



NELSON COUNTY GOVERNMENT

March 2025 Updates

Nelson County – Kentucky
Tim Hutchins – County Judge Executive
PO Box 578 – One Court Square, 2nd Floor
Bardstown, KY 40004
502-348-1800
judge@nelsoncountyky.gov



Magistrate District #1: Keith Metcalfe
Magistrate District # 2: Adam Wheatley
Magistrate District #3: MT Harned
Magistrate District #4: Jeff Lear
Magistrate District #5: Jon Snow

Animal Control Report

ANIMAL CONTROL/SHELTER MONTHLY UPDATE 2025

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL YTD	2024
Service Calls	47	53	58										158	N/A
After Hour Service Calls	4	3	6										13	N/A
Canine Intake Stray	41	33	46										120	130
Canine Intake Surrender	5	13	12										30	44
Feline Intake Stray	16	26	23										65	58
Feline Intake Surrender	18	16	33										67	69
Canine Return to Owner	11	10	15										36	35
Feline Return to Owner	0	3	2										5	3
Canine Adoption	12	15	13										40	27
Feline Adoption	17	8	13										38	20
Canine Rescue	3	0	4										7	34
Feline Rescue	4	18	20										42	79
Canine Euthanized	19	20	18										57	65
Feline Euthanized	13	8	16										37	23
Washington County Dogs	3	5	5										13	3
Current Surrender List Residents	24	23	37										84	N/A
Current Surrender List Canine	52	51	63										166	N/A

Code Enforcement Report

BUILDING	36	\$12,369.80
ELECTRICAL	62	\$7,603.00
ENCROACHMENT	11	\$11,000.00
TOTALS	109	\$30,972.80

HR, Payroll, Benefits Report

- New Hires- In the current fiscal period, Nelson County welcomed three (3) new employees in various departments. Onboarding procedures have been completed, and the new hire(s) are fully integrated into their respective teams.
- Payroll- Continues to be processed on a bi-weekly schedule, with no changes to the system.

Recreation Report

- Cut trees around the walking trail that were leaning or dead
- Soccer fields have been painted, and the league has begun
 - Baseball and Softball games starting week of April 14th
 - All areas of the park are back open
- New locks have been installed on the doors to minimize access to the buildings

Occupational License/Garbage

- Receipts: \$259,037.87
- Entered all mail into the Eagle Tax Program, reconciled checks with daily reports, and filed paperwork.
- Assisted clients via phone, email, or in person with questions on delinquent reports, new accounts, and other inquiries.
- Entered data for new customers and sent letters/emails with filing requirements, due dates, account info, and net profits/employee withholding details.
- Sought new clients for Occupational License through word of mouth, ads, the Nelson County Chamber of Commerce, and contractor code reports.
- Reconciling employee withholding reports confirms that the company paid the amount that was withheld and that the amount was correct for 2024. Letters were sent to companies with discrepancies. Annual Reconciliation reports that have been completed for 2024.
- Communicated daily with customers regarding bill payments, service changes, and complaints, and coordinated with landfill for customer inquiries.
- Communicated with Salt River Electric daily via email regarding service changes, payments, and customer inquiries.
- Updated a shared Google spreadsheet with the Nelson County Attorney's Office for delinquent accounts (\$500+), tracking payments, summons status, and account changes

Coroner Report

Total Coroner Calls	12
▪ Suicide	2 (Includes overdose and mutual aid)
▪ Accident	1
▪ Natural	9
Additional Cremations Signed	8

Finance Report

- Accounts Receivable- Process accounts receivable transactions, ensuring accuracy and timely recording of payments
- Landfill Rolloff Dumpster Billing- Record and send invoices to customers
- Prepare Departmental Monthly Reports- Compile departmental data to create comprehensive reports for public viewing
- Attend “A Better Nelson County” Group Meetings
- Safety Committee- Manage safety topics, review/assign training, organize safety meetings
- Social Media Management- Oversee the creation and scheduling of social media content to engage with the community and promote activities and community awareness
- Garbage Payment Collection & Billing Verification- Comparing electric use data to identify households being billed for garbage services and determining which households are not being billed. Sending letters to customers and answering phone calls from the public regarding letters received.
- Scanned discounted garbage rate customer information to make it available electronically
- Scanned new garbage customer applications for electronic recordkeeping
- Participated in Operation Unite initiatives
- Partnered with Misty Roller and the Green Dot Program to support community event activities
- Organized Active Shooter and Stop the Bleed training sessions for county employees

County Clerk Report



Jeanette Hall Sidebottom
Nelson County Clerk
113 E Stephen Foster Ave
Bardstown, KY 40004
(502) 348-1828

ANY NELSON COUNTY RESIDENT THAT WAS IN THE RECENT FLOOD AREAS AND NEEDS A COPY OF THEIR DEED, MARRIAGE LICENSE OR VEHICLE REGISTRATION CAN CALL MY OFFICE AND WE WILL MAIL IT TO YOU.

JEANETTE SIDEBOTTOM
NELSON COUNTY CLERK
502-348-1820

Circuit Clerk Report

I certify that this is a true and correct report of cash receipts, disbursements, balances, cases filed, and e-filings, for the month of March 2025.


 DIANE THOMPSON, Nelson Circuit Court Clerk

	BEGINNING BALANCE	CASH RECEIPTS	CASH DISBURSEMENTS	REFUNDS	ENDING BALANCE
1 DRIVERS LICENSE		0.00			
2 CHARGES FOR SERVICES		5,244.97		70.00	
3 EXPUNGEMENT FEES		100.00			
4 FELONY EXPGMENT FEE		0.00			
5 RESTITUTION FEES		1,074.02			
6 BOND FILING FEES		3,283.50			
7 BOND 10% FEE		320.00			
8 BOND FORFEITURES		202.00			
9 FISH & GAME FINES		0.00			
10 HWY WKEN SAFTY FINES		0.00			
11 ALCONOL INTOX FINES		175.00			
12 ENERGY RECVRY RD FNE		0.00			
13 CRM/TRF COSTS		28,149.34			
14 CRM COST/APPROGRAM		0.00			
15 CRM/KSPIC COST		605.00			
16 CRM/TRF/CIV FINES		23,056.74			
17 HAND. PARKING FINES		0.00			
18 DUI SERVICE FEES		0.00			
19 DUI FEE GF		673.00			
20 DUI FEE IIF		693.00			
21 DUI FEE		4,389.00			
22 COURT FACILITIES FEE		6,085.00			
23 CIVIL FILING FEE		19,665.00			
24 ATJ FEE		2,920.00			
25 PA PARTIAL FEE		4,488.00			
26 INTEREST INCOME		44.46			
27 OVER/SHORT		(0.75)			
28 TOTAL STATE MONIES	92,680.09	101,167.28	92,680.09	70.00	101,097.28
29 JURY FUND	13,287.50	0.00	912.50	0.00	12,375.00
30 WITNESS FUND	100.00	0.00	0.00	0.00	100.00
31 BAIL BONDS	538,402.05	75,300.00	65,000.00	0.00	548,702.05
32 ALIMONY & SUPPORT	0.00	0.00	0.00	0.00	0.00
33 REST. & GARNISHMENT	27,437.77	22,003.10	22,384.75	0.00	27,056.12
34 CONDEMNATION	265,280.00	0.00	0.00	0.00	265,280.00
35 COLLECTED FOR OTHERS	203,943.37	30,946.14	19,796.66	0.00	215,092.85
36 LIBRARY FEE	260.00	314.50	260.00	0.00	314.50
37 TOTAL SAVINGS BALAN	1,141,390.78	229,731.02	201,034.00	70.00	1,170,017.80
38 SPECIAL ESCROW	0.00	0.00	0.00	0.00	0.00
39 TOTAL ALL FUNDS	1,141,390.78	229,731.02	201,034.00	70.00	1,170,017.80

Year	Case Group	Case Category	Mar	Total
2025†	Circuit Civil	Civil Suit	44	44
		Foreclosure	15	15
		Total	59	59
	Circuit Criminal	Total	55	55
	Domestic Relations	Adoption / Termination	5	5
		Domestic & Family	16	16
		Domestic Violence	14	14
		Interpersonal Protection	2	2
		DV Petition Denied	3	3
		IP Petition Denied	2	2
		Total	42	42
	Juvenile	Abuse / Neglect	6	6
		Paternity	2	2
		Status	2	2
		Delinquency	6	6
		Total	16	16
	District Civil	Disability & Health	11	11
		Probate	42	42
		Forcible Detainer	14	14
		Small Claims	4	4
		Other District Civil	85	85
		Total	156	156
	District Criminal	Felony	31	31
		Misdemeanor	94	94
		Traffic	133	133
		Total	258	258
	District Prepayable	Prepayable Misdemeanor	1	1
		Prepayable Traffic	156	156
		Total	157	157
	Year Total			743

eFiling Summary Report - Overview - NELSON County

Num Of Days : 30

From: 3/1/2025 12:00:00 AM

To: 3/31/2025 12:00:00 AM

Submittals By Type

New eFilings	New eCitations	Subsequent eFilings	Judge Orders	Alias Summons	Return of Service
253	501	1834	498	52	245

Payments

Payment Type	Num of Payments	Total Cost	Avg Cost Per Filing
Credit Card Preauth	246	\$46,227.54	\$187.92
In Forma Pauperis	1	\$241.86	\$241.86
In Name of Commonwealth	6	\$472.00	\$78.67
Total	253	\$46,941.40	\$508.45

Attachments & Service

Total Filed	Total Pages	Avg Pages per Filing	Num of Service
536	9474	6	377

eFilers

Total Number of eFilers	Individual Number of eFilers	Avg Num of eFilings per Individual
1967	270	7

Sheriff's Department Report

General Detective Year to Date Stats

CC/Citation	Indictments	Resolved?	Unresolved	Total Cases
7	16	44	2	70

Narcotic Detectives Year to Date Stats

CC/Citation	Indictments	Search Warrant	Total Cases	Arrest
2	6	3	8	4

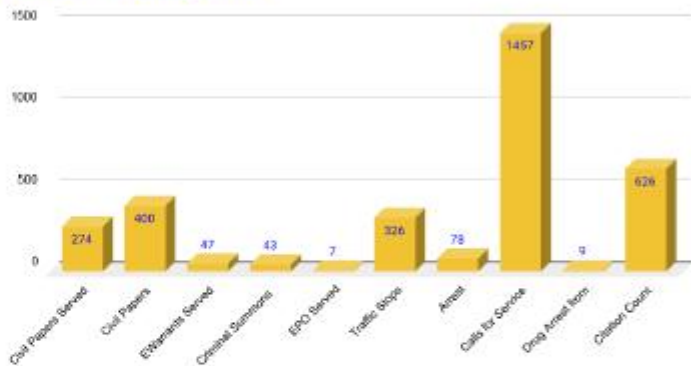
Death Investigations: 3

Evidence Room Stats:

Evidence entered: 69
 Destruction: 278
 Released property: 2
 Expungements: 12
 Evidence out to lab: 12
 Evidence in from lab: 11
 Orders waiting on CA: 52

Open Records: 9

March 2025 Monthly Stats



Injury Collisions: 18 Non-Injury Collisions: 23 Fatal: 1

**Transports: 45
 Inmates Transported: 45
 Extraditions: 1**

Vehicle Inspections: 232

Jailer's Report

Population Analysis By Classification And Sex 03/31/2025 to 03/31/2025

Classification Summary

Date	Totals	AS	CC-1	CD-1	CD-2	CD-3	CI	CIRCUIT COURT	COUNTY-DISTRICT	COURT ONLY	COURTESY HOLD	DRUG COURT	HIP	HOLD FOR ANOTHER	PAROLE VIOLATION	SENTENCED-CIRCUIT	SENTENCED-DISTRICT	SPENCER COUNTY	WASHINGTON COUNTY	WEEKEND	Grand Total
3/31/2025		6	4	8	1	5	9	52	16	2	4	3	3	4	2	2	5	3	3	3	135

Note: Report Revised to Include Inmates that are on TEMP status meaning out to court in other counties etc. to give a better picture of population.

Classification Specific Breakdown

Classification	Date	Totals	Female	Male	Total
AS	3/31/2025			2	4
CC-1	3/31/2025				4
CD-1	3/31/2025				8
CD-2	3/31/2025				1
CD-3	3/31/2025				5
CI	3/31/2025			1	8
CIRCUIT COURT	3/31/2025			6	46
COUNTY-DISTRICT	3/31/2025			1	15
COURT ONLY	3/31/2025				2
COURTESY HOLD	3/31/2025				4
DRUG COURT	3/31/2025				3
HIP	3/31/2025			1	2
HOLD FOR ANOTHER	3/31/2025				4
PAROLE VIOLATION	3/31/2025				2
SENTENCED-CIRCUIT	3/31/2025			2	
SENTENCED-DISTRICT	3/31/2025				5
SPENCER COUNTY	3/31/2025			2	1
WASHINGTON COUNTY	3/31/2025			2	1
WEEKEND	3/31/2025				3
Grand Total				17	118

2023: Booking and Releases
Booked: 1,887
Released: 1,856

2024: Booking and Release
Booked: 1882
Released: 1876

2025 to Present: Bookings and Release
Booked: 471
Released: 433

State: 35
County: 94
Washington County: 3
Spencer County: 3
Mercer: 0

State Inmate Revenue Per Day: \$ 1,257.90
Regional Inmate Revenue Per Day: \$ 192.00

Circuit Court: 52
District Court: 16

Recidivism Rate: 60.17 %

Average Length of Stay: 81/Days
Average Length of Stay Felony: 101/Days
Average Length of Stay Misdemeanor: 41/Days

Over Population: 32.35%
Over Population Males: 25.53%
Over Population Females: 112.51%

Work Program (Start February 27, 2023) (February 2025) -
Total Inmate Hours Worked: 48,155
Total Inmate Work Days (per inmate): 6,019
Labor Savings @ 20 dollars/hour = \$ 963,100

State Inmate Workers (Outside)
CC-1 = 4
CD-1 = 8
CD-2 = 1
AS = 6
Total = 19

State Inmate Workers (Inside - Medium)
CD-3 = 5

Inmates Awaiting Classification: 9



Fiscal Court Report
March 2025

Note:
Violent Felony Charges: 14
Sex Offender Charges and/or Charges Against Children: 7

- Note:
1) (2) Part Time Positions Available - working on filing them now.
2) Dorm renovations completed.
3) Submitted Application to US Department of Justice to house Federal Inmates. US Marshal's coming to visit the facility in April.
4) Inmates assisting with Bulky Item Pickup.
5) Contract approved for housing Mercer County Inmates
6) Jail Inspection completed 03-26-2025

Inmate(s) requiring medical clearance before acceptance into facility:

2024:
Bookings: 1882
Inmates sent for clearance: 13
Percentage of Bookings: 0.69%

2025:
Bookings: 471
Inmates sent for clearance: 7
Percentage of Bookings: 1.49%

Jailer's Free Work to the County (Information Technology) Work:
"IT Work:"

Nelson County Correctional Center: 236
Judge Executive Office: 18
Nelson County Clerk: 1
Nelson County Sheriff's Office: 56
Nelson County Coroner: 1
Nelson County Planning and Zoning: 1
Nelson County Road Department: 3
Nelson County Animal Control: 6
Total Hours: 322 / Savings @ \$80 hr = \$ 25,760

EMS Report

Areas	Monthly Billed Runs	Monthly No Transport / Pending	Monthly Total Calls	Year-To-Date Total Calls	Monthly Charges	Year-To-Date Charges (Fiscal Year)	Average Charge per Run for Month	Average Charge per Run Year-to-Date (Fiscal Year)
TOTAL	606	88	694	6097	\$ 974,380.29	\$ 7,090,393.01	\$ 1,404.01	\$ 1,162.93
Average Per Day	19.5	2.8	22.4	22.3	\$ 31,431.62	\$ 25,877.35		
Gross Income (YTD)						\$ 2,533,911.00	2024 = 2,461,504.00	
Collection Per Run (YTD)						\$ 415.60	2024 = 384.85	
Cost Per Run (YTD)						\$ 584.55	2024 = 597.05	
Difference (YTD)						\$ (168.95)	2024 = (212.20)	
Total Fees Collected for Month						\$ 301,677.60		
Average Loaded Mileage Per Run					19.67			
Returns To Station 1 / Browns Lane / Culvertown					45			
Overdose Chief Complaint per CAD (Dispatch)					7			
EMS Documented Poisoning / Drug Ingestion					11			
Emergency Scene Responses					460			
Emergency Inter-Facility Transfers from Flaget					6			
Non-Emergent Scene Responses					48			
Non Emergent Inter-Facility Transfers from Flaget					135			
Average Total Call Time					1:06:11			
Average Call Received to On Scene					11:42			
Previous Year 2024	Totals		638	6396	\$ 684,846.88	\$ 7,332,459.57		
Difference From Current Year			56	(299)	\$ 289,533.41	\$ (242,066.56)		
Previous Year 2023	Totals		675	6155	\$ 568,690.13	\$ 5,455,984.25		
Difference From Current Year			19	(58)	\$ 405,690.16	\$ 1,634,408.76		
Previous Year 2022	Totals		607	5639	\$ 514,699.90	\$ 4,919,199.64		
Difference From Current Year			87	458	\$ 459,680.39	\$ 2,171,193.37		
Previous Year 2021	Totals		661	5355	\$ 552,975.64	\$ 4,525,669.04		
Difference From Current Year			33	742	\$ 421,404.65	\$ 2,564,723.97		
Previous Year 2020	Totals		587	5276	\$ 487,428.98	\$ 4,544,483.02		
Difference From Current Year			107	821	\$ 486,951.31	\$ 2,545,909.99		
LIFT ASSIST	27			Previous Month	15	Same Month Last Year	7	

County Attorney Report

- Prosecuted 577 cases in District Court
- Both assistant county attorneys won hard-fought convictions for DUI in Jury Trials
- Reviewed 13 Citizen Complaints
- Reviewed 5 Open Records requests
- Assisted numerous people in filing for Casey's law treatment, Guardianship Petitions, and Mental Inquest Warrants
- Continued to represent the Division of Child Support in Collection establishment and enforcement. Our workers work very hard to collect outstanding child support
- Gave advice/legal research to the Judge Executive, Deputy Judge, County Clerk, Animal Control, and Coroner
- One Assistant is on maternity leave. We are all pitching in to fulfill her duties while she is out.

Planning & Zoning Report

Monthly Planning Zoning Report - March 2025

Zoning Compliance Permits	
Accessory Structure	29
Accessory Use Structure Addition	1
Accessory Dwelling	0
Change of Use	0
Commercial Alterations	5
Commercial Structure	0
Commercial Structure Demo	0
Industrial Structure	0
Manufactured Home (Single & Double)	1
Multi-Family Residential	3
Renovation	0
Single Family Demolition	1
Single Family Residential	16
Single Family Accessory Dwelling (ADU)	2
Single Family Addition	11
Single Family Alterations	2
Single Family Townhouse	0
Total:	71

Dispatch Report

2025 Calls for Service (CFS) YTD	13752	+2475
2025 Monthly March Calls for Service	4066	+384
Emergent	1145	+88
Non Emergent	3830	+772
Total Monthly Calls	4975	+850
Call answer time	00:00:03	

2024 Calls for Service	47,137
2024 Calls for Service (CFS) YTD	9119
2024 Monthly February Calls for Service	3350
Emergent	1179
Non Emergent	3737
Total Monthly Calls	4916
Call answer time	00:00:04

Engineering Report

➤ Waterlines

- a. Robert Taylor Lane and Thornsby Lane contractor to begin within next 30 days.
- b. Masden Road, James Lane, and Hurricane Hills water line estimated time for the contractor to begin is May 2025.
- c. Bennetts Lane- Finishing full plan set. Once complete, it will be submitted to the city for approval and design calcs. Once the approval letter is received, it will be submitted to the Division of Water.
- d. Industrial Park- Submitted to the Division of Water- Permit received. Road excavation is taking place as weather permits. The water and sewer permit has been received and is ready to start the sewer.

➤ Internet

- a. Bardstown has been provided agreement for North and South Stillwell and Vittitow Ford. Bardstown has signed the agreement for this build and will order materials. Will have to coordinate with Salt River to change out 19 utility poles for this internet build.
- b. Currently waiting on Salt River to change out the utility poles to taller poles.

➤ Old Courthouse

- a. Rebidding project and open bids on April 30, 2025.

➤ Licensing and Commonwealth Attorney Space

- a. Painting is 90% complete, ceiling installation is ongoing, and final electric and HVAC duct work is scheduled within the next 14-21 days. The flooring is to be installed within the next 14 days. The project is on schedule for a June 1, 2025, completion at this time.

➤ The County Clerk's Office, Sheriff's Building, and Jail flat roofs need to bid out. Have begun initial research on roof replacement types.

➤ Nelson County Industrial Park – Parkway Drive.

- a. Clearing completed.
- b. Roadway subgrade at 60% complete.
- c. Sinkhole repair completed.
- d. Sewer line install to begin week of 4/14/25.

➤ Boston Park pavilion has began. Framing about 75% complete.

Landfill Report

- The tire amnesty this year will be in Nelson County at the Fairgrounds on May 8th, 9th, 10th. More details to come....
- Spring Roadside Cleanup for Non Profit groups is now doing sign ups. Please join with your non-profit group and help keep Nelson County clean while raising money for your organization.
- Bulky Item is complete- see report below

Bulky Item Pickup Totals Final

Year	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Cubic Yards	6,008	4,560	4,556	4,228	6,368	4,607	4,956	6,342	7,347	4,345	4,016
Tons	1,015	919	871	903	1,257	1,068	1,143	1,395	1,528	1,004	642
Disposal Cost (Not including Tires)	\$ 47,261	\$ 37,144	\$ 38,847	\$ 37,815	\$ 53,144	\$ 38,824	\$ 41,653	\$ 53,174	\$ 61,451	\$ 36,518	\$ 33,257

Treasurer Report

**Nelson County Fiscal Court
Treasurer Report - All Funds Combined
July 2024 through March 2025**

	Jul '24 - Mar 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100 · Taxes	10,842,895.17	12,509,000.00	(1,666,104.83)	86.7%
4300 · Excess Fees	601,888.30	534,000.00	67,888.30	112.7%
4400 · Licenses & Permits	375,221.74	671,500.00	(296,278.26)	55.9%
4500 · Intergovernmental Revenues	4,672,583.56	6,220,900.00	(1,548,316.44)	75.1%
4600 · Charges for Services	8,820,371.13	11,702,500.00	(2,882,128.87)	75.4%
4700 · Miscellaneous Revenues	896,386.69	807,200.00	89,186.69	111.0%
4801 · Interest	2,561.46	2,500.00	61.46	102.5%
4802 · Interest - Investments	34,780.08	30,800.00	3,980.08	112.9%
Total Income	26,246,688.13	32,478,400.00	(6,231,711.87)	80.8%
Gross Profit	26,246,688.13	32,478,400.00	(6,231,711.87)	80.8%
Expense				
5000 · General Government	2,477,142.54	2,885,200.00	(408,057.46)	85.9%
5100 · Public Protection	7,304,382.76	9,683,800.00	(2,379,417.24)	75.4%
5200 · General Health & Sanitation	5,603,588.35	7,859,800.00	(2,256,211.65)	71.3%
5300 · Social Services	55,054.11	79,100.00	(24,045.89)	69.6%
5400 · Recreation & Culture	719,583.66	1,029,300.00	(309,716.34)	69.9%
6100 · Roads	2,206,046.03	4,138,150.00	(1,932,103.97)	53.3%
6200 · Airports		22,000.00	(22,000.00)	
6300 · Transportation Services		239,000.00	(239,000.00)	
8000 · Capital Projects	2,451,074.09	4,227,155.35	(1,776,081.26)	58.0%
9000 · Administrative Expenses	5,414,207.46	7,485,200.00	(2,070,992.54)	72.3%
9200 · Transfers to Reserves		7,758,600.00	(7,758,600.00)	
Total Expense	26,231,079.00	45,407,305.35	(19,176,226.35)	57.8%
Net Ordinary Income	15,609.13	(12,928,905.35)	12,944,514.48	(0.1)%
Other Income/Expense				
Other Income				
4901 · Budgeted Carryover Fund Balance	8,903,540.39	8,460,905.35	442,635.04	105.2%
4901c · Budgeted Carryover Investment	4,651,402.74	4,468,000.00	183,402.74	104.1%
4909 · Transfers Out	(3,505,366.35)	(4,943,000.00)	1,437,633.65	70.9%
4910 · Transfers In	3,505,366.35	4,943,000.00	(1,437,633.65)	70.9%
Total Other Income	13,554,943.13	12,928,905.35	626,037.78	104.8%
Net Other Income	13,554,943.13	12,928,905.35	626,037.78	104.8%
Net Income	13,570,552.26		13,570,552.26	100.0%