an application to the KPDI program for funding in 2024. The project involves \$980,000 in KPDI funding. The project at the site will consist of approximately 34 acres of land. Roadway and utilities will be constructed; and

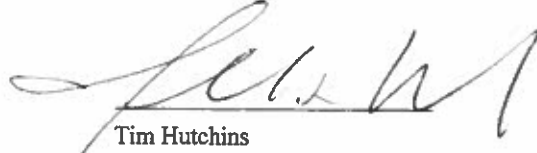
WHEREAS, in order for the project site to qualify for eligibility through the KPDI Program, local match funding was required to be identified at the time of application submission. To participate in the KPDI program certain particulars are set forth below; and

WHEREAS, The Fiscal Court of the County of Nelson deems it to be in the public interest that the County and the City of Bardstown cooperate jointly in the KPDI Program as an inducement to locate industries in the Industrial Park and to create jobs within the community; and

NOW, THEREFORE BE IT ORDERED, by the Fiscal Court of the County of Nelson and the City of Bardstown will provide \$490,000 in local match funding for the project. The City of Bardstown will serve as the “Grantee” and the Fiscal Court will serve as the “Beneficiary” during the administration of the grant funds at the local level.

This participation agreement on behalf of the County is pending the City of Bardstown intentions to complete all necessary administrative steps to participate in the KPDI Program. The County and City’s obligation to provide local match funding shall be conditioned upon the approval for funding consideration of the Economic Development Fund (EDF) application by the Kentucky Economic Development Finance Authority (KEDFA).

This Order shall be in full force and effect upon reading and adoption by the Nelson County Fiscal Court, this 6th Day of February, 2024.


Tim Hutchins
Nelson County Judge-Executive

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 755

Population Analysis By Classification And Sex 02/01/2024 to 02/01/2024

Classification Summary

Date	AS	CC-1	CD-1	CD-2	CD-3	CI	CIRCUIT COURT	COUNTY DISTRICT	HOLD FOR ANOTHER VIOLATION	PAROLE SENTENCED-CIRCUIT DISTRICT	SENTENCED-CIRCUIT DISTRICT	SENTENCED-WEEKEND	WORK RELEASE	Grand Total
2/1/2024	4	3	15	4	7	6	74	20	3	3	1	5	1	147

Note: Report Revised to include inmates that are on TMRP status missing out to court in other counties etc. to give a better picture of population

Classification Specific Breakdown

Classification	Date	Totals	Female	Male	Total
AS	2/1/2024				4
CC-1	2/1/2024	1		3	3
CD-1	2/1/2024			14	15
CD-2	2/1/2024			4	4
CD-3	2/1/2024			7	7
CI	2/1/2024			6	6
CIRCUIT COURT	2/1/2024	17		57	74
COUNTY-DISTRICT	2/1/2024	4		16	20
HOLD FOR ANOTHER	2/1/2024			2	3
PAROLE VIOLATION	2/1/2024			2	3
SENTENCED-CIRCUIT	2/1/2024			1	1
SENTENCED-DISTRICT	2/1/2024			1	1
WEEKEND	2/1/2024			3	5
WORK RELEASE	2/1/2024			1	1
Grand Total		28		119	147

2023: Booking and Releases
Booked: 1,867
Released: 1,856

01-02-2024 to 02-02-2024 Booking and Releases
Booked: 180
Released: 179

State: 42
County: 105

State Inmate Revenue Per Day: \$ 1,484.28
State Inmate Revenue Monthly Estimate: \$ 44,528.40

Circuit Court: 74
District Court: 20

Recidivism Rate: 75.22%
(Based off Repeat Offender Status no time lapse calculation)

Average Length of Stay: 83/Days
Average Length of Stay Felony: 110/Days
Average Length of Stay Misdemeanor: 42/Days

Over Population: 44.12%
Over Population Males: 26.60%
Over Population Females: 250%

Work Program (Start February 27th) (December) -
Total Inmate Hours Worked: 22,291
Labor Savings @ 20 dollars/hour = \$445,820

- Note:
- 1) Washer and Dryer Grant sent in for completion. Approximate savings \$19,000 (Pays full price and installation)
 - 2) Body Scanner on 02-01-2024 and 02-02-2024 found suspected tertiary) and methamphetamine
 - 3) County Employees received required DOC training for Inmate Work Crews so we can start bulky item pickup without delay.

Population Analysis By Classification And Sex Report - Nelson
JailTracker @ Report Printed On 02/02/2024 14:39 by (UserID) 397



Fiscal Court Meeting
02-06-2024

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 756

EMS Proposal

For EMT's that want to become EMT-A, Paramedics, or Critical Care Paramedic:

- Fiscal Court will pay for the classes needed, up to 5 employees per fiscal year
- If classes are not completed, or employment is ended, repayment of class fees will be required
- Upon completion of classes and licensure, employee will sign a 5 year contract to stay with the agency.
- If employee leave before the 5 year time frame, penalties to recover education classes will be assessed.

For new EMT's:

- For new, full-time EMT-B's, a Service Award of \$1000 to be awarded in 4 equal installments after completion of probationary time.
- For part time EMT-B's, a Service Award of \$250 after completion of probationary time and a minimum of 48 hours per month, to be awarded in 4 equal installments.
- Minimum length of service of 2 years for full-time, 1 year for part-time

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 757

Nelson County Fire Departments

Mayday Procedures	Related Policies: Operations at Structure Fires; Accountability Procedures; SCBA; Rapid Intervention Teams; ICS; Water Supply Tactical Options;
<i>This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this department for non-judicial administrative action in accordance with the laws governing employee discipline.</i>	
Applicable Statutes:	
OSHA: 29CFR 1910.156	
NFPA Standard: 1500, 1561	
Date Implemented: Feb.1 2024	Review Date:

- I. **Purpose:** To establish a standard operating procedure to:
 - A. establish a radio message that would indicate that a firefighter is in a life-threatening situation and in need of immediate assistance; and
 - B. identify the roles and responsibilities of all personnel at an incident where a Mayday has been transmitted.

- II. **Policy:** The Fire Department recognizes the need to adopt a universal code word to indicate that a member is in need of immediate assistance, and adopts the code word "Mayday" to indicate a member's life is in danger and immediate assistance is needed.

- III. **Definitions**
 - A. **Mayday:** A radio code word indicating that a life is in danger, and immediate assistance is needed.
 - B. **Mayday Cleared:** A radio code word indicating that a previously declared Mayday has been resolved and the firefighter or firefighters who were in danger are no longer at risk. Only the Incident Commander shall declare a Mayday cleared.

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 758

IV. Situations that Require Transmitting a Mayday Message

- A. An officer or firefighter at the scene of an incident shall transmit a "MAYDAY" message to the Incident Commander whenever he/she:
 - a. believes himself or herself to be in a life-threatening situation
 - b. observes another firefighter or firefighters in a life-threatening situation

V. Mayday Parameters at Structure Fires

- A. There are four universal "Mayday Parameters" developed by the National Fire Academy that apply to structure fires. Each parameter is considered to be an indicator that a firefighter is in a life-threatening situation and needs to call a Mayday. The four Mayday Parameters are:
 - a. **Fall** – Falls involving a change in elevation such as falling through a floor, roof or into a hole.
 - b. **Collapse** – Collapse involving structural members of the building or substantial objects onto a member.
 - c. **Lost or Trapped** – Member becomes lost, trapped or disoriented in an IDLH atmosphere.
 - d. **Stuck** – Member becomes entangled or trapped in an IDLH atmosphere.
 - e. **SCBA Malfunction** - while in an IDLH atmosphere with no means of RAPID egress
- B. Once a Mayday situation arises, the window of survivability for the victim can be small, due to the inevitable lag time between the calling of the Mayday and arrival of personnel to assist the firefighter in need.
- C. To some extent the window of survivability and the Mayday Parameters are a function of the occupancy in which the fire occurs. A firefighter who loses contact with a hose line and becomes disoriented in a small, single story residential structure may have a larger window of survivability than a similarly disoriented firefighter in a large commercial occupancy such as a Walmart or Home Depot. For that reason, all firefighters and officers must consider the occupancy and the circumstances when determining when to call a Mayday.

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 759

- D. It is imperative that firefighters err on the side of caution and report a Mayday as soon as they are confronted with a Mayday Parameter. The Mayday can always be canceled if it is not needed. But if firefighters wait to call a Mayday, the window of survivability can close quickly.

VI. Procedures for Transmission of the Mayday Message

- A. The officer or firefighter reporting the Mayday shall repeat the word "MAYDAY" three times, and identify his/her company/crew, or use his/her rank and name.

EXAMPLE:

- a. MAYDAY, MAYDAY, MAYDAY, Command this is Engine 16.
b. MAYDAY, MAYDAY, MAYDAY, Command this is Firefighter Smith.
- B. Upon the report of a "Mayday", all routine radio traffic on the channel being used must stop. Only Emergency Radio Traffic related to the Mayday will be permitted.
- C. The Incident Commander shall acknowledge the Mayday and establish radio contact with the member reporting the Mayday.
- D. In the event that the Incident Commander does not acknowledge the Mayday, Dispatch shall acknowledge the Mayday; immediately clear the airwaves using Emergency Traffic (Tones from dispatch) and ensure the Incident Commander acknowledges the Mayday. Dispatch will then create an additional timeline in CAD of the MAYDAY
- E. After Dispatch acknowledges the Mayday, and sets emergency tones, if EMS is off location on standby, Dispatch shall notify the EMS crew that a Mayday call has been initiated. If EMS has been toned out to respond for standby, but does not, at the initial time of the call, have a crew to assign, then Dispatch shall notify EMS a second time, and to escalate the call to a priority emergency run, and that a Mayday call has been initiated. EMS Shift Leader shall assign the closest available unit to respond forthwith.
- F. Once a MAYDAY has been verified Dispatch will automatically dispatch the next closest Fire Department not on the scene; to respond with an Engine. This will occur regardless of County boundaries.
- G. After acknowledgment by the Incident Commander, the officer or firefighter reporting the Mayday shall provide the following information:

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 760

Location - Where the member believes they are.

Unit - Company the member is assigned to.

Name - Member's name.

Assignment – What member was doing (Roof vent, search & rescue)

Resources Needed - Any specific resources member can identify

- a. These components are known as a LUNAR Message. If calling a Mayday for another member, provide Command with as many of the 'LUNAR' components as possible.

EXAMPLE:

- i. Engine 16 Bravo to Command, this is Firefighter Smith, I am lost on the third floor Side Delta. I am separated from my line and can't find my way out. I am low on air. I need help finding the exit.
- ii. Firefighter Smith to Command, I am on the roof, I am with Ladder 1 but I am cut off by fire on Side Alpha and cannot make it back to my ladder. I need a ladder to Side Bravo.

- H. All members shall be alert to avoid calling additional Mayday messages for situations of which the Incident Commander is already aware.

VII. Missing, Lost or Trapped Firefighters

- A. In the event that a member becomes missing, lost, or trapped in a structure fire, the member shall employ the following procedures:

- a. Report a MAYDAY, as prescribed above.
- b. Upon acknowledgment by the Incident Commander, provide as much information about your location and situation as possible using LUNAR as a guide.
- c. Manually activate your PASS device. If lost or disoriented, get to a wall, preferably an outside wall, so as to expedite search efforts. Otherwise, remain in place.

NOTE: One situation that would dictate against moving toward an outside wall would be the presence of rows of stock or machinery that would make a perimeter search of the exterior walls impossible.

- d. If you are with other firefighters who are also lost or disoriented, remain together (do not split up).

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 761

- e. If possible, attempt to self-rescue and remove yourself from the situation. In the event of self-rescue and removal from harm; you can inform the Incident Commander to cancel the MAYDAY. The Incident Commander will verify no active MAYDAY and then cancel the MAYDAY call.
- f. If unable to self-rescue, lay down, get into the "down firefighter" position, shine a hand light upward, remain calm and conserve air.
- g. Monitor the radio for messages or information requests by command or the rescue sector.

VIII. Command Procedures

- A. Upon receiving a MAYDAY Message, the Incident Commander shall:
 - a. Acknowledge the Mayday.
 - b. Obtain the LUNAR Information from the firefighter reporting the Mayday.
 - c. Instruct the firefighter(s) reporting the Mayday to activate his/her PASS device, get to a wall, and await arrival of the Rapid Intervention Team (RIT).
 - d. Request additional resources (transmit an additional alarm)
 - e. Upon determining the nature of the Mayday emergency, the Incident Commander shall deploy appropriate resources (including the RIT) to assist the members in trouble. The RIT should be designated as the **MAYDAY Group**
 - f. Assign new RIT(s) to replace any RIT(s) that have been deployed. To avoid confusion, the new RIT should be designated with a numerical designation different from the previously deployed RITs. For example, if a single RIT was assigned at a given fire, once it was deployed, the new RIT should be designated RIT 2.
 - g. As soon as possible, conduct a Personnel Accountability Report (PAR) roll call to ensure that all other members are accounted for. At the discretion of the Incident Commander, the PAR/roll call may be delayed until the Mayday has been mitigated.
 - h. Communicate with the firefighter reporting the Mayday to help determine his/her location. This may include trying to orient the

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 762

firefighter by fireground sounds such as saws operating on Side Alpha, sounding a siren on Side Bravo, etc.

- i. Depending upon the extent of the fire and the anticipated complexity of the rapid intervention effort, the Incident Commander should consider appointing an experienced Chief or Officer to command the MAYDAY Group and perhaps another officer to assume responsibility for the firefighting operations.
- j. A Mayday situation may be "cleared" (canceled) when the firefighter reporting the Mayday has been rescued or the situation has been resolved. Only the Incident Commander may order a Mayday to be "cleared", although other officers may make a recommendation to clear the Mayday based upon first-hand knowledge that the particular firefighter who requested the Mayday has been rescued or the situation has been resolved.
- k. The Incident Commander must communicate the fact that the Mayday has been cleared to all units operating on the scene. The Incident Commander – and only the Incident Commander - shall conclude the "Mayday" by transmitting "Mayday cleared, resume normal radio traffic." If not previously completed, a PAR/Roll Call must be completed *immediately* upon the Mayday being cleared.
- l. Where the Incident Commander has designated an Operations Section Chief to be responsible for all tactical operations, the references in this policy to the Incident Commander shall be applicable to the Operations Section Chief. That includes the previous paragraph.
- m. Upon resolution of the "MAYDAY", the MAYDAY Group may be terminated and revert back to the RIT at the discretion of the IC.

IX. Procedures for Companies Not Involved in the Mayday

- A. All companies not in the immediate vicinity of the company or members in trouble **shall maintain their positions**, unless otherwise instructed by the Incident Commander. If a missing or downed firefighter is to survive, the fire must be kept away from the area where the firefighter is located.
- B. All companies/crews shall continue to carry out their operational assignments while closely monitoring the radio for additional information or assignments. All radio traffic must cease with exception of Emergency Traffic related to the Mayday, or notification of a secondary emergency such

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 763

as the need to abandon a position due to deteriorating conditions. All personnel shall remain alert for an instruction to change radio channels.

- C. Mayday situations have been resolved because firefighters have continued to perform their assigned duties, and extinguished the fire, completed the ventilation assignment, etc. On the other hand, Mayday situations have turned tragic because firefighters have abandoned their positions in an uncoordinated attempt to help the trapped members.

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 764

Nelson County Road Department

Report to Fiscal Court

February 6, 2024

- Snow Removal
 - We had two different snow events on the week of January 15th. With the cold temps we used approximately 450 tons of salt.
- Tree Removal
 - We have been cutting dead or leaning trees that are in our right of way on the following roads.
 - Pottershop Rd.
 - Woodlawn Rd.
 - Meadow Ln.
- Repaired a shoulder on a section of Patton Rd.
- Reditched a section on Plum Run Rd. to help with drainage.
- Reditched a section of Walter Hall Rd. to help with drainage as well.
- We have had a lot of potholes over the past couple weeks. The snow and salt along with plowing the roads is really hard on the roads.
- We had all of our guys complete the flagging training class.

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 765

MEMORANDUM OF AGREEMENT AND CONTRACT

This Agreement, entered into by and between the Larue County Water District and the Nelson County Fiscal Court on this 6th day of February, 2024:

WHEREAS, Nelson County has received certain funds under the American Rescue Plan Act for the construction of certain capital projects within the County;

WHEREAS, Nelson County and the Larue County Water District would mutually benefit from certain capital improvements to the Larue County Water District's water system including a project to install a water line off Salt Springs Loop as shown on the attachment;

WHEREAS, the parties agree that time is of the essence due to expiration dates on the ability of Nelson County to assign such funds;

NOW, THEREFORE, for the consideration described herein, the sufficiency and receipt of which is hereby acknowledged, the Nelson County Fiscal Court agrees to provide \$25,000.00 of ARPA Funds the Larue County Water District to assist in said improvements. The Larue County Water District understands and agrees that these offered funds must be accepted and the project approved for construction no later than March 1, 2024 and for this project as defined in the attachment. Failure by the Larue County Water District to do so will result in the Nelson County Fiscal Court rescinding these funds and reappropriating them.

This Agreement entered into this the 6th day of February, 2024

by: 
Tim Hutchins, Nelson County Judge Executive

by: _____
Larue County Water District

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 766

**Water Projects in Nelson County
Larue County Water District #1**

Project Title – Salt Springs Loop Extension

Project Number – WX21123033 (Portion)

Project Description – The proposed project will include construction of three water mains to provide service to 18 NEW customers and 3 underserved customers. The project will also allow the creation of a loop, enhancing water quality for existing customers. The extensions will include lines along KY Hwy 462, Simon Greenwell Lane, and Salt Springs Loop.

The Salt Springs Loop will be approximately 2,000 l.f. and serve 4 Customers.

Cost – \$42,000

FISCAL COURT ORDERS

FEBRUARY 6, 2024

BOOK 45

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT
9:00 AM

PAGE 767

