



# NELSON COUNTY GOVERNMENT

## June 2025 Updates

**Nelson County – Kentucky**  
**Tim Hutchins – County Judge Executive**  
PO Box 578 – One Court Square, 2<sup>nd</sup> Floor  
Bardstown, KY 40004  
502-348-1800  
[judge@nelsoncountyky.gov](mailto:judge@nelsoncountyky.gov)



Magistrate District #1: Keith Metcalfe  
Magistrate District # 2: Adam Wheatley  
Magistrate District #3: MT Harned  
Magistrate District #4: Jeff Lear  
Magistrate District #5: Jon Snow

## Code Enforcement Report

<b>BUILDING</b>	<b>30</b>	<b>\$5,850.00</b>
<b>ELECTRICAL</b>	<b>47</b>	<b>\$4,66100</b>
<b>ENCROACHMENT</b>	<b>6</b>	<b>\$6,000.00</b>
<b>CHANGE USE</b>	<b>2</b>	<b>\$150.00</b>
<b>TOTALS</b>	<b>85</b>	<b>\$16,661</b>

## HR, Payroll, Benefits Report

- New Hires- In the current fiscal period, Nelson County welcomed two (2) new employees in various departments. Onboarding procedures have been completed, and the new hire(s) are fully integrated into their respective teams.
- Payroll- Continues to be processed on a bi-weekly schedule, with no changes to the system.
  - Open Enrollment was completed for all full-time employees.

## Recreation Report

- Baseball is finishing up this week. Allstars begins June 28th in Grayson County.
- Removed the broken barrel section of the playground equipment at the soccer. Waiting on the replacement barrel to be delivered
  - In the process of cleaning & repainting the old football storage building
- Removed an old shed behind the football concession stand. The shed had deteriorated beyond repair
- Cleaned up the fence line by the football fields and trimmed trees back off the walking path in this area
  - Re-ran wiring for the security system
- Replaced any lights not working in the football pavilion. Will do the same for soccer next week

## Coroner Report

Total Coroner Calls	6
▪ Natural	6 (1 Hospital- MV Accident, 5 Residential-Natural)
Cremation Signatures	8

- "Meet the Neighbors" is planning it's first meeting tentatively on July 21<sup>st</sup> at 7pm- confirming availability with the Civic Center

# Finance Report

- Accounts Receivable- Process accounts receivable transactions, ensuring accuracy and timely recording of payments
  - Landfill Rolloff Dumpster Billing- Record and send invoices to customers
- Prepare Departmental Monthly Reports- Compile departmental data to create comprehensive reports for public viewing
  - Safety Committee- Manage safety topics, review/assign training, and organize safety meetings
- Social Media Management- Oversee the creation and scheduling of social media content to engage with the community and promote activities and community awareness
- Garbage Payment Collection & Billing Verification- Comparing electric use data to identify households being billed for garbage services and determining which households are not being billed. Sending letters to customers and answering phone calls from the public regarding letters received.
- Partnered with Misty Roller and the Green Dot Program to support community event activities- Working towards Family Movie Night in August!

# County Attorney Report

- Prosecuted 820 cases in District Court
  - Reviewed 27 Complaints
  - Processed & reviewed 11 Open Records Requests
- Child Support finished their last month as a Member of the KY Cabinet for Health & Family Services, now is under the Attorney General's Office
- Gave Legal Advice to the following agencies: Fiscal Court, Sheriff's Office, Coroner, Road Dept, EMS

# Animal Shelter Report

ANIMAL CONTROL/SHELTER MONTHLY UPDATE 2025														TOTAL YTD	
	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL YTD	2024	
Service Calls	47	53	58	62	60	56							336	N/A	
After Hour Service Calls	4	3	6	8	6	8							35	N/A	
Canine Intake Stray	41	33	46	29	46	52							247	263	
Canine Intake Surrender	5	13	12	17	11	15							73	62	
Feline Intake Stray	16	26	23	28	31	71							195	198	
Feline Intake Surrender	18	16	33	51	40	54							212	206	
Canine Return to Owner	11	10	15	18	15	8							77	65	
Feline Return to Owner	0	3	2	1	0	0							6	5	
Canine Adoption	12	15	13	11	15	10							76	46	
Feline Adoption	17	8	13	8	17	9							72	38	
Canine Rescue	3	0	4	17	3	8							35	63	
Feline Rescue	4	18	20	36	12	52							142	159	
Canine Euthanized	19	20	18	7	25	32							121	111	
Feline Euthanized	13	8	16	15	27	29							108	127	
Washington County Dogs	3	5	5	3	5	5							26	18	
Current Surrender List Residents	24	23	37	26	41	53							N/A	N/A	
Current Surrender List Canine	52	51	63	40	63	85							N/A	N/A	

# County Clerk Report

## Summary of New Kentucky Laws Effective— County Clerk's Office

- SB43- Identity Documents
  - KYTC is required to promulgate regulations to allow 3<sup>rd</sup> party entities to process applications for driver's licenses. (Government agencies, like county clerks, are specifically excluded from the definition 3<sup>rd</sup> third-party entities. Effective June 27, 2025, but KYTC must first issue regulations to implement 3<sup>rd</sup> party processing provisions)
- HB188- Motor Vehicle Driveaway Plates
  - Creates a new driveaway certificate & plate for businesses engaged in transporting vehicles for others that are not owned by the business. The registration & renewal fee is \$150 and includes 1 plate. Additional plates at \$35. Plates expire 12/31 each year. Effective date: June 27, 2025, but KYTC must first issue related regulations to implement.
- SB4- Elections- Protection of Information & Declaring an Emergency
  - Relating to the regulation and use of artificial intelligence. AI is one section relating to deep fakes in elections. If a campaign or 3<sup>rd</sup> party alters a candidate's appearance, action or speech is altered in a paid electioneering communication without a disclosure, the candidates can sue to require such a disclosure
- HB27- Elections- Planned Communities
  - No yard sign prohibitions allowed in any planned community, regardless of HOA document
- HB45- Elections- Campaign Finance
  - Prohibits contributions from foreign nations to political issue committees supporting or opposing ballot measures
- HB455- Elections- Elections
  - Establishes Unit of Election Investigations and security in the Attorney General's Office
- HB684- Elections-
  - Provides new flexibility for county election plans
  - Requires county boards of elections to provide notice to school districts about plans to use school buildings for any election in the upcoming year by December 1 of the prior year. This also clarifies that school districts have the discretion to open or close schools when a school building is used as a voting place.
  - A caregiver who drives a voter to the county clerk's office to cast an in-person absentee ballot may also cast an in-person absentee ballot.
  - Voters unable to meet the photo ID requirement will no longer be allowed to submit a credit or debit card. These voters may still submit a Social Security card, government benefit card, or other ID card with name and photo (such as an employee ID)
  - Moves the election certification deadline to the Tuesday after the election, with the post-election audit required to take place before then
  - The bill also contains several clarifications of existing election laws
- HB462- Recorded Instruments- Correction of Marriage Documents
  - A clerk of the county where a marriage license was issued or recorded, upon receipt of an affidavit executed by both parties to the marriage, may correct a marriage application or marriage license that contains errors or omitted information
- HB662- Recorded Instruments- Personally Identifiable Information
  - Exempts from public disclosure certain personal information about Judges
    - Applies to a Judicial officer or an immediate family member which are defined
  - A covered person may request in writing that a government agency refrain from posting or displaying publicly available content that includes the personally identifiable information of the covered person-identifiable information is defined
- SB10- Retiree health provisions of the County Employees Retirement 2 System
  - Increases the health subsidy for non-hazardous retirees from \$14.63 to \$40 per month for each year of service after 27 years.

# Circuit Clerk Report

I certify that this is a true and correct report of cash receipts, disbursements, balances, cases filed, and e-filings, for the month of June 2025.



DIANE THOMPSON, Nelson Circuit Court Clerk

	BEGINNING BALANCE	CASH RECEIPTS	CASH DISBURSEMENTS	REFUNDS	ENDING BALANCE
1 DRIVERS LICENSE		0.00			
2 CHARGES FOR SERVICES		4,246.20			
3 EXPUNGEMENT FEES		350.00			
4 FELONY EXPNGMENT FEE		0.00			
5 RESTITUTION FEES		676.68			
6 BOND FILING FEES		1,935.00			
7 BOND 10% FEE		250.00			
8 BOND FORFEITURES		2,250.00			
9 FISH & GAME FINES		0.00			
10 HWY WKZN SAFTY FINES		500.00			
11 ALCOHOL INTOX FINES		25.00			
12 ENERGY RECVRY RD FNE		0.00			
13 CRM/TRF COSTS		21,431.00			
14 CRM COST/APPROGRAM		0.00			
15 CRM/KSPIC COST		405.00			
16 CRM/TRF/CIV FINES		20,059.00			
17 HAND. PARKING FINES		0.00			
18 DUI SERVICE FEES		0.00			
19 DUI FEE GF		300.00			
20 DUI FEE IIF		312.00			
21 DUI FEE		2,593.54			
22 COURT FACILITIES FEE		4,928.00			
23 CIVIL FILING FEE		16,680.00			
24 ATJ FEE		2,440.00			
25 PA PARTIAL FEE		4,236.83			
26 INTEREST INCOME		49.59			
27 OVER/SHORT		0.00			
28 TOTAL STATE MONIES	90,372.49	83,667.84	90,372.49	0.00	83,667.84
29 JURY FUND	-12,937.50	62.50	7,162.50	0.00	5,837.50
30 WITNESS FUND	100.00	0.00	512.33	0.00	(412.33)
31 BAIL BONDS	498,791.63	65,473.88	71,643.88	0.00	492,621.63
32 ALIMONY & SUPPORT	0.00	0.00	0.00	0.00	0.00
33 REST. & GARNISHMENT	30,850.91	14,056.90	14,539.97	0.00	30,367.84
34 CONDEMNATION	265,280.00	0.00	0.00	0.00	265,280.00
35 COLLECTED FOR OTHERS	207,442.29	65,348.27	30,357.08	0.00	242,433.48
36 LIBRARY FEE	290.50	248.50	290.50	0.00	248.50
37 TOTAL SAVINGS BALAN	1,106,065.32	228,857.89	214,878.75	0.00	1,120,044.46
38 SPECIAL ESCROW	0.00	0.00	0.00	0.00	0.00
39 TOTAL ALL FUNDS	1,106,065.32	228,857.89	214,878.75	0.00	1,120,044.46

**Nelson County Circuit & District Court New Case Filings for June 2025**

Year	Case Group	Case Category	Jun	Total
2025†	Circuit Civil	Civil Suit	43	43
		Foreclosure	4	4
		Total	47	47
	Circuit Criminal	Total	22	22
		Domestic	Adaption/Termination	2
	Relations	Domestic & Family	19	19
		URES/ UIFSA	2	2
		Domestic Violence	11	11
		Interpersonal Protection	2	2
		DV Petition Denied	4	4
		IP Petition Denied	4	4
		Total	44	44
	Juvenile	Abuse/Neglect	13	13
		Paternity	11	11
		Delinquency	2	2
		Total	26	26
	District Civil	Disability & Health	5	5
		Probate	27	27
		Forcible Detainer	15	15
		Small Claims	1	1
		Other District Civil	77	77
		Total	125	125
	District Criminal	Felony	27	27
		Misdemeanor	47	47
		Traffic	104	104
		Total	178	178
	District	Prepayable Traffic	114	114
Prepayable	Total	114	114	
Year Total		556	556	

**Nelson County Circuit & District Court eFilings for June 2025**

**eFiling Summary Report - Overview - NELSON County**

Num Of Days : 30 From: 6/1/2025 12:00:00 AM To: 7/1/2025 12:00:00 AM

Submittals By Type					
New eFilings	New eCitations	Subsequent eFilings	Judge Orders	Alias Summons	Return of Service
241	373	1700	520	21	173

Payments			
Payment Type	Num of Payments	Total Cost	Avg Cost Per Filing
Credit Card Payment	185	\$34,794.02	\$187.50
In Forma Pauperis	1	\$170.40	\$170.40
In Name of Commitment	21	\$2,988.20	\$142.29
<b>Total</b>	<b>207</b>	<b>\$37,948.62</b>	<b>\$183.35</b>

Attachments & Service			
Total Filed	Total Pages	Avg Pages per Filing	Num of Service
459	4203	5	256

eFilers		
Total Number of eFilers	Individual Number of eFilers	Avg Num of eFilings per Individual
1850	270	6

# Jailer's Report

## Population Analysis By Classification And Sex 06/30/2025 to 06/30/2025

### Classification Summary

Date	Totals	AS	CC-1	CD-1	CD-2	CD-3	CI	CIRCUIT COURT	COUNTY-DISTRICT	COURT ONLY	COURTESY HOLD	DRUG COURT	HOLD FOR ANOTHER	MERCER COUNTY	PAROLE VIOLATION	SENTENCED-CIRCUIT	SENTENCED-DISTRICT	SPENCER COUNTY	WASHINGTON COUNTY	WORK RELEASE	Grand Total
6/30/2025		8	3	11	6	5	19	46	20	2	3	1	2	1	2	1	2	6	3	1	142

### Classification Specific Breakdown

Classification	Date	Totals	Female	Male	Total	
AS	6/30/2025			1	7	8
CC-1	6/30/2025				3	3
CD-1	6/30/2025				11	11
CD-2	6/30/2025			1	5	6
CD-3	6/30/2025				5	5
CI	6/30/2025			2	17	19
CIRCUIT COURT	6/30/2025			5	41	46
COUNTY-DISTRICT	6/30/2025			3	17	20
COURT ONLY	6/30/2025			1	1	2
COURTESY HOLD	6/30/2025				3	3
DRUG COURT	6/30/2025				1	1
HOLD FOR ANOTHER	6/30/2025			1	1	2
MERCER COUNTY	6/30/2025				1	1
PAROLE VIOLATION	6/30/2025				2	2
SENTENCED-CIRCUIT	6/30/2025				1	1
SENTENCED-DISTRICT	6/30/2025				2	2
SPENCER COUNTY	6/30/2025			4	2	6
WASHINGTON COUNTY	6/30/2025			1	2	3
WORK RELEASE	6/30/2025				1	1
<b>Grand Total</b>			<b>19</b>	<b>123</b>	<b>142</b>	

2023: Booking and Releases  
Booked: 1,887  
Released: 1,856

2024: Booking and Release  
Booked: 1882  
Released: 1876

2025 to Present: Bookings and Release  
Booked: 935  
Released: 833

State: 54  
County: 78  
Washington County: 3  
Spencer County: 6  
Mercer: 1

State Inmate Revenue Per Day: \$ 1,908.36  
Regional Inmate Revenue Per Day: \$ 320.00

Circuit Court: 46  
District Court: 20

Recidivism Rate: 67.42%

Average Length of Stay: 39/Days  
Average Length of Stay Felony: 89.3/Days  
Average Length of Stay Misdemeanor: 69.9/Days

Over Population: 40%  
Over Population Males: 29%  
Over Population Females: 11%

Work Program (Start February 27, 2023) (May 2025) -  
Total Inmate Hours Worked: 55,827  
Total Inmate Work Days (per inmate): 6,978  
Labor Savings @ 20 dollars/hour = \$ 1,116,480

State Inmate Workers (Outside)  
CC-1 = 1  
CD-1 = 5  
CD-2 = 7  
AS = 2  
County = 2  
Total = 17  
State Inmate Workers (Inside - Medium)  
CD-3 = 6  
Inmates Awaiting Classification: 18

**Note:**  
Violent Felony Charges: 13  
Sex Offender Charges and/or Charges Against Children: 10

**Note:**  
1) Jail Fully Staffed

Inmate(s) requiring medical clearance before acceptance into facility:

2024:  
Bookings: 1882  
Inmates sent for clearance: 13  
Percentage of Bookings: 0.69%

2025:  
Bookings: 935  
Inmates sent for clearance: 13  
Percentage of Bookings: 1.39%

# Planning & Zoning Report

Zoning Compliance Permits	
Accessory Structure	25
Accessory Use Structure Addition	0
Ag Structure	5
Accessory Dwelling	0
Change of Use	7
Commercial Alterations	0
Commercial Structure	2
Commercial Structure Demo	2
Industrial Structure	0
Manufactured Home (Single & Double)	1
Multi-Family Residential	0
Renovation	0
Single Family Demolition	1
Single Family Residential	19
Single Family Accessory Dwelling (ADU)	0
Single Family Addition	12
Single Family Alterations	4
Single Family Townhouse	0
Temporary Tent	3
Total:	81

## Landfill Report

- Completing end-of-Fiscal Year Reports
- Updated Garbage Rates went into effect on July 1<sup>st</sup>
- Updated Landfill rates will go into effect on August 1<sup>st</sup>

# Dispatch Report

2025 Calls for Service (CFS) YTD	25,322	+ 1,329
2025 Monthly June Calls for Service	4,077	+ 258
Emergent	1,385	- 31
<u>Non Emergent</u>	4,700	+ 421
Total Monthly Calls	6,085	+ 390
Call answer time	00:00:04	

2024 Calls for Service (CFS) YTD	47,137	
2024 Monthly June Calls for Service	3,819	
Emergent	1,416	
<u>Non Emergent</u>	4,279	
Total Monthly Calls	5,695	
Call answer time	00:00:04	

- Repairs- Push to talk replaced on Station 1 (Device allowing dispatch to speak over headset)
- Equipment/Software- AT&T will be updating the phone system on July 10<sup>th</sup>. They will install new monitors for the phone system and install new equipment for the states text to 911 initiative
- Grant- Awarded a 2025 Dispatch Grant for a complete computer refresh allowing each console to have all electronics replaced. Total aware of the Grant is \$10,750.00 with a 10% match. Equipment will be replaced on 8/16.

# Engineering Report

## ➤ Waterlines

- a. Hurricane Hills/Masen Road Waterline Project
  - i. James Lane Waterline- Complete
  - ii. Hurricane Hills South Road (Phase 2) Mainline- Complete
  - iii. Starting down Masden Rd (Phase 1)- 1/3 complete
  - iv. Hurricane Hills North (Phase 3)- to start after Masden Road Line
- b. Thornsberry Lane
  - i. Waterline installed. Waiting on backordered flushing hydrant
- c. Robert Taylor Lane
  - i. Approx 50% complete
- d. Bennetts Lane- to begin after Thornsberry/Robert Taylor Lane

## ➤ Internet

- a. Strand u, overhead lashing approximately 65% complete for Fiber on N. Stillwell, S. Stillwell, and Vittitow Ford

## ➤ Old Courthouse

- a. All offices moved out of the old Courthouse & temporarily relocated
- b. Demolition work on the HVAC began on July 7, 2025.

## ➤ Licensing and Commonwealth Attorney Space

- a. Project is complete
- b. Both the Commonwealth Attorney & Licensing are waiting on their furniture to be delivered to open at these locations

## ➤ The County Clerk's Office, Sheriff's Building, and Jail flat roofs need to be bid out. Have begun initial research on roof replacement types.

## ➤ Nelson County Industrial Park – Parkway Drive.

- a. Roadway subgrade completed
- b. Sinkhole repair completed.
- c. Water & Sewer line completed
- d. Waiting on good weather to lay rock

## ➤ Woodlawn Bridge

- a. Abutments have been installed
- b. Prestressed box beams installed on 7/9/25
- c. Deck scheduled to be poured week of 7/14/25
- d. Road Department will then widen the approaches
- e. The final guardrail for last week of July is tentatively scheduled

# Road Department Report

- Road & Shoulder Work
  - a. Finished digging out and repaved all sections of Bowling Pike Rd. that were failing
  - b. Repaired the shoulder around 1200 Murraray's Run Rd, where heavy rains washed out around the culvert & shoulder
  - c. Milled a section of Holt Ridge Rd
  - d. Lowered a hill around 200 Eddie Miles Rd to improve sight distance
  - e. Graded and rocked Flats Rd.
  - f. Graded & rocked Perkins Rd.
- Culverts and Pipes
  - a. Replaced 36" culvert from the catch basin to the driveway at 1109 Lutheran Church Rd.
  - b. Replaced driveway culvert at 210 Eddie Miles Rd.
  - c. Replaced 18" culvert around 450 Boone Mill Rd
- Trees
  - a. Cut trees back at the intersection of Hilton Ln & Stringtown Rd to improve sight distance
  - b. Picked up trees from the storm on 6/18/25 on the following roads:
    - i. Stoner Rd
    - ii. Plum Run Rd
    - iii. Murray's Run Rd
    - iv. Harrison Fork Rd.
- Sealed & striped the parking lot at the Senior Citizen Building