

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 250

COURT MET IN REGULAR SESSION, PRESENT COUNTY JUDGE-EXECUTIVE TIM HUTCHINS AND THE FOLLOWING NAMED MAGISTRATES: KEITH METCALFE, ADAM WHEATLEY, M.T. HARNED, JEFF LEAR AND JON SNOW.

MEETING CALLED TO ORDER: COUNTY JUDGE EXECUTIVE TIM HUTCHINS

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Nelson County Treasurer Rhonda Fenwick.

PRAYER: The Prayer was led by Nelson County Attorney Chip McKay.

COMMUNITY SHOWCASE: NONE

ACHIEVEMENTS AND RECOGNITION: Nelson County Dispatch Certification-

Nelson County E-911 Dispatch Director Shawn Gaither and Assistant Director/Training Coordinator Shanna Brussell informed the Court that the Nelson County Dispatch has successfully obtained APCO International's Agency Training Program Certification, A Project 33 Initiative. They are the first agency in the state to receive this certification. See pages 254-256.

MINUTES APPROVED JANUARY 7, 2025 REGULAR-CLOSED SESSION MEETING:

On motion of Adam Wheatley, second of Jeff Lear, by unanimous vote of the court, IT IS HEREBY ORDERED to approve the minutes of the January 7, 2025 Regular-Closed Session Meeting.

BILLS, ADDITIONAL BILLS AND TRANSFERS APPROVAL: RHONDA FENWICK-COUNTY TREASURER:

On motion of Jeff Lear, second of Keith Metcalfe, by unanimous vote of the court, IT IS HEREBY ORDERED to authorize the County treasurer to pay the following bills, and transfers as presented. See pages 257-263.

PUBLIC COMMENT: NONE See page 264.

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 251

PUBLIC WORKS AND ENGINEER REPORT: BRAD SPALDING/JOHN GREENWELL-
County Engineer Brad Spalding gave an update on the recent weather and salt usage.

Judge Hutchins informed the Court of a partial Grant the County has received to help fund the extension on the road to the Industrial Park. He asked the Court to approve getting Bids for the Project.

Deputy Judge Brad Metcalf included that once the Bids have been received, he will also include the City of Bardstown and BIDC.

On motion of Adam Wheatley, second of Jeff Lear, by unanimous vote of the court, IT IS HEREBY ORDERED to approve starting the Bid process for the road extension in the Industrial Park.

Landfill Engineer John Greenwell gave an update on the Garbage Schedule during the Winter Storm.

DEPUTY JUDGE/EMA UPDATE: BRAD METCALF

Deputy Judge Brad Metcalf gave an update on the recent Winter Weather and how well each County Department worked together.

The County Warming Center is still opened at the Civic Center.

ORDINANCE #1-2025

SECOND READING

A- Cannabis Business Licensing Ordinance-

County Attorney Chip McKay presented the Second Reading of the Cannabis Business Licensing Ordinance with no changes.

On motion of Keith Metcalfe, second of Jon Snow, by unanimous vote of the court, IT IS HEREBY ORDERED to approve the Second Reading and Adoption of the Cannabis Business Licensing Ordinance as presented with no changes. See pages 265-270.

MAGISTRATE REPORTS:

MAGISTRATE KEITH METCALFE- Magistrate Metcalfe informed the Court the Community Connect for January was held in District #1 at the New Hope Ball Park with good attendance.

MAGISTRATE ADAM WHEATLEY- NO REPORT

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 252

MAGISTRATE REPORTS: continued

MAGISTRATE M.T. HARNED- NO REPORT

MAGISTRATE JEFF LEAR- NO REPORT

MAGISTRATE JON SNOW- Magistrate Snow announced the February Community Connect will be held on February 24, 2025 at 6:00 pm at Fairfield Fire Department in District #5.

SHERIFF-

Sheriff Ramon Pineiroa informed the Court one of the Departments Cruiser was totaled by the Insurance Company. He has quotes from Dealerships in Elizabethtown and Bardstown. The Equipment from the totaled Cruiser will be transferred to the new Vehicle.

After some discussion Judge Hutchins said a decision can be made at the next Fiscal Court Meeting.

JUDGE HUTCHINS REPORT:

A- New Hires - Judge Hutchins presented to the Court the list of New Hires for the Nelson County Animal Shelter.

Talayah D. Litsey -Part-Time

On motion of Jon Snow, second of Adam Wheatley, by unanimous vote of the court, IT IS HEREBY ORDERED to approve the list of New Hires for the Nelson County Animal Shelter. See page 271.

B- Appointments-

APPOINTMENTS

On motion of Keith Metcalfe, second of Jon Snow, by unanimous vote of the court, IT IS HEREBY ORDERED to approve the Appointment of Gary Coulter to the Nelson County Assessment Appeals Board effective February 1, 2025 term ending May 1, 2027. See page 272.

On motion of Adam Wheatley, second of Jeff Lear, by unanimous vote of the court, IT IS HEREBY ORDERED to approve the Appointment of Brian Sorrell to the Joint Bardstown-Nelson County Ethics Board effective February 1, 2025 (three-year term). See page 273.

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 253

JUDGE HUTCHINS REPORT: continued

APPOINTMENTS

On motion of Jeff Lear, second of Jon Snow, by unanimous vote of the court, IT IS HEREBY ORDERED to approve the Appointment of Mike Monaghan to the Bardstown-Nelson County Human Rights Commission effective February 1, 2025 (three-year term). See page 274.

On motion of M.T. Harned, second of Adam Wheatley, by unanimous vote of the court, IT IS HEREBY ORDERED to approve the Appointment of Kim Wright to the Bardstown-Nelson County Human Rights Commission effective February 1, 2025 (three-year term). See page 275.

On motion of M.T. Harned, second of Jon Snow, by unanimous vote of the court, IT IS HEREBY ORDERED to approve the Appointment of James M. Hopper to the Bardstown-Nelson County Human Rights Commission effective February 1, 2025 (three-year term). See page 276.

Judge Hutchins presented a thank you letter from a Nelson County Citizen Frankie Cambron. See page 277.

Cleaning Bids- Judge Hutchins presented Cleaning Bids received for the Nelson County Justice Center. The Court will be 100% reimbursed with Contract.

Judge Hutchins recommended Just Like Magic for a 2 Year Contract \$99,450.00.

On motion of Jeff Lear, second of Adam Wheatley, by unanimous vote of the court, IT IS HEREBY ORDERED to approve Just Like Magic for a 2 Year Contract for cleaning the Nelson County Justice Center. See page 278.

C- Departments and other Reports- See pages 279-311.

OLD/NEW BUSINESS:

Judge Hutchins gave an update on the Old Courthouse Heating and Air Unit.

On motion of Adam Wheatley, second of Keith Metcalfe, by unanimous vote of the court, IT IS HEREBY ORDERED to adjourn the January 21, 2025 Regular Session Fiscal Court.

TIM HUTCHINS, NELSON COUNTY JUDGE/EXECUTIVE

JEANETTE HALL SIDEBOTTOM, NELSON COUNTY CLERK

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 254

Tim Hutchins

From: Shanna Brussell
Sent: Friday, December 20, 2024 8:13 AM
To: Shanna Brussell
Subject: P33 Certification
Attachments: 2024 12 11 ATPC Nelson County Certification Letter.pdf; 2024 12 11 ATPC Nelson County PR.pdf

Good Morning Everyone,

I am very pleased to announce that Nelson County E-911 Dispatch has successfully obtained APCO International's Agency Training Program Certification, A Project 33 Initiative. We have become the first agency in the state to receive this certification. A year and a half of work, rewriting policies, creating over 100 Standard of Guidelines, and restructuring of our training program has gone into this. That is not including the tears of frustration and the hundreds of hours of work spent on this project.

I hope that each of you are as proud of this organization, as the people who are the lifeline to 50,000 souls a day are to serve their community. We thrive to push ourselves each and every day to be the best that we can possibly be for all those that depend on us.

Shanna Brussell, ENP, RPL, CCM, CMCP

Assistant Director/Training Coordinator
KY TERT Region 4 Coordinator
Nelson County E-911 Dispatch
(W) 502.348.3211
(C) 502.827.1414



FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 255



**CHIEF EXECUTIVE OFFICER
EXECUTIVE DIRECTOR**
Mel Majer, CPE
majerm@apcointl.org

HEADQUARTERS
J. Rhett McMillian, Jr. Building
351 North Williamson Boulevard
Daytona Beach, FL 32114-1112
386-322-2500

EXECUTIVE OFFICES
Gregory T. Riddle Building
1426 Prince Street
Alexandria, VA 22314
571-312-4400

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2024 – 2025**

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Albert Flores

Commercial Advisory Council
Jessica Long

December 11, 2024

Shanna Brussell, Training Coordinator
Shawn Gaither, Director
Nelson County E-911 Dispatch Center
214 Plaza Dr
Bardstown, KY 40004

Dear Shanna Brussell,

Nelson County E-911 Dispatch Center recently submitted its training curriculum for APCO International's Agency Training Program Certification, a Project 33® Initiative, and a review was conducted of the materials and documents provided. The review evaluated your agency's training curriculum to ensure it provides trainees with the required content and documents the demonstration of decision and psychomotor skills cited within the standard.

On behalf of APCO International and APCO's Agency Training Program Certification Committee, I am pleased to inform you that the Nelson County E-911 Dispatch Center training curriculum has been approved and is certified as meeting APCO ANS 3.103.2-2015: Minimum Training Standards for Public Safety Telecommunicators and qualified to carry "APCO International's Agency Training Program Certification" designation. This certification is valid for three years and will require recertification on a three-year cycle.

Your agency will be recognized during the Food for Thought Luncheon taking place as part of [APCO's 91st Annual Conference & Expo](#), in Baltimore, MD, July 27-30, 2025. Please confirm your attendance via email to atoc@apcointl.org

Sincerely,

Stephen P. Martini, RPL, CPE
President

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 256



FOR IMMEDIATE RELEASE
December 11, 2024

CONTACT: Lisa Inkley
(571) 312-4400
inkleyl@apointl.org

Nelson County E-911 Dispatch Center Receives APCO Agency Training Program Certification

Alexandria, VA – Nelson County E-911 Dispatch Center has received Agency Training Program Certification, a Project 33® Initiative, from the [Association of Public-Safety Communications Officials \(APCO\) International](https://www.apointl.org).

Public safety agencies use the APCO International Agency Training Program Certification as a formal mechanism to ensure their training programs meet APCO American National Standards (ANS). Initial and continuing training for public safety telecommunicators is important as they provide essential services to the public in an expanding and rapidly changing environment.

Training is the foundation of any effective and successful emergency communications center," said APCO International President Stephen Martini. "Proving their public safety telecommunicator training program aligns with an American National Standard through APCO's Agency Training Program Certification illustrates this agency's commitment to their team members to consistently protect citizens and coordinate seamlessly with their fellow responders."

Nelson County E-911 Dispatch Center will be recognized during the Food for Thought Luncheon taking place as part of [APCO's 91st Annual Conference and Expo](https://www.apointl.org) in Baltimore, MD, July 27-30, 2025.

For more information about the Agency Training Program Certification process, visit [apointl.org/atpc](https://www.apointl.org/atpc).

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APCO International® (www.apointl.org)

APCO International is the world's oldest and largest organization of public safety communications professionals and supports the largest U.S. membership base of any public safety association. It serves the needs of public safety communications practitioners worldwide - and the welfare of the general public as a whole - by providing complete expertise, professional development, technical assistance, advocacy and outreach.

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 257

6:00 PM

**Nelson County Fiscal Court
Bills for Court Approval
January 21, 2025**

Name	Memo	Account	Amount
01 General Fund			
ADP	Payroll Processing	9100301 · Payroll Processing	\$ 786.88
American Tire	Tires	5105340 · Law Enforc Vehicle maintenance	2,086.26
BMS LLC	0125	9400299 · Cobra Administration	93.60
Borden Mortuary	Services and supplies	5020445 · Coroner office expense	418.30
Conway Heaton	Fleet maintenance and repairs (brakes)	5105340 · Law Enforc Vehicle maintenance	1,766.00
Cundiff, Leo	Sweep parking lot	5415329 · Civic Center Maint Contracts	100.00
Danville Office	Paper	5001445 · CJE Office Expense	59.99
Danville Office	Paper	5040445 · Treasurer Office Expense	59.99
Danville Office	Paper, office supplies	5115502 · Inspection and Permit Expense	103.75
Danville Office	Wide Format Copier - 1/2 cost split/COB	5070445 · P&Z Office Supplies	5,363.27
Esteam Clean	Carpet cleaning	5415334 · Civic Center Bldg Maint	200.00
Family Collision	2023 Tahoe - Insurance claim paid in full	5105340 · Law Enforc Vehicle maintenance	10,435.15
Feed America Ky	Feed America	5330515 · Feed America Program	139.14
Franklin Chevrolet	2021 Tahoes - repair/maint	5105340 · Law Enforc Vehicle maintenance	1,540.01
Galls	Uniforms and related supplies	5105481 · Law Enforc Uniforms	1,660.63
GBA	Cards, log books, adoption forms	5205343 · Shelter Clinic Expense	255.00
Holt Computers	Sonic wall and setup - Old Courthouse	9100585 · IT Fees and Services	2,133.00
Interstate Security	Door fobs	5105334 · Law Enforc Building Maint	60.00
Interstate Security	Quarterly monitor agreement	5105334 · Law Enforc Building Maint	108.00
Interstate Security	Quarterly monitor agreement	5415334 · Civic Center Bldg Maint	108.00
Intertech Mechanical	Heating, MUA service calls	5081516 · A/C, HVAC, Geothermal	1,337.82
KACo Insurance	Add Jet Rodder	9100521 · County insurance	2,247.99
Kentuckiana Auto & Truck	Brakes and rotors	5105340 · Law Enforc Vehicle maintenance	903.48
Lowe's	Maintenance supplies	5205343 · Shelter Clinic Expense	87.34
Lowe's	Bathroom repairs	5081334 · Justice Center Maint Supplies	27.53
Midwest Vet Supply	Medical supplies	5205549 · Shelter Vaccine and Meds	388.05
Newcomb Oil Co	Fuel	5135446 · Emergency Mgmt Program Expense	376.54
Newcomb Oil Co	Fuel	5105429 · Law Enforc Fuel	5,678.88
Oil Guys	Fleet oil changes	5105340 · Law Enforc Vehicle maintenance	95.80
Patrons Home Center	Mounting tape	5115502 · Inspection and Permit Expense	11.49
Patrons Home Center	Trash bags, bleach	5085406 · County Wide Material/Supply	996.11
Patrons Home Center	Office supplies	5020445 · Coroner office expense	7.81
Patrons Home Center	Building maintenance	5070334 · PZ Building Supply & Maint	2.15
Patrons Home Center	Building maintenance	5080334 · Old Courthouse Bldg Supplies	61.22
Patrons Home Center	Building maintenance	5087334 · Old Library Bldg Maint	28.27
Patrons Home Center	Rodent removal	5105334 · Law Enforc Building Maint	13.48
Paxton Media Group	Bids, legal notices	9100539 · Advertising & Legal Notices	214.71
Pitney Bowes	Postage meter ink	5001445 · CJE Office Expense	63.90
Quill Corporation	Toner	5040445 · Treasurer Office Expense	235.98
Quill Corporation	Air freshener	5080334 · Old Courthouse Bldg Supplies	29.96
Revelation Properties	Office rent	5064364 · Comm Atty Office Rent	1,400.00
Whitlock Consulting	Training - Wheatley	5025569 · Magistrates Training	110.00
Wimpsett, Tyler	Contract labor 0125 - parks	5401329 · Recreation Maint Contracts	1,833.33
Total 01 General Fund			43,628.81

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 258

**Nelson County Fiscal Court
Bills for Court Approval
January 21, 2025**

Name	Memo	Account	Amount
02 Road Fund			
Air Hydro	Trucks 307, 308, 309	6105443 · Parts	467.21
All State Truck Sales	Fleet maintenance	6105340 · Vehicle Maint and Repair	46.93
American Tire	Truck 308	6105479 · Tires	788.95
American Tire	CAT Grader	6105479 · Tires	5,408.70
Ascendance Truck	Truck 307	6105443 · Parts	147.00
Boyd Co	120M2 Grader	6105443 · Parts	593.81
Boyd Co	Keys	6105443 · Parts	32.01
Bumper to Bumper	Vehicle repair and maint	6105340 · Vehicle Maint and Repair	330.39
Bumper to Bumper	Garage supplies	6105427 · Garage supplies	89.23
Bumper to Bumper	Fleet repair and maint	6105443 · Parts	716.76
Cintas	Cleaning and bathroom supplies	6103411 · Cleaning and custodial supplies	223.00
Cintas	Uniforms	6105481 · Uniforms	1,324.72
Duplicator Sales	Copier fees	6103445 · Office Expenses	47.48
Haydon Materials	Rock	6105457 · Bridge & Culvert Materials	331.47
Hayes Pipe Supply	Pipe	6105457 · Bridge & Culvert Materials	18,467.05
Joe Hill's	Blower for snow removal	6105427 · Garage supplies	519.99
Joe Hill's	Chainsaw repair/maint	6105443 · Parts	157.88
Keystops	Fuel and lubricants	6105429 · Fuel and Lubricants	11,892.82
Ky Truck Sales, Inc.	Truck 305	6105443 · Parts	273.89
Lowe's	Maintenance supplies	6105427 · Garage supplies	75.96
Patrons Home Center	Electrical and maintenance supplies	6105427 · Garage supplies	216.50
S & R Supply	Cable ties	6105427 · Garage supplies	18.58
Truck Parts & Service	Mini marker light	6105443 · Parts	26.32
Total 02 Road Fund			42,196.65
03 Jail Fund			
Bob Barker	Hygiene supplies, kitchen supplies	5101446 · Jail Supply and Provisions	363.09
Buddi US	Inmate medical	5101549 · Routine Medical	155.00
Comprehensive Correctional	0225 Medical Contract	5101549 · Routine Medical	11,581.05
Correctional Behavior	1224 Services	5101549 · Routine Medical	1,650.00
Crume Drug Store	Inmate Medical 1224	5101549 · Routine Medical	2,130.93
Crystal Springs	Water	5101445 · Office Supplies	106.44
Hillyard	Gloves, tissue	5101411 · Custodial Supplies	588.13
Interstate Security	Quarterly monitor agreement	5101334 · Building Maintenance	262.00
Kellwell Food Mgmt	Food	5101425 · Food	11,640.71
Larue Co Detention Center	Inmate housing	5101314 · Contracts with Other Counties	2,050.00
Larue Co Detention Center	Inmate medical	5101549 · Routine Medical	90.00
Patrons Home Center	Building repair and maintenance	5101334 · Building Maintenance	256.16
Romaine Companies	Disinfectant, odor removal	5101411 · Custodial Supplies	868.00
Sherwin Williams	Cell repairs	5101334 · Building Maintenance	665.99
Your Choice Uniforms	Staff uniforms	5101481 · Staff Uniforms	785.00
Total 03 Jail Fund			33,192.50
04 LGEA Fund			
Haydon Materials	Misc county roads	6105409 · Rock	10,791.29
Total 04 LGEA Fund			10,791.29

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 259

**Nelson County Fiscal Court
Bills for Court Approval
January 21, 2025**

Name	Memo	Account	Amount
09 Ambulance Fund			
3-D Graphics	Uniforms and embroidery	5140441 · Supplies and Equipment	708.15
AMB	1224 collections	5140320 · Collection services	11,885.33
American Tire	Fleet repair and maint	5140340 · Vehicle Maintenance & Repairs	1,672.93
AT&T First Net EMS	ATT First Responder service	5140336 · Equipment Maintenance & Repairs	698.28
CompX Fort	Medical supplies	5140550 · Medical supplies & Materials	378.73
Danville Office	Printer ink, clips	5140445 · Office Expense	228.40
Holt Computers	Remote backup service	5140441 · Supplies and Equipment	100.00
Louisville Metro EMS	CPR cards	5140569 · Training	750.00
Newcomb Oil Co	Fuel	5140429 · Fuel and lubricants	8,727.65
Newcomb Oil Co	Kerosene	5140578 · Utilities	56.00
NexAir	Oxygen	5140550 · Medical supplies & Materials	399.79
Patrons Home Center	Building supplies	5140334 · Building maintenance supplies	126.96
Patrons Home Center	Vehicle repair supplies	5140340 · Vehicle Maintenance & Repairs	118.80
Penn Care	Medical supplies	5140550 · Medical supplies & Materials	260.40
Quick Care Express	Fleet maintenance	5140340 · Vehicle Maintenance & Repairs	180.97
Shred It	Shred Services	5140445 · Office Expense	144.26
Teleflex	Medical supplies	5140550 · Medical supplies & Materials	550.00
Zoll Medical	Supplies	5140550 · Medical supplies & Materials	199.20
Total 09 Ambulance Fund			27,185.85
82 E911			
Holt Computers	External drive, setup software permissions	5145322 · E911 Supplies and Equipment	239.00
Holt Computers	Remote backup service	5145348 · IT Support Services	100.00
Lowe's	Cleaning supplies	5145411 · Cleaning and Custodial Supplies	115.71
Patrons Home Center	Door and building repairs	5145334 · Central Dispatch Bldg Maint	73.48
Patrons Home Center	Kleenex	5145411 · Cleaning and Custodial Supplies	5.98
Total 82 E911			534.17
84 ARPA Grant			
Select-Tech Inc	2025 Ford E450	8099723 01 · Vehicles - EMS	113,600.00
Total 84 ARPA Grant			113,600.00
13 Solid Waste Fund			
Air Hydro	Truck 416	5215443 · Parts	644.79
Bumper to Bumper	Fleet maintenance	5215443 · Parts	227.71
Cintas	Uniforms	5215481 · Employee uniforms	298.54
City of Bardstown	Agreed Order City/Co Garbage	5215566 · Rcimbursements	3,051.00
Keystops	Fuel and lubricants	5215429 · Fuel & Lubricants	16,077.49
KY Agriculture	Plant license-dead animal pickup	5215548 · Deceased Animal Program	100.00
Lasco	Truck 420	5215443 · Parts	1,235.99
Total 13 Solid Waste Fund			21,635.52
15 Landfill Fund			
American Tire	Truck 725	5210479 · Tires	3,409.36
Bumper to Bumper	Gloss paint	5210427 · Main supplies	10.99
Bumper to Bumper	Battery- mower	5210443 · Parts	60.13
Bumper to Bumper	Pump station maintenance	5210581 · Leachate Maintenance	138.95
Cintas	Bathroom and cleaning supplies	5210411 · Custodial supplies	94.12
Cintas	Uniforms	5210481 · Uniforms	285.64
Duplicator Sales	Copier fees	5210445 · Office Expense	21.16

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 260

**Nelson County Fiscal Court
Bills for Court Approval
January 21, 2025**

Name	Memo	Account	Amount
15 Landfill Fund (continued)			
Etown Overhead Door	Garage door sensors	5210334 · Building Maintenance	303.90
GBA	Office supplies	5210445 · Office Expense	134.99
Greenwell, Carol S	Landfill Office Cleaning	5210329 · Maintenance Contracts	420.00
Haydon Materials	Rock	5210571 · Property Maintenance	6,248.00
Hinkle Construction	Landfill Expansion	8011750 · Landfill Phase Construction	123,213.10
Interstate Security	Quarterly monitor agreement	5210334 · Building Maintenance	141.00
Kenviron Inc	2024 annual survey	5210323 · Engineering	1,899.00
Kenviron Inc	Cell 1 CQA	8011750 · Landfill Phase Construction	30,339.07
Keystops	Fuel and lubricants	5210429 · Fuel & Lubricants	7,321.12
Ky Div Waste Management	Quarterly fee	5210314 · Environmental Remediation Fee	38,107.73
Lasco	Fleet repair and maintenance	5210443 · Parts	5,418.76
Modern Supply	Welding supplies	5210427 · Main supplies	34.25
Patrons Home Center	Torch supplies, water hose	5210427 · Main supplies	87.46
Quill Corporation	Safety supplies	5210594 · Crew Safety Equipment	44.97
Sherwin Williams	Paint for recycle trailer	5217428 · Recycling Supplies	429.41
W W Grainger	Towels, ice melt	5210411 · Custodial supplies	251.09
Total 15 Landfill Fund			218,414.20
23 Occupational Tax Fund			
Danville Office	Calendar, folders	5047445 · OLF Office supplies	32.97
Total 23 Occupational Tax Fund			32.97
Bills for Court Approval			\$511,211.96

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 261

6:00 PM

**Nelson County Fiscal Court
Additional Bills for Court Approval
January 21, 2025**

Name	Memo	Account	Amount
01 General Fund			
ADP	Payroll Processing	9100301 · Payroll Processing	\$ 816.56
Holt Computers	Setup inspector's laptop	5115502 · Inspection and Permit Expense	239.00
Landmark Sprinkler	Move/reinstall sprinkler lines HVAC replacement	5081740 · AOC Reimb Projects	3,760.00
Midwest Vet Supply	Medical supplies	5205549 · Shelter Vaccine and Meds	178.00
Mikes's Woodworking	Small courtroom table/desk	5080742 · Old Courthouse Renovation	2,674.00
Oil Guys	Oil Change	5115502 · Inspection and Permit Expense	47.90
Thompson, John G	Building inspections	5115348 · Contracted Services	1,125.00
Total 01 General Fund			<u>8,840.46</u>
02 Road Fund			
Bardstown Mills	Mailbox replacements	6105537 · Property damage claims	31.00
Ellis Towing	Dump trucks - tow services	6105471 · Snow removal	3,525.00
Paris Supply	Trucks 305, 306	6105443 · Parts	295.85
Paris Supply	Truck 310 tarp system - insurance claim	6105592 · Vehicle/Equipment Damage Claim	1,185.85
Paris Supply	Salt spreader controls- small trucks	6105340 · Vehicle Maint and Repair	1,499.90
Quill Corporation	Office supplies	6103445 · Office Expenses	68.95
Total 02 Road Fund			<u>6,606.55</u>
09 Ambulance Fund			
Lexipol	Training supplies and programs	5140569 · Training	2,450.25
Total 09 Ambulance Fund			<u>2,450.25</u>
15 Landfill Fund			
Quill Corporation	Safety supplies	5210594 · Crew Safety Equipment	87.96
Total 15 Landfill Fund			<u>87.96</u>
			<u>\$ 17,985.22</u>

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 262

6:00 PM

NELSON COUNTY FISCAL COURT FY 2025 Paid Bills/Upcoming Transfers for Court Approval January 21, 2025

<u>Fund/Vendor</u>	<u>Description</u>	<u>Account</u>	<u>Amount</u>
<u>Road Fund</u>			
Lawson Products	Shop supplies	6105427 · Garage supplies	306.30
Less Discount			(3.06)
TOTAL PAID BILLS AND TRANSFERS			<u>\$ 303.24</u>

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 263

6:00 PM

<p style="text-align: center;">NELSON COUNTY FISCAL COURT FY 2025 Employee Reimbursements - paid via Payroll January 21, 2025</p>
--

	<u>Description</u>	<u>Account</u>	<u>Amount</u>
<u>Landfill</u>			
Robert Clark	Boot allowance	5210-481	100.00
<u>Solid Waste</u>			
Jonathan Greenwell	Boot allowance	5215-481	100.00

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 265

WHEREAS, the Court held a first reading on January 7 2025, and held a 2nd reading and adoption on January 21 2025, and after due consideration,

UPON MOTION OF Keith McCalfe, SECONDED BY Jan Snow, AND A VOTE BEING HAD AND THE COUNTY JUDGE ANNOUNCING THAT THE MOTION CARRIED.

ORDINANCE NO. 2025-001

AN ORDINANCE RELATING TO THE REGULATION OF CANNABIS BUSINESS OPERATIONS WITHIN THE COUNTY OF NELSON, KENTUCKY

WHEREAS, on April 15, 2024, the Kentucky General Assembly passed 2024 House Bill 829, signed into law by Governor Andy Beshear on April 17, 2024, that amends KRS Chapter 218B, which codifies the statutes governing the Kentucky Medical Cannabis Program; and

WHEREAS, KRS 218B.130 authorizes municipalities to prohibit or approve cannabis business operations within the County through the passage of an ordinance; and

WHEREAS, the County of Nelson hereby wishes to utilize the authority granted to it by KRS 218B.130 to allow and additionally regulate cannabis business operations within Nelson County.

NOW, THEREFORE, BE IT ORDAINED, by the Nelson County Fiscal Court, Commonwealth of Kentucky as follows:

Section 1 Definitions

The definitions within KRS 218B.010 are hereby adopted as if set forth herein and as relevant to this ordinance.

Section 2 General Provisions

- a. All cannabis businesses are hereby allowed to operate within the County of Nelson, subject to compliance with all applicable state and local regulations.
- b. No signs referring to the use of cannabis directly or indirectly visible from the outside shall be permitted, except as any such reference may be contained in the name of the business establishment. No flashing lights or neon lamps shall be used to illuminate signs unless approved by the sign administrator, and all regulations regarding signs shall apply to cannabis business operations.
- c. All cannabis businesses must adhere to all operating standards as outlined in KRS Chapter 218B.

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 266

6:00 PM

Section 3 **Licensing**

- a. No person, firm, or corporation shall do any act authorized by this Ordinance with respect to medical cannabis business operations, unless that person, firm, or corporation holds a license issued from the County of Nelson authorizing such. The stipulations of this ordinance shall be in addition to any same such ordinance, law, or regulation as imposed by a municipality or by the Commonwealth of Kentucky.
- b. The following types of medical cannabis business licenses may be issued by the County and the initial license application fees and license renewal fees for each license shall be as follows:

Type of License	Initial License Application Fee	License Renewal Fee
Tier I Cultivator	\$2,500.00	\$1,500.00
Tier II Cultivator	\$7,500.00	\$5,000.00
Tier III Cultivator	\$12,500.00	\$10,000.00
Tier IV Cultivator	\$17,500.00	\$15,000.00
Processor	\$3,500.00	\$2,500.00
Producer	\$12,500.00	\$10,000.00
Dispensary	\$3,500.00	\$2,500.00
Safety Compliance Facility	\$2,500.00	\$1,500.00

- c. No license issued pursuant to this Ordinance shall be granted or renewed to any person or entity unless that person or entity first applies for and obtains an occupational license from the County. Any applicant for a license under this Ordinance shall present a valid occupational license issued by the County with its application for a license under this Ordinance. Failure to hold a valid occupational license shall be grounds for denial of a license under this Ordinance. In addition, applicant shall, obtain from the Joint City/County Planning Commission of Nelson County, a certificate of conformance for the property or properties intended to be licensed under this ordinance.
- d. No license issued pursuant to this Ordinance shall be granted or renewed to any person or entity who is delinquent in the payment of any property taxes, both real and personal, any other taxes due to the County, fees of any type, or charges due to any department of the County at the time of issuing the license, nor may any license be granted or renewed to sell upon any premises or property, owned and occupied by the licensee upon which there are any of the above delinquent payments due and owing to the County. Further, if a licensee becomes delinquent in the payment of any of the above at any time during the license period, the license issued for medical cannabis business operations may be subject to revocation or suspension.
- e. All licenses under this Ordinance shall be valid for a period of no more than one year. All licenses shall expire on June 30 of each year.

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 267

6:00 PM

- f. Any license issued under this Ordinance is required to be posted and at all times displayed in a conspicuous place in the room or principal room where the medical cannabis business operation is carried on, so that all persons visiting may readily see the license.
- g. No license provided for hereunder shall be issued, renewed, or transferred to any person, firm, or corporation until the person, firm, or corporation has obtained the issuance, renewal, or transfer of the State license corresponding thereto. The licensed premises covered by the County license must be the same as the licensed premises covered by the corresponding State license.
- h. The County license issued to any person, firm, or corporation shall remain valid only so long as the State license corresponding thereto, issued to the person, firm, or corporation, shall be valid. Any revocation, suspension, nonrenewal, or other action which makes the State license null and void shall operate to revoke, suspend, make nonrenewable, and thereby make null and void the city license corresponding thereto for the same period of time.
- i. Any license issued pursuant to this Ordinance, may be revoked or suspended if the licensee violates any provision of this Ordinance or any provision of any statute, law, or regulation relating to medical cannabis business operations.

Section 4 Issuance of License

Subject to the limitations and restrictions described herein, County licenses shall be originally issued by the Office of the Judge-Executive or his/her designee and renewed by him/her upon the expiration thereof upon receipt of the following documents and fees more than 30 days prior to the effective date of an original license and more than 15 days prior to the expiration date of any license to be renewed:

- a. A written application therefor with the truth of the information, statements, and representations therein attested by the signature and the oath or affirmation of the applicant. The form and content of such application shall be prescribed by the Judge-Executive; however, provision for the following information, statements, and representations shall and must be included therein:
 - 1.) All information required by KRS 218B to be contained in the application for state licenses.
 - 2.) A consent by the applicant to the search of the licensed premises by any peace officer at any time for any purpose, the removal therefrom of any evidence of any crime or other violation of any law; and the use thereof in any trial or hearing in regard thereto.
 - 3.) The names and addresses of the applicant and all shareholders and employees to include criminal background checks obtained by the Department of the Kentucky State Police.

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 268

- b. Documentary evidence of a valid state license which corresponds to the county license for which the application is being made.
- c. The applicable fee, paid in cash or by certified or cashier's check, for the county license which is the subject of the application.

Section 5 Approval and Renewal of License

Within 30 days of the date of the application for an original county license and 15 days of the date of an application for renewal of a county license, the Judge-Executive shall, by mail, electronic mail, or personal delivery thereof, notify the applicant, in writing, of either the approval thereof or the disapproval thereof and a hearing in regard thereto.

Section 6 Denial of Application

The Judge-Executive shall not approve any application for a county license if:

- a. The applicant, the application, or the premises described therein do not fully comply with the provisions of this ordinance;
- b. The applicant and/or any shareholder, officer, agent, servant, or employee thereof has caused, permitted, or engaged in any act for which the revocation of a state or county license is authorized;
- c. The applicant and/or any shareholder, officer, agent, servant, or employee thereof had a state license or county license which was revoked within two years of the date of the application, or the premises described therein where the premises or any portion thereof described in a state license or county license revoked during such time;
- d. Any statement or representation in the application is false; or
- e. In the exercise of sound discretion, the Judge-Executive determines any cause or reason for refusing to approve an application reasonably related to the purpose and objective of this ordinance and the state laws and regulations of the Kentucky Office of Medical Cannabis. Among those factors that the Judge-Executive shall consider in the exercise of his discretion are: public sentiment in the area; potential for future growth; type of area involved; type of transportation involved; and financial potential of the area.

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 269

6:00 PM

Section 7 **Location**

Cannabis businesses may only operate in areas approved by the Joint City/County Planning Commission of Nelson County and must be located at least 1,000 feet from any school or daycare center.

Section 8 **Severability**

This ordinance and the various parts thereof are hereby declared to be severable. Should any section of this ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the ordinance as a whole, or any portion thereof other than the section so declared to be unconstitutional or invalid. If any section, clause, sentence, or phrase of this ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall not affect the validity of the ordinance as a whole, or any portion thereof other than the section so declared to be unconstitutional or invalid.

Section 9 **Repealer**

Any prior version or provision of this ordinance, or any other resolution or order previously adopted by the Nelson County Fiscal Court which is in conflict with this ordinance, adopted this 21st day of January, 2025, is hereby repealed, remanded and held for naught.

Section 10 **Penalties**

Any person violating any of the provisions of this ordinance, or any lawful rules or regulations promulgated pursuant thereto, upon conviction, shall be punished by a fine of not less than five hundred (\$500.00) not more than one thousand dollars (\$1,000.00); provided, that each days' violation thereof shall be a separate offense for the purpose hereof. Violators of this ordinance may be issued a uniform citation by any duly appointed agent as designated by the County Judge-Executive or his/her designee.

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 270

6:00 PM

Article 11: Effective Date

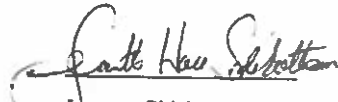
This ordinance shall become effective upon passage, and will be advertised pursuant to KRS 424.

NELSON FISCAL COURT

ATTEST:



Tim Hutchins
County Judge-Executive



Jeanette Sidebottom
Nelson County Clerk

Approved as to form and legality:



Chip McKay
Nelson County Attorney

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 271

List Of New Employee(s)

Employee:	Job Title:	Part Time/Full Time
Animal Shelter		
Talayah D. Litsey	Animal Shelter Part-time Help	Part-Time

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 272

Nelson County – Kentucky
Tim Hutchins – County Judge Executive
PO Box 578 – One Court Square, 2nd Floor
Bardstown, KY 40004
502-348-1800
judge@nelsoncountyky.gov



Magistrate District #1: Keith Metcalfe
Magistrate District #2: Adam Wheatley
Magistrate District #3: MT Harned
Magistrate District #4: Jeff Lear
Magistrate District #5: Jon Snow

NELSON COUNTY FISCAL COURT

ORDER

Pursuant to KRS 67.710(8), Gary W. Coulter, residing at: 130 Deep Springs Drive, Bardstown, KY 40004, is hereby appointed to the Nelson County Board of Assessment Appeals, effective February 1st 2025 for a term ending May 1st 2027.

Tim Hutchins
Nelson County Judge Executive

1/21/2025
Date

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 273

Nelson County – Kentucky
Tim Hutchins – County Judge Executive
PO Box 578 – One Court Square, 2nd Floor
Bardstown, KY 40004
502-348-1800
ncjudge@bardstown.com



Magistrate District #1: Keith Metcalfe
Magistrate District #2: Adam Wheatley
Magistrate District #3: MT Harned
Magistrate District #4: Jeff Lear
Magistrate District #5: Jon Snow

NELSON COUNTY FISCAL COURT

ORDER

Pursuant to KRS 67.710(8), Brian Sorrell residing at: 1007 Polley Drive
Bardstown, KY 40004, is hereby appointed to the Joint Bardstown-Nelson County
Ethics Board for a term of three (3) years, beginning February 1st 2025.

A handwritten signature in black ink, appearing to read 'Tim Hutchins', written over a horizontal line.

Tim Hutchins
Nelson County Judge Executive

1/21/2025
Date

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 274

Nelson County – Kentucky
Tim Hutchins – County Judge Executive
PO Box 578 – One Court Square, 2nd Floor
Bardstown, KY 40004
502-348-1800
ncjudge@bardstown.com



Magistrate District #1: Keith Metcalfe
Magistrate District #2: Adam Wheatley
Magistrate District #3: MT Harned
Magistrate District #4: Jeff Lear
Magistrate District #5: Jon Snow

NELSON COUNTY FISCAL COURT

ORDER

Pursuant to KRS 67.710(8), Michael Monaghan, residing at: 6700 New Hope Road New Haven, KY 40051, is hereby appointed to the Bardstown/Nelson County Human Rights Commission for a term of three (3) years, beginning February 1st 2025.

A large, stylized handwritten signature in black ink, likely belonging to Tim Hutchins.

Tim Hutchins
Nelson County Judge Executive

1/21/2025

Date

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 275

Nelson County – Kentucky
Tim Hutchins – County Judge Executive
PO Box 578 – One Court Square, 2nd Floor
Bardstown, KY 40004
502-348-1800
ncjudge@bardstown.com



Magistrate District #1: Keith Metcalfe
Magistrate District #2: Adam Wheatley
Magistrate District #3: MT Harned
Magistrate District #4: Jeff Lear
Magistrate District #5: Jon Snow

NELSON COUNTY FISCAL COURT

ORDER

Pursuant to KRS 67.710(8), Kim Wright, residing at: 2032 Clear Creek Drive
Boston, KY 40107, is hereby appointed to the Bardstown/Nelson County Human
Rights Commission for a term of three (3) years, beginning February 1st 2025.

A handwritten signature in black ink, appearing to read 'Tim Hutchins', written over a horizontal line.

Tim Hutchins
Nelson County Judge Executive

1/21/2025
Date

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 276

6:00 PM

Nelson County – Kentucky
Tim Hutchins – County Judge Executive
PO Box 578 – One Court Square, 2nd Floor
Bardstown, KY 40004
502-348-1800
ncijudge@bardstown.com



Magistrate District #1: Keith Metcalfe
Magistrate District #2: Adam Wheatley
Magistrate District #3: MT Harned
Magistrate District #4: Jeff Lear
Magistrate District #5: Jon Snow

NELSON COUNTY FISCAL COURT

ORDER

Pursuant to KRS 67.710(8), James M. Hopper, residing at: 3095 New
Shepherdsville Road, Bardstown, KY 40004, is hereby appointed to
Bardstown/Nelson County Human Rights Commission, for a term of three (3) years,
beginning February 1st 2025.

A handwritten signature in black ink, appearing to read 'Tim Hutchins', written over a horizontal line.

Tim Hutchins
Nelson County Judge Executive

1/21/2025
Date

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 277

THANK YOU!

From:

Frankie Cameron

To: Judge Hutchins, Deputy Sheriff's, Firefighter's

Message:

Mr. Cameron wants to thank everyone involved in helping him get his horse out of the icy water. He greatly appreciates all the help for saving his horse.



FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 278

**Nelson County Justice Center Janitorial Services
Bid Opening (1/15/25)**

<u>Company</u>	<u>Monthly Cost/Annual</u>		<u>2-Year Total Cost</u>
	<u>1st Year</u>	<u>2nd Year</u>	
Global Maintenance Group (David Davis) Glen Allan, Virginia	\$3,950 / \$47,400	\$4,050 / \$48,600	\$96,000
★ Just Like Magic (Brittney Lanham) Bardstown, KY	\$4,250 / \$51,000	\$4,037.50 / \$48,450	\$99,450
Ronnie's Custom Care, Inc. Ronnie Ford Bardstown, KY	\$5,200 / \$62,400	\$5,200 / \$62,400	\$124,800
Ecobrite Services, LLC Benjamin Kirton, COO Lehi, Utah	\$6,794.58 / \$81,534.96	\$6,998.42 / \$83,981.04	\$165,516
Corvus Janitorial Aaron Shader Louisville, KY	\$10,807 / \$129,684	\$11,131 / \$133,572	\$263,256

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 279



**NELSON COUNTY
GOVERNMENT**

December 2024
Updates

Nelson County – Kentucky
Tim Hutchins – County Judge Executive
PO Box 578 – One Court Square, 2nd Floor
Bardstown, KY 40004
502-348-1800
ncjudge@bardstown.com



Magistrate District #1: Keith Metcalfe
Magistrate District #2: Adam Wheatley
Magistrate District #3: MT Harned
Magistrate District #4: Jeff Lear
Magistrate District #5: Jon Snow

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 280

Animal Control Report

Animal Control/Shelter Monthly Update 2024														
	January	February	March	April	May	June	July	August	September	October	November	December	Total YTD	Year-23
Service Calls	N/A	N/A	N/A	N/A	N/A	N/A	66	56	61	57	49	58	347	N/A
After Hour Service Calls	N/A	N/A	N/A	N/A	N/A	N/A	3	1	2	3	3	6	18	N/A
Canine Intake Stray	39	57	34	52	38	43	43	44	45	35	29	38	487	501
Canine Intake Surrender	10	19	15	5	9	4	6	13	2	17	6	14	120	325
Feline Intake Stray	22	15	21	4	57	79	94	60	60	22	27	29	490	461
Feline Intake Surrender	25	21	23	34	41	62	21	40	78	121	31	60	557	519
Canine Return to Owner	11	11	13	15	7	8	7	9	4	7	6	16	114	162
Feline Return to Owner	1	1	1	0	1	0	4	2	0	1	1	0	12	12
Canine Adoption	7	8	12	8	7	4	18	9	16	13	11	13	126	109
Feline Adoption	13	5	2	2	3	19	17	28	17	13	15	22	150	127
Canine Rescue	3	16	15	14	9	6	5	10	2	7	4	4	95	181
Feline Rescue	29	30	20	29	18	33	47	32	27	33	34	37	369	297
Canine Euthanasia	19	23	23	19	19	12	22	25	25	30	17	20	254	288
Feline Euthanasia	7	5	11	2	35	67	66	43	72	99	34	32	473	487
Washington County Dogs	0	3	0	5	5	5	2	4	4	5	5	2	40	N/A
Current Surrender List Residents	N/A	N/A	N/A	N/A	N/A	N/A	30	35	41	47	58	89		
Current Surrender List Canine	N/A	N/A	N/A	N/A	N/A	N/A	69	71	82	93	112	92		

Code Enforcement Report

DESCRIPTION	# OF PERMITS	FEE COLLECTED
ELECTRICAL	72	\$23,858.56
BUILDING	11	2,100.00
ENCROACHMENT PERMITS	3	3,000.00
GRAND TOTAL	86	\$28,958.56

HR, Payroll, Benefits Report

- New Hires**

In the current fiscal period, Nelson County welcomed a few new employees in various departments. Onboarding procedures have been completed, and the new hire(s) are fully integrated into their respective teams.

- Payroll**

Payroll continues to be processed on a bi-weekly schedule, with no changes to the system.

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 281

6:00 PM

Recreation Report

➤ Nothing to Report.

Occupational License/Garbage

OCCUPATIONAL LICENSE

Monies Collected \$34,836 85

- Process applications for new clients, entering information in the ETAS computer program and an Excel Spreadsheet, create a file, send an informational letter either by mail or email.
- Reviewing Occupational Records and sending late notices for prior years, checking the Kentucky Business Entity website to assure companies are still operating before sending a letter, closing accounts that are no longer active.
- Gathering and sending information to the Nelson County Attorney for postal employees that have not paid fees or filed reports. I sent 24 clients to their office, they then sent out letter. Eight of these have paid and filed. I will be sending the list of clients that have not responded by January 25th.
- Search thru reports received from Code Enforcement and Planning and Zoning to locate individuals or companies that have not registered and send letters asking them to complete and return an application.
- Gathering information from the ETAS program for delinquent Net Profit reports, sending letters asking for the delinquent reports to be filed and the fees paid if applicable.
- I sent an open records request to the State Plumbing Permit office for all plumbing permits pulled for 2024. In the future, I would like to do this about every 3 months.
- I reviewed all of this information and sent letters to the ones that do not have an Occupational License asking them to complete and return an application

GARBAGE ACCOUNTS

- Examine information from Code Enforcement and Planning & Zoning for addresses that we should be billing for garbage accounts. I then send that information to Salt River to begin the billing process.
- Reviewing a Sales Record from PVA and sending information to Salt River to start new service, and, or stop service for addresses that do not have Salt River Electric Service.
- Communicating with Salt River concerning all information obtained concerning payments, new accounts, to close account, and rate changes for individuals that qualify.
- Receiving calls from individuals concerning setting up new account, closing an account, processing payments with card, change mailing addresses, and balances.
- Sending all information received from calls or email to Salt River by email.
- I have received several calls concerning the new customers from New Haven not receiving their bill. I contacted the New Haven Post Office and they stated that the branch in Louisville is extremely behind. They assured me that as soon as they get the mail they deliver it.
- Receiving a weekly spreadsheet from Salt River and sending this info thru email to Joe Franke, Tim Hutchins, Brad Metcalfe, Katherine Beavers and Vanessa Linton
- Catherine has been sending out the letters to the delinquent accounts and I have been sending 30 a month, with balances of at least \$500.00, to the County Attorney's office for legal action.
- Kara, at the Nelson County Attorney's office, had designed a google spreadsheet that we share. I enter all of the information including full name, account number, mailing address, service address, original amount owed.

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 282

6:00 PM

status (active or inactive), Salt River Electric Service or not. I update the balances every two weeks. Kara, or someone at her office, enters the summons number, if they have been served, court case number, next court date, dismissal date, paid in full/diversion, diversion completion, payment agreement or not.

- As of January 16, 2025 we have sent 138 customers to the County Attorney, the total amount of clients sent to County Attorney is \$171,779.47. The total amount owed as of 1/16/2025 is \$127,788.92.

Coroner Report

Total Coroner Calls - December	
• Hospital Consults	3
• Accident	2
• Suicide	1
• Natural	10
Additional Cremations Signed	12
2024 Yearly Report	
• Accident	23
• Suicide	9
• Natural	99
Additional Cremations Signed	115
Total Cases for 2024	246

** No homicides or undetermined cases

Finance & Operational Report

➤ Nothing to Report.

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 283

6:00 PM

Treasurer Report

Nelson County Fiscal Court All Funds Budget vs. Actual July through December 2024

	Jul - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100 - Taxes	8,982,411.90	12,609,000.00	(3,526,588.01)	71.8%
4300 - Excess Fees	8,721.41	534,000.00	(527,278.59)	1.3%
4400 - Licenses & Permits	325,747.87	638,500.00	(310,752.13)	51.2%
4500 - Intergovernmental Revenues	3,546,817.47	5,884,300.00	(2,337,482.53)	60.3%
4600 - Charges for Services	5,830,301.27	11,887,000.00	(5,847,638.73)	50.0%
4700 - Miscellaneous Revenues	750,510.74	503,900.00	255,610.74	150.7%
4801 - Interest	1,808.30	2,500.00	(693.70)	72.3%
4802 - Interest - Investments	6,486.96	30,800.00	(24,311.04)	21.1%
Total Income	19,468,866.01	31,788,000.00	(12,319,133.99)	61.2%
Gross Profit	19,468,866.01	31,788,000.00	(12,319,133.99)	61.2%
Expense				
5000 - General Government	1,487,547.76	2,803,300.00	(1,315,752.24)	53.1%
5100 - Public Protection	4,731,885.80	9,531,500.00	(4,799,614.40)	49.6%
5200 - General Health & Sanitation	3,819,659.88	7,802,600.00	(3,982,940.32)	49.0%
5300 - Social Services	41,939.98	70,100.00	(37,160.02)	53.0%
5400 - Recreation & Culture	566,981.12	1,029,300.00	(430,338.88)	58.2%
6100 - Roads	1,877,082.53	3,800,000.00	(2,122,907.47)	44.1%
6200 - Airports		22,000.00	(22,000.00)	
6300 - Transportation Services		239,000.00	(239,000.00)	
8000 - Capital Projects	2,021,937.31	4,064,805.35	(2,072,868.04)	49.4%
9000 - Administrative Expenses	3,920,589.89	7,448,300.00	(3,525,710.11)	52.7%
9200 - Transfers to Reserves		7,000,000.00	(7,000,000.00)	
Total Expense	18,209,413.87	44,543,905.35	(26,244,491.48)	41.1%
Net Ordinary Income	1,160,452.14	(12,755,905.35)	13,925,357.49	(9.2)%
Other Income/Expense				
Other Income				
4901 - Budgeted Carryover Fund Balance	8,903,540.39	8,287,805.35	615,635.04	107.4%
4901c - Budgeted Carryover Investment	4,661,402.74	4,468,000.00	183,402.74	104.1%
4909 - Transfers Out	(1,870,184.65)	(4,943,000.00)	3,072,815.35	37.8%
4910 - Transfers In	1,870,184.65	4,943,000.00	(3,072,815.35)	37.8%
Total Other Income	13,564,943.13	12,755,905.35	799,037.78	106.3%
Net Other Income	13,564,943.13	12,755,905.35	799,037.78	106.3%
Net Income	14,724,395.27	14,724,395.27	0.0%	100.0%

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 284

County Clerk Report



Commonwealth of Kentucky
County Election Planning Report

County Name	NELSON
Election	PRIMARY & GENERAL 2025
Person Completing this Form	
Name	JEANETTE HALL SIDEBOTTOM
Title	COUNTY CLERK
Phone	502-348-1828

For in-person voting on Election Day, the County Board of Elections will (check one):

- Consolidate precincts and precinct election officers (Requires Form SBE 74).
 Utilize the same plan that was used in a previous election (Requires current election dates on Form SBE 74); or
 Open all existing precincts.

Excused in-person absentee voting will occur (check one):

- Within the County Clerk's office, or
 In another location within the county (Requires Form SBE 74).

No-excuse in-person absentee voting will occur (check one):

- Within the County Clerk's office, or
 In another location within the county (Requires Form SBE 74).

Absentee ballot drop-boxes will be located (minimum of one location required):

COUNTY CLERK'S OFFICE (INSIDE ELECTION OFFICE) 113 E STEPHEN FOSTER AVE BARDSTOWN KY 40004

COUNTY CLERK'S OFFICE (OUTSIDE BY FRONT DOOR) 113 E STEPHEN FOSTER AVE BARDSTOWN KY 40004

I have attached:

- All required Form SBE 74 sheets
 Relevant Maps
 Any desired supplemental narrative


Signature Date
Please email to CountyElectionPlans@ky.gov

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 285



Jeanette Hall Sidebottom
Clerk Nelson County
113 E Stephen Foster Ave
Bardstown, KY 40004
(502) 348-1820

January 3, 2025

The enclosed plan will be used for any Election that will be held in 2025. This plan is unchanged from our 2024 General Election Plan. Excused In-Person Voting will be held at the Nelson Co Civic Center and No-excuse Early Voting will be at the Nelson Co Public Library. 8 vote centers will be open across the county on Election Days.

Respectfully submitted,


Jeanette Hall Sidebottom
Nelson County Clerk

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 286

6:00 PM



Commonwealth of Kentucky
 Petition to Consolidate Precincts and Precinct Election Officers

County Name NELSON		Precincts in Voting Location	
Election PRIMARY & GENERAL 2025 5/7/25-5/14/25 & 10/22/25-10/29/25		Precinct name	Number of registered voters
Dates of Voting		ALL	36497
Person Completing this Form			
Name	JEANETTE HALL SIDEBOTTOM		
Title	COUNTY CLERK		
About Voting Location			
<small>Example: Telford Poplar High, 322 Main Street, Courty High School</small>			
Name	NELSON CO CIVIC CENTER		
Address	321 S 3RD ST BARDSTOWN KY 40004		
Type	PUBLIC BUILDING		
Number of Parking Spaces	Sufficient Parking Spaces?		
60	YES		
Voting Equipment to be Used			
Number	Type of equipment		
1	HART VERITY SCAN		
1	HART VERITY PRINT		
1	HART DUO		

Narrative Plan (Attach additional sheet, if needed)

1.) Why is this consolidation of these precincts desirable?
 This is the same plan used in the last election.
 Increases the size of our voting room and is more easily accessible for voters

2.) In what manner will Precinct Officers be assigned?
 This location will be fully staffed with election officials
 First priority will be given to the election workers who served in 2024

3.) How will the voting location be publicized to voters? How will the location be noted as a "Vote Center"?
 Through the County Clerk's Social Media and local media

4.) How will the voting location serve as a focal point to meet the needs of a diverse community?
 Central location in our county seat and largest city, Bardstown. A large event room and enough parking to accommodate voters who need to utilize Excused In-Person Voting.

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 287

6:00 PM



Commonwealth of Kentucky
Petition to Consolidate Precincts and Precinct Election Officers

County Name NELSON		Precincts in Voting Location	
Election PRIMARY & GENERAL 2025 8/15/25-8/18/25 & 10/30/25-11/1/25		Precinct name	Number of registered voters
Dates of Voting		ALL	36497
Persons Completing this Form			
Name	JEANETTE HALL SIDEBOTTOM		
Title	COUNTY CLERK		
About Voting Location <small>Example: Telford Middle, 123 Main Street, County High School</small>			
Name	NELSON CO PUBLIC LIBRARY		
Address	321 S 3RD ST BARDSTOWN KY 40004		
Type	PUBLIC LIBRARY		
Number of parking spaces	60	Sufficient Parking Spaces?	YES
Voting Equipment to be Used			
Number	Type of equipment		
2	HART VERITY SCAN		
3	HART VERITY PRINT		
1	HART DUO		

Narrative Plan (Please attach additional sheets if needed)

1.) Why is this consolidation of these precincts desirable?
 This is the same plan used in the last election.
 Voters have been using this location since 2020 for Early Voting. More space for voters than the County Clerk's office.

2.) In what manner will Precinct Officers be assigned?
 This location will be fully staffed with election officials.
 First priority will be given to the election workers who served in 2024.

3.) How will the voting location be publicized to voters? How will the location be noted as a "Vote Center?"
 Through the County Clerk's Social Media and local media.

4.) How will the voting location serve as a focal point to meet the needs of a diverse community?
 Central location in our county seat and largest city, Bardstown. A large community room and parking lot to accommodate voters during Early Voting.

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 288



Commonwealth of Kentucky
Petition to Consolidate Precincts and Precinct Election Officers

County Name NELSON		Precincts in Voting Location	
Election PRIMARY & GENERAL 2026 5/20/25 & 11/4/25		Precinct name ALL	Number of registered voters 36497
Person Completing this Form			
Name	JEANETTE HALL SIDEBOTTOM		
Title	COUNTY CLERK		
About Voting Location			
<small>Example: 2ndly Parker Hwy, 122 Main Street, County High School</small>			
Name	NELSON CO PUBLIC LIBRARY		
Address	321 S 3RD ST BARDSTOWN KY 40004		
Type	PUBLIC LIBRARY		
Number of Parking Spaces	60	Sufficient Parking Spaces?	YES
Voting Equipment to be Used			
Number	Type of equipment		
2	HART VERITY SCAN		
3	HART VERITY PRINT		
1	HART DUO		
Narrative Plan (please attach additional sheets if needed)			
1.) Why is this consolidation of these precincts desirable? <input checked="" type="checkbox"/> This is the case/pole used in the last election			
Voters have been using this location since 2020 for Voting. More space for voters than the County Clerk's office.			
2.) In what manner will Precinct Officers be assigned? <input checked="" type="checkbox"/> This location will be fully staffed with election officials			
First priority will be given to the election workers who served in 2024			
3.) How will the voting location be publicized to voters? How will the location be noted as a "Vote Center?"			
Through the County Clerk's Social Media and local media			
4.) How will the voting location serve as a focal point to meet the needs of a diverse community?			
Central location in our county seat and largest city, Bardstown. A large community room and parking lot to accommodate voters on Election Day.			

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 289

6:00 PM



Commonwealth of Kentucky
Petition to Consolidate Precincts and Precinct Election Officers

County Name NELSON		Precincts in Voting Location	
Election PRIMARY & GENERAL 2025		Precinct name ALL	Number of registered voters 38497
Dates of Voting 5/20/25 & 11/4/25			
Person Completing this Form			
Name JEANETTE HALL SIDEBOTTOM			
Title COUNTY CLERK			
About Voting Location <small>Example: Tilden Parker High, 1234 Main Street, County High School</small>			
Name BARSTOWN ELEMENTARY SCHOOL			
Address 1345 TEMPLIN AVE BARSTOWN KY 40004			
Type PUBLIC SCHOOL			
Number of Parking Spaces 99	Sufficient Parking Spaces? YES		
Voting Equipment to be Used			
Number	Type of equipment		
2	HART VERITY SCAN		
3	HART VERITY PRINT		
1	HART DUO		

Narrative Plan (please attach additional sheets if needed)

1.) Why is this consolidation of these precincts desirable?
 This is the same plan used in the last election.

Located on the north west side of Bardstown, our largest and most central city. Easily visible and accessible from a main road, with a large amount of quality parking.

2.) In what manner will Precinct Officers be assigned?
 This location will be fully staffed with election districts.

First priority will be given to the election workers who served in 2024.

3.) How will the voting location be publicized to voters? How will the location be noted as a "Vote Center?"
 Through the County Clerk's Social Media and local media.

4.) How will the voting location serve as a focal point to meet the needs of a diverse community?
 We previously used 3 schools located within a 3 mile radius of this facility. Using this school will provide a much better location for our voters and election workers, due to its visibility and accessibility.

SEE TO 108.1023

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 290

6:00 PM



Commonwealth of Kentucky
Petition to Consolidate Precincts and Precinct Election Officers

County Name		Precincts in Voting Location	
NELSON		Precinct name	Number of registered voters
Election	Dates of Voting	ALL	38487
PRIMARY & GENERAL 2025 5/20/25 & 11/4/25			
Person Completing this Form			
Name	JEANETTE HALL SIDEBOTTOM		
Title	COUNTY CLERK		
About Voting Location			
<small>Example: Tudor Poplar High, 2271 Main Street, County High School</small>			
Name	NEW HAVEN SCHOOL		
Address	389 HIGH ST NEW HAVEN KY 40051		
Type	PUBLIC SCHOOL		
Number of Parking Spaces : Sufficient Parking Spaces?			
	B9	YES	
Voting Equipment to be Used			
Number	Type of equipment		
2	HART VERITY SCAN		
2	HART VERITY PRINT		
1	HART DUO		

Narrative Plan *(please attach additional sheets if needed)*

1.) Why is this consolidation of these precincts desirable?
 This is the same plan used in the last election

Now Haven is the largest city in the southern end of Nelson County. It is home to the only public building large enough to accommodate voting

2.) In what manner will Precinct Officers be assigned?
 This location will be fully staffed with election officials

First priority will be given to the election workers who served in 2024

3.) How will the voting location be publicized to voters? How will the location be noted as a "Vote Center?"

Through the County Clerk's Social Media and local media

4.) How will the voting location serve as a focal point to meet the needs of a diverse community?

The school is the only public building in the area with facilities large enough to accommodate equipment needed and voter turnout on Election Day.

FISCAL COURT ORDERS


JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 291

6:00 PM



Commonwealth of Kentucky
Petition to Consolidate Precincts and Precinct Election Officers

County Name NELSON		Precincts in Voting Location	
Election	Dates of Voting	Precinct name	Number of registered voters
PRIMARY & GENERAL 2025 5/20/25 & 11/4/25		ALL	36497
Person Completing this Form			
Name:	JEANETTE HALL SIDEBOTTOM		
Title:	COUNTY CLERK		
About Voting Location			
<i>Example: Park Ascher High, 122 Main Street, County High School</i>			
Name:	PARKWAY BAPTIST CHURCH		
Address:	2580 SPRINGFIELD RD BARDSTOWN KY 40004		
Type:	CHURCH		
Number of Parking Spaces:	Sufficient Parking Spaces?		
200	YES		
Voting Equipment to be Used			
Number	Type of equipment		
2	HART VERITY SCAN		
2	HART VERITY PRINT		
1	HART DUO		

Narrative Plan *(Please state additional details if needed)*

1.) Why is this consolidation of these precincts desirable?
 This is the same plan used in the last election
 Location has a large parking lot and a gym that can accommodate voters

2.) In what manner will Precinct Officers be assigned?
 This location will be fully staffed with election officials
 First priority will be given to the election workers who served in 2024

3.) How will the voting location be publicized to voters? How will the location be noted as a "Vote Center?"
 Through the County Clerk's Social Media and local media

4.) How will the voting location serve as a focal point to meet the needs of a diverse community?
 It is located on the eastern side of Bardstown and sits right off the Bluegrass Pkwy. Many Nelson Co voters use the parkway for commuting to and from work, thus making it convenient for them to vote without having to make an extra trip.

S&H 14 (06/19/21)

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 292



Commonwealth of Kentucky
Petition to Consolidate Precincts and Precinct Election Officers

County Name		NELSON	
Election		Dates of Voting	
PRIMARY & GENERAL 2025		5/20/25 & 11/4/25	
Person Completing this Form			
Name		JEANETTE HALL SIDEBOTTOM	
Title		COUNTY CLERK	
About Voting Location			
<i>Example: Telford Public High, 123 Main Street, County High School</i>			
Name		COXS CREEK SCHOOL	
Address		5636 LOUISVILLE RD COXS CREEK KY 40013	
Type		PUBLIC SCHOOL	
Number of Parking Spaces		Sufficient Parking Spaces?	
78		YES	
Voting Equipment to be Used			
Number	Type of equipment		
2	HART VERITY SCAN		
2	HART VERITY PRINT		
1	HART DUO		

Precincts in Voting Location	
Precinct name	Number of registered voters
ALL	36497

Narrative Plan *(Please attach additional sheets if needed)*

1.) Why is this consolidation of these precincts desirable?
 This is the same plan used in the last election.

The voting location will be in the school gym, which can easily accommodate voters from the North Central Area of the County.

2.) In what manner will Precinct Officers be assigned?
 This location will be fully staffed with election officials.

First priority will be given to the election workers who served in 2024.

3.) How will the voting location be publicized to voters? How will the location be noted as a "Vote Center?"
 Through the County Clerk's Social Media and local media.

4.) How will the voting location serve as a focal point to meet the needs of a diverse community?
 This is the largest public building in the area. It is on a main highway that many residents use when commuting, which makes it convenient for them to vote on their way to or from work.

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 293

6:00 PM



Commonwealth of Kentucky
Petition to Consolidate Precincts and Precinct Election Officers

County Name		Precincts in Voting Location	
NELSON		Precinct name	Number of registered voters
Election	Date(s) of Voting	ALL	36497
PRIMARY & GENERAL 2025 6/20/25 & 11/4/25			
Person Completing this Form			
Name	JEANETTE HALL SIDEBOTTOM		
Title	COUNTY CLERK		
About Voting Location			
<small>Example: Tully Poplar High, 323 Main Street, County High School</small>			
Name	BLOOMFIELD MIDDLE SCHOOL		
Address	96 ARNOLD LN BLOOMFIELD KY 40008		
Type	PUBLIC SCHOOL		
Number of Parking Spaces	Sufficient Parking Spaces?		
94	YES		
Voting Equipment to be Used			
Number	Type of equipment		
2	HART VERITY SCAN		
2	HART VERITY PRINT		
1	HART DUO		

Narrative Plan (Please attach with voted sheets if needed)

1.) Why is this consolidation of these precincts desirable?
 This is the same plan used in the last election.

Bloomfield is the largest city in Northeastern Nelson Co. It has the only public building large enough to use as a voting location.

2.) In what manner will Precinct Officers be assigned?
 This location will be fully staffed with election officials.

First priority will be given to the election workers who served in 2024.

3.) How will the voting location be publicized to voters? How will the location be noted as a "Vote Center?"
 Through the County Clerk's Social Media and local media.

4.) How will the voting location serve as a focal point to meet the needs of a diverse community?
 Most voters in the area are very familiar with this school and its location. Voters have been using this building since 2022. It is large enough to accommodate voter turnout on Election Day.

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 294

6:00 PM



Commonwealth of Kentucky
Petition to Consolidate Precincts and Precinct Election Officers

County Name NELSON		Precincts in Voting Location	
Election PRIMARY & GENERAL 2025		Precinct name ALL	Number of registered voters 38497
Dates of Voting 5/20/25 & 11/4/25			
Person Completing this Form			
Name JEANETTE HALL SIDEBOTTOM			
Title COUNTY CLERK			
About Voting Location			
<i>Facility: This Paper High, 123 Main Street, County High School</i>			
Name NELSON CO HIGH SCHOOL			
Address 1070 BLOOMFIELD RD BARDSTOWN KY 40004			
Type PUBLIC SCHOOL			
Number of Parking Spaces 293	Sufficient Parking Spaces? YES		
Voting Equipment to be Used			
Number	Type of equipment		
2	HART VERITY SCAN		
2	HART VERITY PRINT		
1	HART DUO		
Narrative Plan <i>(Please attach additional sheets if needed)</i>			
1.) Why is this consolidation of these precincts desirable? <input checked="" type="checkbox"/> This is the same plan used in the last election.			
Facilities and parking are large enough to handle a high voter turnout on Election Day. It is located in the Northeastern end of Bardstown.			
2.) In what manner will Precinct Officers be assigned? <input checked="" type="checkbox"/> This location will be fully staffed with election officials.			
First priority will be given to the election workers who served in 2024			
3.) How will the voting location be publicized to voters? How will the location be noted as a "Vote Center?" Through the County Clerk's Social Media and local media			
4.) How will the voting location serve as a focal point to meet the needs of a diverse community? This school is located in a highly populated area which will make it convenient for many voters.			

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 295

6:00 PM



Commonwealth of Kentucky
Petition to Consolidate Precincts and Precinct Election Officers

County Name NELSON		Precincts in Voting Location	
Election PRIMARY & GENERAL 2026		Precinct name ALL	Number of registered voters 36497
Dates of Voting 6/2/25 & 11/4/25			
Person Completing this Form			
Name	JEANETTE HALL SIDEBOTTOM		
Title	COUNTY CLERK		
About Voting Location			
<small>Applicable: Tally Tallying High, 12th Klan Street, County High School</small>			
Name	BOSTON SCHOOL		
Address	130 WILSON CREEK RD BOSTON KY 40107		
Type	PUBLIC SCHOOL		
Number of Parking Spaces	Sufficient Parking Spaces?		
76	YES		
Voting Equipment to be Used			
Number	Type of equipment		
2	HART VERITY SCAN		
2	HART VERITY PRINT		
1	HART DUO		
Narrative Plan (please attach additional sheets if needed)			
1.) Why is this consolidation of these precincts desirable? <input checked="" type="checkbox"/> This is the same plan used in the last election.			
It is the only city in the western area of Nelson County. Has facilities large enough to accommodate voting on Election Day.			
2.) In what manner will Precinct Officers be assigned? <input checked="" type="checkbox"/> This location will be fully staffed with election officials.			
First priority will be given to the election workers who served in 2024.			
3.) How will the voting location be publicized to voters? How will the location be noted as a "Vote Center?" Through the County Clerk's Social Media and local media.			
4.) How will the voting location serve as a focal point to meet the needs of a diverse community? The city of Boston is at the far, west side of the county. By using this school as a voting location, it greatly reduces the distance some voters would otherwise have to travel in order to vote.			

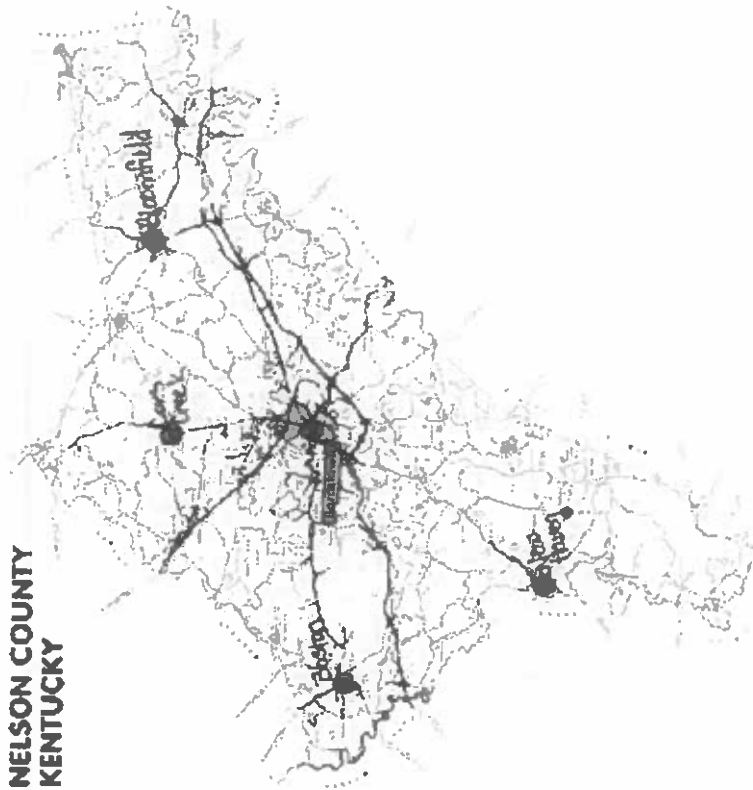
FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 296



FISCAL COURT ORDERS

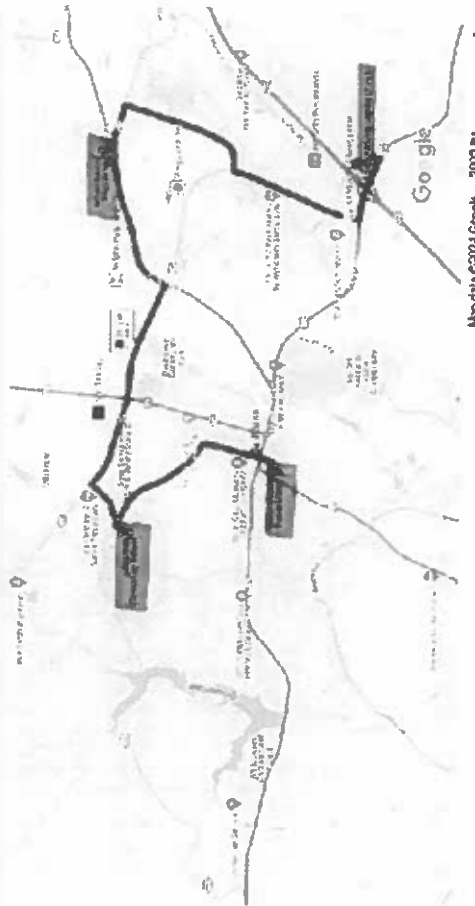
JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 297

Google Maps Nelson County Public Library, 201 Cathedral Manor, Drive 9.1 miles 24 min
Bardstown, KY 40004 to Parkway Baptist Church, 2580 Springfield Rd,
Bardstown, KY 40004



FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 298

Circuit Clerk Report



COMMONWEALTH OF KENTUCKY
OFFICE OF CIRCUIT COURT CLERK
NELSON COUNTY JUSTICE CENTER
200 NELSON COUNTY PLAZA
BARDSTOWN, KENTUCKY 40004
PHONE 502-348-3648
CIRCUIT COURT JUROR RECORDING: 502-348-3621
DISTRICT COURT JUROR RECORDING: 502-348-9412

DIANE THOMPSON
CIRCUIT COURT CLERK

NELSON CIRCUIT COURT
NELSON DISTRICT COURT

I certify that this is a true and correct report of cash receipts, disbursements, balances, new cases filed, and e-filings, for the month of December 2024.

Diane Thompson
CIRCUIT CLERK

1-2-25
DATE

	BEGINNING BALANCE	CASH RECEIPTS	CASH DISBURSEMENTS	REFUNDS	ENDING BALANCE
1 DRIVERS LICENSE		0.00			
2 CHARGES FOR SERVICES		4,265.30			
3 EXPONDERIT FEES		50.00			
4 FELONY EXPONDERIT FEE		250.00			
5 RESTITUTION FEES		599.97			
6 BOND FILING FEES		2,523.00			
7 BOND 10% FEE		390.00			
8 BOND FORFEITURES		1,100.00			
9 FISH & GAME FINES		100.00			
10 WHY NEED SAFETY FINES		0.00			
11 ALCOHOL INTOX FEES		0.00			
12 ENERGY RECOVERY NO FINE		0.00			
13 CIVIL/TRY COSTS		18,809.80		123.00	
14 CIVIL COURT/APPROXIM		0.00			
15 CIVIL/ESPIC COST		442.00			
16 CIVIL/TRY/CIV FINES		18,192.00			
17 HAND. PARKING FINES		0.00			
18 DOT SERVICE FEES		0.00			
19 DOT FEE GP		400.00			
20 DOT FEE IIF		418.00			
21 DOT FEE		2,134.00			
22 COURT FACILITIES FEE		4,409.00			
23 CIVIL FILING FEE		15,105.00			
24 ATJ FEE		2,230.00			
25 PA PARTIAL FEE		3,900.00			
26 INTEREST INCOME		74.62			
27 OVER/SHORT		(1.00)			
28 TOTAL STATE MONIES	72,431.17	75,331.69	72,431.17	123.00	75,208.69
29 JURY FUND	11,850.00	1,150.00	5,300.00	0.00	7,700.00
30 WITNESS FUND	100.00	0.00	0.00	0.00	100.00
31 BAIL BONDS	500,889.05	43,210.88	53,020.00	0.00	491,079.93
32 ALIENITY & SUPPORT	0.00	0.00	0.00	0.00	0.00
33 REST. & GARNISHMENT	23,110.43	12,873.80	9,823.74	0.00	26,160.49
34 CONDEMNATION	934,342.00	381,700.00	1,050,742.00	0.00	265,280.00
35 COLLECTED FOR OTHERS	196,393.79	34,489.88	25,547.85	0.00	207,345.82
36 EMINENT FEE	220.50	227.00	220.50	0.00	227.00
37 TOTAL SAVINGS BALAN	1,739,336.94	550,893.25	1,217,105.26	123.00	1,073,101.93
38 SPECIAL ESCROW	0.00	0.00	0.00	0.00	0.00
39 TOTAL ALL FUNDS	1,739,336.94	550,893.25	1,217,105.26	123.00	1,073,101.93

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 299

6:00 PM

Nelson County eFiling Report for the month of December 2024

eFiling Summary Report - Overview - NELSON County					
Num Of Days : 30		From: 11/30/2024 12:00:00 AM		To: 12/30/2024 12:00:00 AM	
Submittals By Type					
New eFilings	New eCitations	Subsequent eFilings	Judge Orders	Alias Summons	Return of Service
203	328	1375	415	31	161
Payments					
Payment Type	Num of Payments	Total Cost	Avg Cost Per Filing		
Credit Card Payment	180	\$31,691.13	\$176.06		
In Forma Pauperis	3	\$720.72	\$240.24		
In Name of Commonwealth	10	\$1,877.70	\$187.77		
Total	193	\$34,289.55	\$604.07		
Attachments & Service					
Total Filed	Total Pages	Avg Pages per Filing	Num of Service		
446	3780	5	236		
eFilers					
Total Number of eFilers	Individual Number of eFilers	Avg Num of eFilings per Individual			
1474	217	6			

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 300

6:00 PM

New Nelson County cases filed in the month of December 2024

2024	Circuit Civil	Civil Suit	29	29
		Foreclosure	4	4
		Total	33	33
	Circuit Criminal	Total	25	25
	Domestic Relations	Adoption / Termination	9	9
		Domestic & Family	20	20
		Domestic Violence	13	13
		Interpersonal Protection	2	2
		DV Petition Denied	1	1
		Total	45	45
	Juvenile	Abuse / Neglect	6	6
		Dependency	1	1
		Paternity	5	5
		Status	4	4
		Delinquency	4	4
		Total	20	20
	District Civil	Disability & Health	11	11
		Probate	27	27
		Forcible Detainer	16	16
		Small Claims	1	1
		Other District Civil	70	70
		Total	125	125
	District Criminal	Felony	28	28
		Misdemeanor	71	71
		Traffic	89	89
		Total	188	188
	District Prepayable	Prepayable Misdemeanor	1	1
Prepayable Traffic		89	89	
Total		90	90	
Total		526	526	

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 301

Sheriff's Department Report

➤ Nothing to Report.

Jailer's Report

Population Analysis By Classification And Sex 12/31/2024 to 12/31/2024

Classification Summary

Date	Truck	AS	CC-1	CD-1	CD-2	CD-3	CI	CIRCUIT COURT	COUNTY-DISTRICT	COURT ONLY	IMP	HELD FOR ANOTHER	PAROLE VIOLATION	SENTENCED-CIRCUIT	SENTENCED-DISTRICT	SPENCER COUNTY	WASHINGTON COUNTY	WEEKEND	WORK RELEASE	TOTAL
12/31/2024		4	3	7	2	4	5	40	31	2	1	3	3	1	1	3	2	3	1	128

Classification Specific Breakdown

Classification	Date	Truck	Female	Male	Total
AS	12/31/2024			4	4
CC-1	12/31/2024			3	3
CD-1	12/31/2024		1	6	7
CD-2	12/31/2024			2	2
CD-3	12/31/2024			4	4
CI	12/31/2024			5	5
CIRCUIT COURT	12/31/2024		3	37	40
COUNTY-DISTRICT	12/31/2024		8	23	31
COURT ONLY	12/31/2024		1	1	2
IMP	12/31/2024			1	1
HELD FOR ANOTHER	12/31/2024			1	1
PAROLE VIOLATION	12/31/2024			3	3
SENTENCED-CIRCUIT	12/31/2024			1	1
SENTENCED-DISTRICT	12/31/2024			1	1
SPENCER COUNTY	12/31/2024			3	3
WASHINGTON COUNTY	12/31/2024		1	1	2
WEEKEND	12/31/2024			3	3
WORK RELEASE	12/31/2024			1	1
Grand Total			14	106	128

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 302

6:00 PM

EMS Report

1/16/2025

Monthly EMS Report
December 2024

Areas	Monthly Billed Runs	Monthly No Transport / Pending	Monthly Total Calls	Year-To-Date Total Calls	Monthly Charges	Year-To-Date Charges (Fiscal Year)	Average Charge per Run for Month	Average Charge per Run Year-to-Date (Fiscal Year)
TOTAL	648	120	668	4062	\$ 880,903.18	\$ 4,880,782.01	\$ 1,277.63	\$ 1,127.71
Average Per Day	17.8	3.3	21.5	22.1	\$ 27,448.28	\$ 24,888.33		
Gross Income (YTD)						\$ 1,827,858.00	2023 = 1,804,305.00	
Collection Per Run (YTD)						\$ 288.78	2023 = 412.36	
Cost Per Run (YTD)						\$ 692.88	2023 = 695.63	
Difference (YTD)						\$ 135.11	2023 = (197.25)	
Total Fees Collected for Month						\$ 237,882.36		
Average Loaded Mileage Per Run					18.08			
Returns To Station 4 / Browns Lane / Culvertown					37			
Overdose Chief Complaint per CAD (Dispatch)					8			
EMS Documented Poisoning / Drug Ingestion					3			
Emergency Scene Responses					484			
Emergency Inter-Facility Transfers from Hospital					8			
Non-Emergency Scene Responses					37			
Non-Emergency Inter-Facility Transfers from Hospital					127			
Average Total Call Time					1:05.43			
Average Call Received to On Scene					11:31			
Previous Year 2023	Totals		844	3508	\$ 787,803.15	\$ 4,851,987.88		
Difference From Current Year			29	184	\$ 63,095.96	\$ (251,214.90)		
Previous Year 2022	Totals		618	3272	\$ 582,848.64	\$ 3,158,888.82		
Difference From Current Year			48	790	\$ 297,954.54	\$ 1,722,893.19		
Previous Year 2021	Totals		707	3918	\$ 652,236.20	\$ 3,321,482.78		
Difference From Current Year			-41	127	\$ 238,668.96	\$ 1,559,295.22		
Previous Year 2020	Totals		654	3888	\$ 474,268.85	\$ 2,881,728.72		
Difference From Current Year			12	84	\$ 406,634.33	\$ 1,998,953.29		
Previous Year 2019	Totals		673	3848	\$ 633,872.35	\$ 3,074,363.42		
Difference From Current Year			-7	617	\$ 244,136.17	\$ 1,887,576.36		
LSPY A58181	20			Previous Month	\$	Same Month Last Year		7

December 2024

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 303

Planning & Zoning Report

Zoning Compliance Permits	
Accessory Structure	6
Ag Structure	1
Cell Tower	2
Change of Use	3
Commercial Alterations	0
Commercial Structure	0
Industrial Alteration	1
Industrial Structure	0
Manufactured Home (Single & Double)	0
Multi-Family Residential	0
Single Family Residential	10
Single Family Addition	3
Single Family Alterations	1
Single Family Townhouse	0
Total:	27

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 304

6:00 PM

Dispatch Report

January Dispatch Report

2025 Calls for Service (CFS) YTD	2089
2025 Monthly January Calls for Service	2089
Emergent	589
Non Emergent	2214
Total Monthly Call	2803
Call answer time	00:00:03

2024 Calls for Service	47,137
2024 Monthly January Calls for Service	4115
Emergent	1365
Non Emergent	4028
Total Monthly Calls	5393
Call answer time	00:00:04

*2025 numbers are through January 16, 2025. The 2024 numbers are for the entire month.

Certifications: Nelson County E-911 Dispatch Center has received the Agency Training Program Certification, a Project 33® Initiative, from the Association of Public-Safety Communications Officials (APCO) International, becoming the first in the state.

Assistant Director Shanna Brussell has completed the Center Communications Manager program through Fitch and Associates. The course is 12 weeks long and we believe that she is the first in the state to obtain the certification.

Staffing: Ryan Johnson was dismissed from training due to not retaining the training and not following instructions regarding using electronic devices.

Maci Breeden resigned due to personal reasons; she was a trainee.

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 305

6:00 PM

BIDC Report



BIDC REPORT Meeting of the Board of Directors November 2024

1. John Downs reported that the 34-acre remaining land in the NCIP is available and that the site is out on NCEDA's website. The design of road, sewer and water specs have been approved and is ready to send out for bid. Also included in the packet is a President's report that lists the activities throughout the month. John Downs also reported on the recycling project spearheaded by Gary Bishop called A Better Nelson County (ABNC). He mentioned what the overall goals of this plan will be in the future.
2. Under old business, the board discussed the 201 facilities plan time frame for completion. There will be an update meeting today at 1:30 in the fiscal court meeting room.
3. Mayor Heaton reported that all the improvements to the water in town will be completed soon. They will continue to work down Flaget Ave. and 1st street over the winter. The Templin sidewalk project is moving along. The inner-connect bypass utilities should be completed by October 2025. Mayor Heaton reported that the light at Templin and Hwy 245 will be moved to the new inner-bypass intersection across from Wilson Parkway. Light up Bardstown will be next Friday on the 29th and the Christmas parade will be December 5, 2024. The Festival of Trees at the Guthrie Opportunity Center will be Saturday, November 30 and Sunday, December 1, 2024.
4. Judge Hutchins reported that there will be an update on the 201 facilities plan today at 1:30 p.m. He also mentioned that Enterprise has a program to help industry with their workforce transportation needs if they choose to participate. He stated that Lincoln Trail Area Ag District allows Nelson County to have up to three citizen members on said board and Judge Hutchins has found three members to serve. He mentioned the expansion of six baseball fields at Dean Watts Park. The design has been completed and he hopes to move on this project soon. He reported about the Fairgrounds project and how the Nelson County schools are on board with the Agriscience and Agritourism concept. The driver's license center and the Ky Commonwealth Attorney will be located in the senior citizen building addition out by the Court House and the project should be completed over the next several months. Planning and Zoning will also be located in this area in the next phase of the project. Judge Hutchins mentioned that they will name the new inner-connect bypass the Sons of Bardstown Memorial Highway.

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 306

NCEDA Report



NCEDA REPORT Meeting of the Board of Directors November 21, 2024

1. NCEDA Partner reports were included in the board packets for review and questions.
2. Mayor Heston reported on the 201 plan and development/cost of sewers across the Bluegrass Parkway.
3. Judge Executive Hutchins mentioned expanding the baseball complex. His goal is to be the best in the state.
4. Judge Hutchins reported that the Sons of Bardstown Bypass Veterans Memorial Bridge is slated to be finished by October 2025. He is currently working on providing recycling 24 hours.
5. NCEDA Holiday Dinner will be Thursday, Nov. 21: 6:00 cocktails, 6:30 dinner.
6. Went into Executive session to discuss updating the Job Description for the President/Chief Operating Officer of NCEDA.
7. Discussion of January meeting date. It's been changed to Thursday, Jan. 30.

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 307

6:00 PM

Road Department Report

- Placed DGA on low shoulders of the following roads that were repaved.
 - Browns Ln.
 - Garrison Ln.
 - Greens Chapel
 - Highview Church Rd.

 - Culverts and Ditching
 - Installed a driveway culvert on Harrison Fork Rd.
 - Cleaned culverts and ditched areas on the following roads after we had heavy rains to improve drainage.
 1. Petersburg Rd.
 2. Shady Ln.
 3. Keith Knob

 - Trees
 - We've got two crews out cutting and picking up trees that either had low hanging limbs or had fallen due to the snow and ice.

 - Built a box for a dump truck to blow wood chips in.

 - We have put up several signs and straightened all signs in Copperfield's subdivision.

 - Set two bollards for EMS around a propane tank.

 - Snow and Ice
 - We worked eight consecutive days clearing roads for the snow event that started on 1-5-2025 using approximately 400 tons of salt.

 - Potholes
 - We are repairing potholes as found and reported.
-

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 308

6:00 PM

Engineering Report

1/16/25

- **Waterlines**
 - a. Louisville Road Water line has been installed. Remaining work to be completed is 2 road bores for water services under Louisville Road, and final grading and seeding.
 - b. Robert Taylor Lane and Thornsby Lane have been awarded. Awaiting KY Division of Water review and approval.
 - c. Masden Road, James Lane and Hurricane Hills water line awaiting approval from KYDOW.
- **Internet**
 - a. Bardstown has been provided agreement for North and South Stillwell and Vittitow Ford. Once the Mayor signs the agreement, Bardstown will order materials. Will have to coordinate with Salt River to change out 19 utility poles for this internet build.
- **Old Courthouse**
 - a. 1st Floor Renovation and HVAC replacement for the building bid from Buzick's not awarded due to being over anticipated cost.
 - b. On 1/15/25, Boiler Unit (heating) gas burners bracket rusted out causing unit to not operate. Working on a cost for a temporary boiler unit and trying to locate replacement part to repair existing boiler. Currently ongoing for the solution and cost.
 - c. Flat Roof repair contract has been signed with South Central Roofing & Sheetmetal inc. Labor \$37,000. Materials \$13,000.
- **Licensing and Commonwealth Attorney Space**
 - a. Demo is complete, rough plumbing and framing of walls currently being completed.
- **County Clerk Office, Sheriff Building and Jail** flat roofs have hail damage per our Insurance Adjuster. Working with Insurance on a claim and how to proceed with replacement of flat rubber roofs. Total estimated cost \$525,000 - \$550,000.
- **Nelson County Industrial Park – Parkway Drive.** Plans have been completed for the extension of the road, water and sewer between Flower Foods and Takigawa to the remaining lot owned by NCFC behind these industries. City of Bardstown has approved these plans. Water and Sewer plans to be sent to KY Division of Water for their approval. Anticipated sending out to contractors end of January with a bid opening toward end of February. Grant received for these infrastructure improvements to cover up to \$631,510. Current total estimated cost is roughly \$1,100,000.
- **Street Lights.** Attached is a list of street lights provided to Salt River to install. Salt River has already begun working on this list.

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT
6:00 PM

PAGE 309

	Location	Municipal District	SO Number	Job Number	Customer Permits Required?	ROW Clearance Required?	WFO Comments
1	Allen Rd.	3			No	No	
2	Burg St. Danville Rd. End.	4	003481		No	No	Light and stubs to light
3	Care Run Loop	3	003315		No	No	Add light on cable pole
4	Courtyade Dr	2			No	No	Add light and transformer
5	Danville Corn.	4	003484		No	No	Light and stubs to light
6	Drake Ridge Rd.	5	003485		No	No	Light and transformer
7	Eggen Ln.	5	009486		No	No	Just add light
8	Ethan Allen Rd.	4	003485		No	No	Just add light
9	Garrison Ln.	3	003322		No	No	Light and transformer
10	Hunter's Ln West	4			No	No	Just add light to pole
11	Irish Ridge at Plum Run	5			No	No	Just add light to pole
12	Joe Kelly	3	003362		No	No	Add light and transformer
13	Kenya Blvd.	3			No	No	Just add light to pole
14	Love Rd.	2	003327		No	No	Add light and transformer
15	Old Levent's Ct.	4			No	No	Just add light
16	Spaulding Ln. one on a health center	4			No	No	Just add light
17	Stone House & Lutheran Church Intersection	4			No	No	Just add light
18	Turner Ln.	2	003348		No	No	Just add light
19	Whisper Rd. Ben Egan Rd. End	5			No	No	Add light and run d. pole from across rd
20	Back Run Rd.	4	003480	308660	No	No	Add light and Transformer
21	Bay Coast Ln.	2			No	No	Add Light to Existing Pole
22	Ben Egan Rd. at Barnes Intersection	5			No	No	Transformer and light
23	Edwin Court Ln.	1			No	No	Transformer and Light
24	Osborne Ln.	5	003480		No	No	Install Pole Light on Existing Existing Pole
25	Cedar Grove Rd.	4			No	No	Existing Pole
26	Big Springs Rd.	3	003481		No	No	There is already a light at this location
27	Chester Manor Rd.	5	003483		No	No	Pole and Light
28	Conroy Ln.	5	003484		Yes	Yes	Add pole and light
29	C. Hartman Schoolhouse Rd.	1	002840	30870	Yes	No	Add Pole
30	Greenwood Farm	3			No	No	Install Pole and Light
31	Hagen Ln.	5			No	No	Add Pole and Transformer
32	High Grove Ln.	4	003486	308665	No	No	Add Pole and Transformer
33	High Top Lane On Beaman End	3	003360	308687	Yes	Yes	Add Pole
34	High 2000 E. Hwy 258 Intersection	5	003490		No	No	Add pole and transformer
35	Lytle Court Ln.	1	003386	308686	No	No	Add Pole
36	Maple Cemetery Ln.	3	003484		Yes	Yes	Add Pole and Light
37	Meadow Brook Ln.	4	003471	308664	Yes	No	Add Pole
38	Mt. Marsh Rd.	5	003482	308705	No	No	A. new Light here
39	North St. Gregory Church Rd.	4	003472	308688	No	No	Add Pole
40	Powder Ln.	5			No	No	Pole and Light
41	Shawnee Rd.	5	003433		No	No	Add pole and transformer
42	Simpson Rd.	5	003428		Yes	Yes	Add pole
43	Thompson Darnet Ln.	3	003434	308684	Yes	No	Add Pole
44	Thompson Lane (Barnhouse side)	1			Yes	No	Add Pole
45	Tom Bo land	1			Yes	No	Add Pole
46	Township Creek Ln.	3	003435		Yes	No	Add Pole
47	Washington Ave.	2	003390		No	Yes	Add pole and transformer
48	Whisper Rd. Barnes Rd. End	5	003487		No	No	Add pole
49	W. Barnes & Plum Run Intersection	5	003442		Yes	Yes	Add pole and transformer
50	Wolf Woods Ln.	4	003480		Yes	No	Add Pole
51	Harrison Ct.	1			Yes	No	Need to Review Exact Location
52	Lee Court Ln.	5	003185		Yes	No	Two Pole Extension
53	Whitfield Rd. Wilson Ln. End.	4			Yes	Yes	1 Pole
54	W. Barnes School House Rd.	1			Yes	Yes	2 Poles
55	Red Lane - Louisville side	4			Yes	Yes	2 pole
56	N. Barnes Ridge Rd.	2			Yes	No	2 pole
57	Old Barnes Ln.	2	003350		Yes	Yes	2 poles
58	R.L. Green	2	003357		Yes	Yes	2 poles
59	Sanders Ln.	2	003341		Yes	Yes	2 poles
60	Sundance Ridge Rd.	5	003336		Yes	Yes	1 Pole
61	Washington Rd.	5	003441		Yes	Yes	1 Pole Extension
62	Love Ridge Rd. at R. 535 End	5	003485		Yes	Yes	Line extension, 2 poles

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 310

6:00 PM

Landfill Report

Nelson County – Kentucky
Tim Hutchins – County Judge Executive
PO Box 578 – One Court Square, 2nd Floor
Bardstown, KY 40004
502-348-1800
ncjudge@bardstown.com



Magistrate District #1: Keith Metcalfe
Magistrate District #2: Adam Wheatley
Magistrate District #3: MT Harned
Magistrate District #4: Jeff Lear
Magistrate District #5: Jon Snow

Nelson County Solid Waste Disposal Facility

Date: January 10th, 2025
To: Tim Hutchins
Magistrates

Fiscal Court Report (January 21st, 2025)

- **Solid Waste: 2024 Annual Report Totals:**
 - Nelson County Garbage Trucks picked up **16,041 tons** in 2024
 - With 26 Routes, this is each person picking up 2,372 lbs. of garbage per day.
- **Landfill: 2024 Annual Report Totals**
 - The landfill brought in 94,573 tons of garbage.
 - We ran 3,811 Roll Off Boxes.
- **Landfill Expansion Update**
 - Pumps at new Landfill have been installed. Piping at new Leachate lagoons and force main hooked up.
 - Final Division of Solid Waste inspection for Landfill Expansion took place at the Leachate Lagoons. Everything passed inspection.
 - Final Seeding/Straw and Grading will take place in the spring with our labor/equipment.

John Greenwell, PE, PLS
Nelson County Solid Waste Manager/ Engineer

FISCAL COURT ORDERS

JANUARY 21, 2025

BOOK 47

REGULAR SESSION OF NELSON FISCAL COURT

PAGE 311

6:00 PM

Deputy Judge Report

> Nothing to Report.

EMA Report

> Nothing to Report.

County Attorney Report

- In December we prosecuted 534 cases in District Court
- Processed 12 Open Records Requests
- Gave legal advice to the Sheriff, County Clerk, PVA, EMS, Jail, road department, and Judge Executive's office
- Processed 18 citizen's complaints
- Continued working on Guardianships, Casey's Law Petitions, MIW's, and the establishment and enforcement of child support