



# NELSON COUNTY GOVERNMENT

## November 2024 Updates

**Nelson County – Kentucky**

**Tim Hutchins – County Judge Executive**

PO Box 578 – One Court Square, 2<sup>nd</sup> Floor

Bardstown, KY 40004

502-348-1800

[ncjudge@bardstown.com](mailto:ncjudge@bardstown.com)



Magistrate District #1: Keith Metcalfe

Magistrate District # 2: Adam Wheatley

Magistrate District #3: MT Harned

Magistrate District #4: Jeff Lear

Magistrate District #5: Jon Snow

# Animal Control Report

Animal Control/Shelter Monthly Update 2024														Total YTD	
	January	February	March	April	May	June	July	August	September	October	November	December	Total YTD	Nov-23	
Service Calls	N/A	N/A	N/A	N/A	N/A	N/A	66	56	61	57	49		289	N/A	
After Hour Service Calls	N/A	N/A	N/A	N/A	N/A	N/A	3	1	2	3	3		12	N/A	
Canine Intake Stray	39	57	34	52	38	43	43	44	45	35	29		459	481	
Canine Intake Surrender	10	19	15	5	9	4	6	13	2	17	6		106	318	
Feline Intake Stray	22	15	21	4	57	79	94	60	60	22	27		461	448	
Feline Intake Surrender	25	21	23	34	41	62	21	40	78	121	31		497	493	
Canine Return to Owner	11	11	13	15	7	8	7	9	4	7	6		98	150	
Feline Return to Owner	1	1	1	0	1	0	4	2	0	1	1		12	12	
Canine Adoption	7	8	12	8	7	4	18	9	16	13	11		113	100	
Feline Adoption	13	5	2	2	3	13	17	28	17	13	15		128	119	
Canine Rescue	3	16	15	14	9	6	5	10	2	7	4		91	174	
Feline Rescue	29	30	20	29	18	33	47	32	27	33	34		332	274	
Canine Euthanized	19	23	23	19	19	12	22	25	25	30	17		234	281	
Feline Euthanized	7	5	11	2	35	67	66	43	72	99	34		441	467	
Washington County Dogs	0	3	0	5	5	5	2	4	4	5	5		38	N/A	
Current Surrender List Residents	N/A	N/A	N/A	N/A	N/A	N/A	30	35	41	47	58				
Current Surrender List Canine	N/A	N/A	N/A	N/A	N/A	N/A	69	71	82	93	112				

# Code Enforcement Report

DESCRIPTION	PERMITS	FEES
BUILDING PERMIT NELSON CO	17	\$3,150.00
SIGN PERMIT	1	\$20.00
SPECIALIZED PERMIT	1	\$500.00
ELECTRICAL PERMIT	50	\$83,147.25
ENCROACHMENT PERMIT	5	\$5,000.00
GRAND TOTAL	74	\$91,817.25

# HR, Payroll, Benefits Report

- New Hires- In the current fiscal period, Nelson County welcomed seven (7) new employees in various departments. Onboarding procedures have been completed, and the new hire(s) are fully integrated into their respective teams.
- Payroll- Continues to be processed on a bi-weekly schedule, with no changes to the system.

# Recreation Report

- Nothing to Report.

# Occupational License/Garbage

- Receipts- \$90,272.18
- Processed & filed 940 reports
- Processing new client applications which includes sending subsequent information
- Communication with the County Attorney regarding current/previous postal employees who have not filed occupational taxes nor paid fees. Letters were sent by the County Attorney with a payment due date of 12/26.
- Communication with Code Enforcement & Planning & Zoning regarding contractors that have not registered for occupational licenses
- Communication with Customers, Salt River, Landfill, County Attorney, & Deputy Judge for starting of new garbage service, canceling service, and answering questions
- Reviewed weekly correspondence with Salt River with current Garbage customers regarding balances due
- Training Catherine on the garbage payment collection process
- Continue to send letters to households that have delinquent garbage accounts. Communication with the County Attorney regarding collection efforts and further action where needed.
- Code Enforcement backup as needed

# Coroner Report

• **Community Grief Support: “Meet the Neighbors” Program Expected to Launch in January**

The “Meet the Neighbors” Community Grief Support program is set to begin in January, bringing together a team of counselors, mental health professionals, and local ministerial groups to help individuals navigate the grieving process. These meetings will be held at various locations, with the core message being: “You are not alone, and you have support on your journey.” The program’s goal is to provide a safety net for those struggling, offering support to prevent tragedies such as overdoses, suicides, or individuals isolating themselves at home in need of mental health assistance. By providing this support, we hope to make a meaningful difference and save lives.

• **Coroner’s Office Expansion**

The Coroner’s Office has been approved for the addition of an extra deputy. Currently, there is consideration of hiring either two part-time deputies or one full-time deputy, ensuring that the office has adequate staffing to meet the community’s needs.

Total Coroner Calls	21
▪ Hospital Consults	1 (pending toxicology report)
▪ Accident	0
▪ Suicide	0
▪ Natural	10
Additional Cremations Signed	10
YTD Coroner Calls	216

# Finance & Operational Report

- Accounts Receivable- Process accounts receivable transactions ensuring accuracy and timely recording of payments
- Prepare Departmental Monthly Reports- Compile departmental data to create comprehensive reports for public viewing
- Transitioning files from physical cabinets to electronic filing on the network to improve organization, accessibility, and efficiency. This move allows for quicker retrieval, better data security, and reduced physical storage needs
- Safety Orientation and Board Preparation- Organize and facilitate the safety orientation manual; prepare relevant materials for the safety boards that will be displayed in departmental buildings- 6 completed
- Social Media Management- Oversee the creation and scheduling of social media content to engage with the community and promote activities and community awareness
- Created a Nelson County Home Building Guide to assist community members in understanding the process and identifying the key locations they need to visit to obtain the necessary permits and resources
- Grant Management- Research, prepare, and submit grant applications:

Grant Projects			
<u>Grant Project</u>	<u>Match</u>	<u>Notes</u>	<u>Awarded</u>
Litter Abatement	None	Submitted (JG)	
Illegal Open Dump	None	Submitted (JG)	
Cybersecurity	30%	Submitted (CB)	
Sustainable Materials- Battery	None	Submitted (CB)	
Playground Equipment		Under Review with LTADD	
Parking Lot Pole Lights		Under Review with LTADD	
Assistance to Firefighters Grants	10%	In Progress	
Rescue Aid	None	Submitted	Ineligible- Must be recognized as active prior the performance period & in compliance for a minimum of 1 year
Fairgrounds	25%	Submitted	Not Awarded

# Treasurer Report

**Nelson County Fiscal Court**  
**All Funds Budget vs. Actual**  
 July through November 2024

	<u>Jul - Nov 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4100 - Taxes	6,635,570.52	12,509,000.00	(5,873,429.48)	53.0%
4300 - Excess Fees	6,721.41	534,000.00	(527,278.59)	1.3%
4400 - Licenses & Permits	296,292.01	636,500.00	(340,207.99)	46.6%
4500 - Intergovernmental Revenues	3,407,865.47	5,884,300.00	(2,476,434.53)	57.9%
4600 - Charges for Services	4,816,643.38	11,687,000.00	(6,870,356.62)	41.2%
4700 - Miscellaneous Revenues	469,637.78	503,900.00	(34,262.22)	93.2%
4801 - Interest	1,316.64	2,500.00	(1,183.36)	52.7%
4802 - Interest - Investments	6,488.96	30,800.00	(24,311.04)	21.1%
<b>Total Income</b>	<u>15,640,536.17</u>	<u>31,788,000.00</u>	<u>(16,147,463.83)</u>	<u>49.2%</u>
<b>Gross Profit</b>	15,640,536.17	31,788,000.00	(16,147,463.83)	49.2%
<b>Expense</b>				
5000 - General Government	1,271,249.72	2,762,700.00	(1,491,450.28)	46.0%
5100 - Public Protection	4,015,495.09	9,476,100.00	(5,460,604.91)	42.4%
5200 - General Health & Sanitation	2,520,502.91	7,782,600.00	(5,262,097.09)	32.4%
5300 - Social Services	36,830.63	79,100.00	(42,269.37)	46.6%
5400 - Recreation & Culture	458,394.73	1,020,300.00	(561,905.27)	44.9%
6100 - Roads	1,357,244.97	3,794,000.00	(2,436,755.03)	35.8%
6200 - Airports		22,000.00	(22,000.00)	
6300 - Transportation Services		239,000.00	(239,000.00)	
8000 - Capital Projects	1,884,523.33	3,614,100.00	(1,729,576.67)	52.1%
9000 - Administrative Expenses	3,338,638.89	7,333,300.00	(3,994,661.11)	45.5%
9200 - Transfers to Reserves		8,371,800.00	(8,371,800.00)	
<b>Total Expense</b>	<u>14,882,880.27</u>	<u>44,495,000.00</u>	<u>(29,612,119.73)</u>	<u>33.4%</u>
<b>Net Ordinary Income</b>	757,655.90	(12,707,000.00)	13,464,655.90	(6.0)%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
4901 - Budgeted Carryover Fund Balance	8,903,540.39	9,407,000.00	(503,459.61)	94.6%
4901c - Budgeted Carryover Investment	4,651,402.74	3,300,000.00	1,351,402.74	141.0%
4909 - Transfers Out	(1,778,023.65)	(4,943,000.00)	3,164,976.35	36.0%
4910 - Transfers In	1,778,023.65	4,943,000.00	(3,164,976.35)	36.0%
<b>Total Other Income</b>	<u>13,554,943.13</u>	<u>12,707,000.00</u>	<u>847,943.13</u>	<u>106.7%</u>
<b>Net Other Income</b>	<u>13,554,943.13</u>	<u>12,707,000.00</u>	<u>847,943.13</u>	<u>106.7%</u>
<b>Net Income</b>	<u><u>14,312,599.03</u></u>	<u><u>12,707,000.00</u></u>	<u><u>14,312,599.03</u></u>	<u><u>100.0%</u></u>

# County Clerk Report

## ➤ Important Information Regarding Special Plates:

### Decision:

The decision was made recently by MVL leadership to change the Expiration Dates of the Plate Types listed below to Birth/Incorporated Month to properly adhere to the KRS.

### Timing:

These changes were pushed in the release on November 26<sup>th</sup>.

### Impact:

As a result, any Renewals for these plates that are currently set to December will trigger the display of the “Keep Exp. Month” checkbox, and it will be set to December by default. Per MVL, it is preferred that the checkbox be deselected, and that Renewals be aligned with Customer Birth Months. That is not possible for Web Renewals or Mail-ins, but in-person conversations with Customers about the Expiration Date change are encouraged. The subset of Customers whose Birth Dates are in January will not have the option to shift alignment until next year. The Designated Owner checkbox on the Manage page may also be leveraged if a partner’s Birth Month is preferred. Next year, when these plates have Expired, any Renewals that would then push into 2026 (for January Birth Month folks) would require both the missed 2024 Ad Val Payment to be paid as well as the 2025 Ad Val Payment that is statutorily required for Renewal into the 2026 year. That second, unexpected Ad Valorem Payment for those Expired January Birth Month folks could cause some concern among Customers. In such cases, the “Keep Exp. Month” checkbox may yet remain the best course of action, but the Designated Owner Birth Month might help spread out costs.

The KAVIS Team suggests contacting MVL with any concerns.

Amateur Radio	Northern Kentucky University
Congressional	Representative
Eastern Kentucky University	Representative Duplicate
Emergency Management	Senator
Firefighter	Senator Duplicate
Fraternal Order of Police	Street Rod
Judicial	Pers Street Rod
Kentucky State University	University of Kentucky
Masonic Order	University of Louisville
Morehead State University	Western Kentucky University
Murray State University	

# Circuit Clerk Report

	BEGINNING	CASH	CASH		ENDING
	BALANCE	RECEIPTS	DISBURSEMENTS	REFUNDS	BALANCE
1 DRIVERS LICENSE		0.00			
2 CHARGES FOR SERVICES		3,931.35			
3 EXPUNGEMENT FEES		150.00			
4 FELONY EXPNGMT FEE		500.00			
5 RESTITUTION FEES		678.59			
6 BOND FILING FEES		2,713.50			
7 BOND 10% FEE		395.00			
8 BOND FORFEITURES		300.00			
9 FISH & GAME FINES		0.00			
10 HWY WKEN SAFTY FINES		0.00			
11 ALCOHOL INTOX FINES		350.00			
12 ENERGY RECVRY RD FNE		0.00			
13 CRM/TRF COSTS		19,425.18			
14 CRM COST/APPROGRAM		0.00			
15 CRM/ESPIC COST		380.00			
16 CRM/TRF/CIV FINES		16,192.00			
17 HAND. PARKING FINES		0.00			
18 DUI SERVICE FEES		0.00			
19 DUI FEE CP		400.00			
20 DUI FEE IIF		400.00			
21 DUI FEE		2,357.00			
22 COURT FACILITIES FEE		4,415.00			
23 CIVIL FILING FEE		14,675.00			
24 ATJ FEE		2,140.00			
25 PA PARTIAL FEE		2,964.20			
26 INTEREST INCOME		64.35			
27 OVER/SHORT		0.00			
28 TOTAL STATE MONIES	88,732.05	72,431.17	88,732.05	0.00	72,431.17
29 JURY FUND	12,975.00	25.00	1,150.00	0.00	11,850.00
30 WITNESS FUND	100.00	0.00	0.00	0.00	100.00
31 BAIL BONDS	448,991.05	97,686.00	45,788.00	0.00	500,889.05
32 ALIMONY & SUPPORT	0.00	0.00	0.00	0.00	0.00
33 REST. & GARNISHMENT	25,151.11	13,693.49	15,734.17	0.00	23,110.43
34 CONDEMNATION	934,342.00	0.00	0.00	0.00	934,342.00
35 COLLECTED FOR OTHERS	218,392.68	25,753.36	47,752.25	0.00	196,393.79
36 LIBRARY FEE	258.50	220.50	258.50	0.00	220.50
37 TOTAL SAVINGS BALAN	1,728,942.39	209,809.52	199,414.97	0.00	1,739,336.94
38 SPECIAL ESCROW	0.00	0.00	0.00	0.00	0.00
39 TOTAL ALL FUNDS	1,728,942.39	209,809.52	199,414.97	0.00	1,739,336.94

## New Nelson County cases filed in the month of November 2024

Year	Case Group	Case Category	Nov	Total
2024†	Circuit Civil	Civil Suit	34	34
		Foreclosure	9	9
		Other Circuit Civil	1	1
		Total	44	44
	Circuit Criminal	Total	39	39
	Domestic Relations	Domestic & Family	24	24
		URESAs / UIFSA	3	3
		Domestic Violence	14	14
		Interpersonal Protection	3	3
		DV Petition Denied	2	2
		Total	46	46
	Juvenile	Abuse / Neglect	8	8
		Paternity	6	6
		Status	1	1
		Delinquency	4	4
		Total	19	19
	District Civil	Disability & Health	9	9
		Probate	29	29
		Forcible Detainer	7	7
		Small Claims	3	3
		Other District Civil	55	55
		Total	103	103
	District Criminal	Felony	27	27
		Misdemeanor	55	55
		Traffic	111	111
		Total	193	193
	District Prepayable	Prepayable Misdemeanor	2	2
Prepayable Traffic		69	69	
Total		71	71	
Total			515	515



# Nelson County eFiling Report for November 2024

## eFiling Summary Report - Overview - NELSON County

Num Of Days : 30

From: 11/2/2024 12:00:00 AM

To: 12/2/2024 12:00:00 AM

### Submittals By Type

New eFilings	New eCitations	Subsequent eFilings	Judge Orders	Alias Summons	Return of Service
187	364	1456	469	43	138

### Payments

Payment Type	Num of Payments	Total Cost	Avg Cost Per Filing
Credit Card Preauth	177	\$31,734.90	\$179.29
In Name of Commonwealth	15	\$1,642.60	\$109.51
<b>Total</b>	<b>192</b>	<b>\$33,377.50</b>	<b>\$288.80</b>

### Attachments & Service

Total Filed	Total Pages	Avg Pages per Filing	Num of Service
485	6256	7	253

### eFilers

Total Number of eFilers	Individual Number of eFilers	Avg Num of eFilings per Individual
1519	229	6

# Sheriff's Department Report

## November 2024 Monthly Stats

### General Detective Year to Date Stats

CC/Citation	Indictments	Resolved?	Unresolved	Total Cases
25	64	142	23	181

### Narcotic Detectives Year to Date Stats

CC/Citation	Indictments	Search Warrant	Total Cases	Arrest
15	105	16	84	33

Death Investigations: 5

### Evidence Room Stats:

Evidence entered: 118  
 Destruction: 380  
 Released property: 18  
 Expungements: 21  
 Evidence out to lab: 24  
 Evidence in from lab: 19  
 Orders waiting on CA: 57

Open Records: 33

Injury Collisions: 15

Non-Injury Collisions: 64

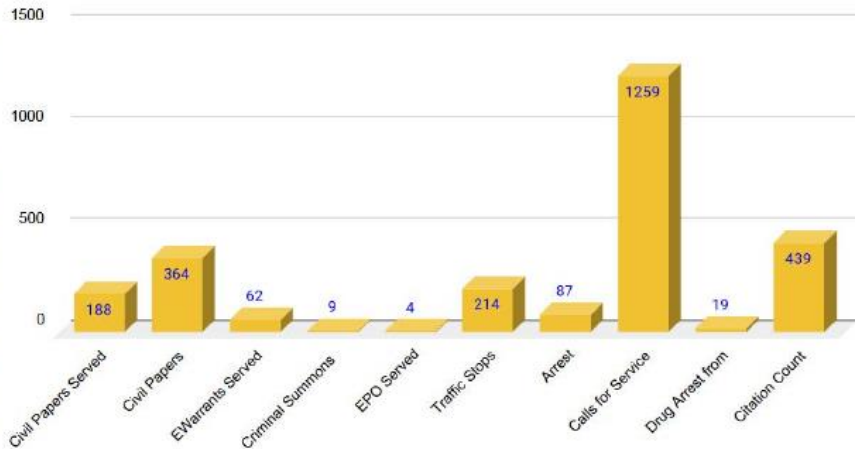
Fatal: 0

Transports: 26

Inmates Transported: 25

Extraditions: 0

Vehicle Inspections: 185



# Jailer's Report

## Population Analysis By Classification And Sex 12/01/2024 to 12/01/2024

### Classification Summary

Date	Totals	AS	CC-1	CD-1	CD-2	CD-3	CI	CIRCUIT COURT	COUNTY-DISTRICT	COURT ONLY	HOLD FOR ANOTHER	PAROLE VIOLATION	SENTENCED-CIRCUIT	SPENCER COUNTY	WASHINGTON COUNTY	WEEKEND	WORK RELEASE	Grand Total
12/1/2024		2	4	7	3	2	5	36	35	3	2	2	4	6	3	4	1	119

Note: Report Revised to include inmates that are on TEMP status meaning out to court in other counties etc. to give a better picture of population.

### Classification Specific Breakdown

Classification	Date	Totals	Female	Male	Total
AS	12/1/2024				2
CC-1	12/1/2024				4
CD-1	12/1/2024				7
CD-2	12/1/2024				3
CD-3	12/1/2024				2
CI	12/1/2024				5
CIRCUIT COURT	12/1/2024		5	31	36
COUNTY-DISTRICT	12/1/2024		8	27	35
COURT ONLY	12/1/2024		2	1	3
HOLD FOR ANOTHER	12/1/2024			2	2
PAROLE VIOLATION	12/1/2024			2	2
SENTENCED- CIRCUIT	12/1/2024		1	3	4
SPENCER COUNTY	12/1/2024		2	4	6
WASHINGTON COUNTY	12/1/2024		2	1	3
WEEKEND	12/1/2024		1	3	4
WORK RELEASE	12/1/2024			1	1
<b>Grand Total</b>			<b>21</b>	<b>98</b>	<b>119</b>

2023: Booking and Releases  
Booked: 1,887  
Released: 1,856

11-01-2024 to 12-01-2024 Booking and Releases  
Booked: 190  
Released: 200

2024 Year to Date Total 12-01-2024  
Booked: 1741  
Released: 1735

State: 25  
County: 85  
Washington County: 3  
Spencer County: 6

State Inmate Revenue Per Day: \$ 883.50

Circuit Court: 36  
District Court: 35

Recidivism Rate: 61.14 %

Average Length of Stay: 71/Days  
Average Length of Stay Felony: 88/Days  
Average Length of Stay Misdemeanor: 45/Days

Over Population: 14.29%  
Over Population Males: 4.3%  
Over Population Females: 162.5%

Work Program (Start February 27, 2023) (October 2024) -  
Total Inmate Hours Worked: 41,907  
Total Inmate Work Days (per inmate): 4,919  
Labor Savings @ 20 dollars/hour = 838,140

State Inmate Workers (Outside)  
CC-1 = 4  
CD-1 = 7  
CD-2 = 3  
AS = 2  
Total = 16

State Inmate Workers (Inside - Medium)  
CD-3 = 2

Inmates Awaiting Classification: 5



**Fiscal Court Report  
November 2024**

Note:  
Violent Felony Charges: 11  
Sex Offender Charges and/or Charges Against Children: 7

Note:  
1) Facility is Fully Staffed

2) Completed mass movement of one dorm to another facility so we could renovate two dorms that needed repairs.

3) State DOC has moved numerous inmates to Home Incarceration or drug treatment recently that has caused a drop in state inmate numbers. This is unfortunately out of our control.

4) Working with the US Marshals Office to secure a contract for housing to generate additional revenue to offset the cost of the facility.

Jailer's Free Work to the County (Information Technology) Work:  
"IT Work:"

Nelson County Correctional Center: 187  
Judge Executive Office: 10  
Nelson County Clerk: 1  
Nelson County Sheriffs Office: 40  
Nelson County Coroner: 1  
Nelson County Planning and Zoning: 1  
Nelson County Road Department: 2  
Nelson County Animal Control: 6  
Total Hours: 248 / Savings @ \$80 hr = \$19,840

# EMS Report

Areas	Monthly Billed Runs	Monthly No Transport / Pending	Monthly Total Calls	Year-To-Date Total Calls	Monthly Charges	Year-To-Date Charges (Fiscal Year)	Average Charge per Run for Month	Average Charge per Run Year-to-Date (Fiscal Year)
<b>TOTAL</b>	<b>332</b>	<b>282</b>	<b>614</b>	<b>3396</b>	<b>\$ 514,183.64</b>	<b>\$ 3,729,848.86</b>	<b>\$ 837.43</b>	<b>\$ 1,098.31</b>
Average Per Day	11.1	9.4	20.5	22.2	\$ 17,139.45	\$ 24,378.10		
Gross Income (YTD)						\$ 1,360,701.00	2023 = 1,370,186.00	
Collection Per Run (YTD)						\$ 400.68	2023 = 413.45	
Cost Per Run (YTD)						\$ 527.89	2023 = 611.43	
Difference (YTD)						\$ (127.21)	2023 = (197.98)	
Total Fees Collected for Month					\$	163,523.93		
Average Loaded Mileage Per Run					19.18			
Returns To Station 1 / Browns Lane / Culvertown					41			
Overdose Chief Complaint per CAD (Dispatch)					12			
EMS Documented Poisoning / Drug Ingestion					6			
Emergency Scene Responses					430			
Emergency Inter-Facility Transfers from Flaget					7			
Non-Emergent Scene Responses					25			
Non Emergent Inter-Facility Transfers from Flaget					111			
Average Total Call Time					1:01:06			
Average Call Received to On Scene					10:54			
Previous Year 2023	Totals	615	3314	\$ 875,537.80	\$ 4,044,963.81			
Difference From Current Year		-1	82	\$ (361,354.16)	\$ (315,114.95)			
Previous Year 2022	Totals	574	2654	\$ 552,405.13	\$ 2,537,993.88			
Difference From Current Year		40	742	\$ (38,221.49)	\$ 1,191,854.98			
Previous Year 2021	Totals	641	3204	\$ 527,789.15	\$ 2,769,246.59			
Difference From Current Year		-27	192	\$ (13,605.51)	\$ 960,602.27			
Previous Year 2020	Totals	647	3327	\$ 532,436.86	\$ 2,517,460.89			
Difference From Current Year		-33	69	\$ (18,253.22)	\$ 1,212,387.97			
Previous Year 2019	Totals	557	2884	\$ 458,220.02	\$ 2,541,281.17			
Difference From Current Year		57	512	\$ 55,963.62	\$ 1,188,567.69			
LIFT ASSIST	9			Previous Month	7	Same Month Last Year	3	

# Planning & Zoning Report

Zoning Compliance Permits	
Accessory Structure	8
Accessory Use Demo	0
Change of Use	0
Commercial Alterations	1
Commercial Structure	3
Commercial Structure Demo	0
Industrial Structure	2
Manufactured Home (Single & Double)	1
Multi-Family Residential	0
Single Family Residential	10
Single Family Addition	5
Single Family Alterations	0
Single Family Townhouse	0
Total:	30

# Dispatch Report

2024 Calls for Service (CFS) YTD	44761	+1335
2024 Monthly November Calls for Service	4231	+178
Emergent	1165	+105
Non Emergent	2418	+184
Total Monthly Call	3583	+289
Call answer time	00:00:04	

2023 Calls for Service	43426	
2023 Monthly November Calls for Service	4053	
Emergent	1060	
Non Emergent	2234	
Total Monthly Calls	3294	
	00:00:04	

- Staffing:
  - 2 new employees have been assigned to their permanent shifts.
- Repairs:
  - The kitchen floor has been repaired but is beginning to separate again.
  - Grant grant-funded QA system is in place. The average score for the agency is 93.45%. Minimum standard is 90%.
  - Fire extinguishers have been mounted and all exit signs have been fixed or replaced. All are operational and set up on a weekly schedule to be tested per the KACO report.
- Equipment/Software:

# BIDC Report

- John Downs reported that the 24-acre remaining land in the NCIP is available and the site is on NCEDA's website. The design of road, sewer, and water specs have been approved and are ready to send out for bid. Also included in the packet is a President's report that list the activities throughout the month. John Downs also reported on the recycling project spearheaded by Gary Bishop called 'A Better Nelson County'.
- Under old business, the board discussed the 201 facilities plan time frame for completion.
- Mayor Heaton reported that all improvements to the water in town will be completed soon. They will continue to work down Flaget Ave and 1<sup>st</sup> Street over the winter. The Templin sidewalk project is moving along. The inner-connect bypass utilities should be completed by October 2025. Mayor Health reported that the light on Templin and Hwy 245 will be moved to the new inner-bypass intersection across from Wilson Parkway. Light up Bardstown, the Christmas Parade, and the Festival of Trees were upcoming events discussed.
- Judge Hutchins reported that Enterprise has a program to help Industry with their workforce transportation needs if they choose to participate. He stated the LTADD allows Nelson County to have up to three citizen members on the board and those members had been determined. The Judge discussed the expansion of six baseball fields at Dean Watts Park. The design has been completed and he hopes to move on this project soon. He reported about the Fairgrounds project and how the Nelson County Schools are on board with the Agriscience and Agritourism concept. The driver's license center and the KY Commonwealth Attorney will be located in the senior citizen building addition out by the Court House and the project should be completed over the next several months. Planning and Zoning will also be located in this area in the next phase of the project. Judge Hutchins mentioned that they will name the new inner-connect bypass the Sons of Bardstown Memorial Highway.

# NCEDA Report

- NCEDA Partner reports were included in the board packets for review and questions.
- Mayor Heaton reported on the 201 plan and development/cost of sewers across the Bluegrass Parkway.
- Judge Executive Hutchins mentioned expanding the baseball complex. His goal is to be the best in the state.
- Judge Hutchins reported that the Sons of Bardstown Bypass Veterans Memorial Bridge is slated to be finished by October 2025.
- Judge Hutchins reported that the County is working on providing recycling 24 hours.
- Went into Executive Session to discuss updating the Job Description for the President/Chief Operating Officer of NCEDA
- January meeting date has been changed to Thursday, January 30th

# Road Department Report

- **Culverts**
  - Installed a driveway culvert across from 856 Fogle Rd.
- **Trees**
  - Cut several large trees under the power lines at the Humane Society.
  - Cleaned up two large trees taken down by Salt River on Ora Brent Rd.
  - Cut several dead trees on Hilton Ln.
  - Finished cutting dead and leaning trees on Sullivan Ln.
  - Cut several dead trees on Withrow Creek.
  - Cleaned up trees at Wickland that had been cut.
  - Cut two trees leaning over the neighbor's garage at Wickland.
- **Road Repair**
  - Rocked and graded Cecil Ridge Rd.
  - Rocked and graded Flats Rd.
- **Ditch Work**
  - Repaired a ditch that was eroding on Marks Ln.
- **Shoulder Work**
  - Started shouldering roads today that have been recently paved.
  - Repaired a section of the shoulder on Mt. Moriah.
- **Bulky Item Pick-up**
  - Pick up Bulky item for the City of New Haven on November 25<sup>th</sup>.
- **All guys at the road department have been through CPR and First Aid training with the exception of two.**
- **Everyone has run their snow routes for the second time.**

**MAGO has stopped paving for the year. Roads are yet to be paved and have issued a Purchase Order to proceed.**

1. Pembroke Drive
2. Bear Creek Way
3. Summers Lane
4. Castle Drive
5. Ed Pile Road and Connector
6. Keith Knob
7. Moss Brown
8. Wetherby Avenue
9. Wilson Creek Road

**Roads still needing culvert replacement or other repairs prior to paving that have been authorized.**

1. Eddie Miles Road
2. Ritchie Lane (now ready to be paved, need to issue PO)
3. Francis Drive (now ready to be paved, need to issue PO)
4. Eastland Drive (now ready to be paved, need to issue PO)
5. McDonald Dr. (now ready to be paved, need to issue PO)
6. Hill St. (now ready to be paved, need to issue PO)



7. Houck Dr. (now ready to be paved, need to issue PO)
8. Nalley Court (now ready to be paved, need to issue PO)
9. Keeneland Dr. (now ready to be paved, need to issue PO)
10. Antlers Trace (now ready to be paved, need to issue PO)

## Engineering Report

### ➤ Waterlines

- a. Louisville Road Water line has been installed. The remaining work to be completed is 2 road bores for water services under Louisville Road, and final grading and seeding.
- b. Robert Taylor Lane and Thornsbury Lane have been awarded. Awaiting KY Division of Water review and approval.
- c. Masden Road, James Lane and Hurricane Hills water line to be requested to be awarded on 12/17/24. Awaiting approval from KYDOW. Agreements were signed and money was obtained from residents of James Lane and Hurricane Hills.

### ➤ 201 Sewer Facility Plan

- a. Finalized and have hard copies. Can share as requested.

### ➤ Internet

- a. Charter does not want to provide a cost on North and South Stillwell, Vittitow Ford at this time since they do not service that area until they purchase City of Bardstown Internet.
- b. Bardstown has provided a preliminary cost on North and South Stillwell and Vittitow Ford. Working with Salt River and the cost to change out some utility poles for this internet build.
- c. City of Bardstown has completed Allen Road and residents can now ask for a connection to their house.

### ➤ Old Courthouse

- a. Will open bids on 1st-floor renovation and HVAC replacement on December 27, 2024 at 8:00 a.m.
- b. Flat Roof repair contract has been signed with South Central Roofing & Sheetmetal Inc. Labor \$37,000. Materials \$13,000.

### ➤ Licensing and Commonwealth Attorney Space

- a. Demo has begun. Waiting on permit from KY Division of Building review for plans. Upon approval of the plans, we can begin the rest of the contract work.

### ➤ Old Library

- a. Heat **does work** in upstairs. Will utilize the area during the renovation of the 1<sup>st</sup> floor Old Courthouse.
- b. May do some flooring and lighting prior to placement of tourism during renovations of the Old Courthouse 1<sup>st</sup> floor.

### ➤ The County Clerk's Office, Sheriff Building, and Jail flat roofs have hail damage per our Insurance Adjuster. Working with Insurance on a claim and how to proceed with replacement of flat rubber roofs. Total estimated cost \$525,000 - \$550,000.

# Landfill Report

## ➤ Holiday Schedule

- The landfill will be shut down on Wednesday, 12/25, and, 1/1. Garbage will be a day behind the remainder of the week. All garbage should be out early as we will run extra trucks due to the heavy load and garbage could be picked up earlier than normal time.

## ➤ Landfill Update

- Pumps at the new Landfill have been installed. Piping at new Leachate lagoons and force main have been hooked up.
- Final Division of Solid Waste inspection for Landfill Expansion took place at the Leachate Lagoons. Everything passed inspection.

# Deputy Judge Report

- Submitted Rolling Fork River map coordinates of log jams to be removed to the Army COE
- Met several times with Hurricane Hills residents for the proposed waterline project
- Taking constituent meetings and phone calls
- Finalized 1st floor remodel with architects, engineers and staff
- Attended New Haven City Commission to assist in the passage of the new Floodplain Ordinance
- Providing information as needed to the Finance Officer for grant requests
- Completed passage of the new Zoning Ordinance
- Completed passage of the Administrative Code Ordinance update
- Completed passage of the new Floodplain Coordinator Ordinance
- Reviewing and updating delinquent garbage cases
- Completed the passage of the update to the Transient Room Tax Ordinance to comply with recent changes by the General Assembly
- Working on updates for several outdated ordinances
- Finalizing plans for the new Boston City Park & Fairfield City Park
- Planning the move for staff during construction in the Old Courthouse

# EMA Report

- Attended Planning Commission meeting for the finalization of the Culvertown cell tower permit
- Review weekly Homeland Security Cybersecurity incident reports
- Attended 2 mandatory Local Emergency Planning Committee meetings
- Worked with New Hope Fire Department to finalize new tanker for delivery
- Coordinated the streamlining of all county FCC licenses to ensure continuity
- Responded to 1 Hazardous Materials spill for containment
- Completed all programmed maintenance for weather sirens
- Attained approval from the Army Corps of Engineers for the Rolling Fork River cleanup
- Met with contractors for the installation of the new generator provided by grant funding
- Met with agencies and vendors for potential upgrades to Dispatch
- Finalized paperwork for FEMA to process payments for March windstorm
- Deployed with drone team for several missions throughout the county
- Coordinated logistics for a film being produced in Nelson County

# County Attorney Report

- Prosecuted 675 traffic and misdemeanor cases
- Handled 31 citizen complaints
- Prosecuted 2 jury trials with convictions
- Continued to provide services to the public for Mental Inquest Warrants, Guardianships, and Casey's Law Petitions
- Processed 4 Open Records requests
- Provided legal advice to the Nelson County Sheriff, The Nelson County Clerk, Nelson County PVA, Nelson County Animal Control, Nelson County Road Department, Nelson County EMS, and Nelson County Judge staff
- Division of Child Support for FY 2024 collected \$4,489,122 in child support
- Division of Child Support is currently ranked 33rd out of 120 counties on child support enforcement