

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT  
9:00 AM

PAGE 77

COURT MET IN REGULAR-CLOSED SESSION, PRESENT COUNTY JUDGE-EXECUTIVE TIM HUTCHINS AND THE FOLLOWING NAMED MAGISTRATES: KEITH METCALFE, ADAM WHEATLEY, M.T. HARNED, JEFF LEAR AND JON SNOW.

## MEETING CALLED TO ORDER: COUNTY JUDGE EXECUTIVE TIM HUTCHINS

Executive Session-Judge Hutchins read out loud the KRS Statutes to enter into Executive Session at the end of the meeting.

- A. Per KRS 61.810 (1) (b) Deliberations on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency.

\*\*\*

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Magistrate Jeff Lear.

\*\*\*

PRAYER: The Prayer was led by Magistrate Jon Snow.

\*\*\*

PUBLIC COMMENT: No regular public comments.

\*\*\*

**PUBLIC HEARING-** Public Hearing for Zoning Map Amendment #2775 from A-1 (Agriculture District) PUD (Planned Unit Development) for a Cluster Residential District. Applicant-Robert and Sheila Greenwell Irrevocable Trust- Co Applicant- Charles Dant.

Judge Hutchins asked for a motion to enter into a Public Hearing for Zoning Map Amendment #2775 from A-1 (Agriculture District) PUD (Planned Unit Development) for a Cluster Residential District.

On motion of Adam Wheatley, second of Jon Snow, by unanimous vote of the court, IT IS HEREBY ORDERED to go into a Public Hearing for Zoning Map Amendment #2775 from A-1 (Agriculture District) PUD (Planned Unit Development) for a Cluster Residential District.

All previous testimony from the Planning and Zoning Hearing was entered as an exhibit and had been sent to the Magistrates for their review prior to the public hearing.

County Attorney Chip McKay introduced Map Amendment #2775 and presented the Oath to all speakers. See pages 82-83.

Applicants Attorney Thomas Hamilton presented testimony for Zoning Map Amendment #2775 from A-1 (Agriculture District) PUD (Planned Unit Development) for a Cluster Residential District.

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 78

9:00 AM

## PUBLIC HEARING- CONTINUED-

Planning Commissioner Shawn Moore explained the Classifications of the Zone Change.

Jim Lemieux, Stonehouse Road Bardstown-Joe Masterson, Eastland Drive Bardstown-Charles Dant, Willow Springs New Hope spoke in favor of the request.

Tony Jones, Walter Hall Road-Charles Dewitt, Coon Hollow Road-Mike Mattingly, Walter Hall Road-Jimmy Obryan, Coon Hollow Road-Mike Zoeller, Monks Road-Pat Gant, Walter Hall Road-Wanda Davis, Coon Hollow Road-Jimmy Mattingly, Coon Hollow Road all spoke about their concerns.

County Attorney Chip McKay closed the Public Comments and informed the Court of their options. After some discussion Magistrate Keith Metcalfe, made a motion to approve changing the Zoning from A-1 District to an A-1 PUD for a Cluster Residential District.

On motion of Keith Metcalfe, second of Jeff Lear, with a vote of 4-1. Magistrates Keith Metcalfe, Magistrate M.T. Harned Magistrate Adam Wheatley and Magistrate Jeff Lear voting yes and Magistrate Jon Snow voting no, IT IS HEREBY ORDERED to approve changing the Zoning from A-1 District to an A-1 PUD for a Cluster Residential District based upon the increase of economic development due to the Dant Distillery and the Affordable Truss Companies. See Exhibits on pages 84-98.

Judge Hutchins asked for a motion to go out of the Public Hearing.

On motion of Jon Snow, second of Keith Metcalfe, by unanimous vote of the court, IT IS HEREBY ORDERED to close the Public Hearing Zoning Map Amendment #2775 from A-1 (Agriculture District) PUD (Planned Unit Development) for a Cluster Residential District.

\*\*\*

## BILLS AND TRANSFERS APPROVAL AND DISCUSSION: RHONDA FENWICK-COUNTY TREASURER:

On motion of Adam Wheatley, second of M.T. Harned, by unanimous vote of the court, IT IS HEREBY ORDERED to authorize the County treasurer to pay the following bills and transfers as presented. See pages 99-102.

\*\*\*

## PUBLIC WORKS AND ENGINEER REPORT: BRAD SPALDING/JOHN GREENWELL:

County Engineer Brad Spalding informed the Magistrates they needed to submit their request list for the State Road Funds by the end of September.

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 79

9:00 AM

## PUBLIC WORKS AND ENGINEER REPORT: BRAD SPALDING/JOHN GREENWELL:

- continued

Assistant County Engineer John Greenwell gave an update on the Waterline Projects.

\*\*\*

## DEPUTY JUDGE/EMA UPDATES: BRAD METCALF:

### FIRST READING

A- First Reading of Administrative Code

Deputy Judge Brad Metcalf presented to the Court the First Reading of the Administrative Code to correct the 2023 version of the Public Comment Page 6 Section 5 (E)

On motion of Adam Wheatley, second of Jeff Lear, by unanimous vote of the court, IT IS HEREBY ORDERED to accept the First Reading of the Administrative Code as presented. See pages 103-111.

\*\*\*

## COUNTY ATTORNEY UPDATE: CHIP MCKAY-

County Attorney informed the Court he would be out of the State for the October 7, 2025 meeting and his assistant will be attending Court that day. He asked the Court for approval to be excused from the October 7, 2025 meeting.

On motion of Keith Metcalfe, second of Adam Wheatley, by unanimous vote of the court, IT IS HEREBY ORDERED to approve County Attorney Chip McKay's request to be absent from the October 7, 2025.

### SECOND READING

Second Reading and Adoption of the Floodplain Ordinance #2024-009.1

### ORDINANCE #7-2025

On motion of Jon Snow, second of Adam Wheatley, by unanimous vote of the court, IT IS HEREBY ORDERED to accept and adopt the Second Reading of the Floodplain Ordinance as presented. See pages 112-118.

\*\*\*

## MAGISTRATE REPORTS:

MAGISTRATE KEITH METCALFE- NO REPORT

MAGISTRATE ADAM WHEATLEY- NO REPORT

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT  
9:00 AM

PAGE 80

MAGISTRATE REPORTS: continued

MAGISTRATE M.T. HARNED- NO REPORT

MAGISTRATE JEFF LEAR- NO REPORT

MAGISTRATE JON SNOW- NO REPORT

\*\*\*

JUDGE HUTCHINS REPORT:

A- New Hires- See page 119.

On motion of Adam Wheatley, second of Jeff Lear, by unanimous vote of the court, IT IS HEREBY ORDERED to approve the New Hire List as presented.

Connor Underwood, Driver/Tipper Full Time (Landfill/Solid Waste)

B- Schnell Contractors, Inc Bid Proposal:

On motion of Adam Wheatley, second of Keith Metcalfe, by unanimous vote of the court, IT IS HEREBY ORDERED to accept the Schnell Contractors, Inc Bid for East Elevation Masonry Repair. See page 120.

RESOLUTION #10-2025

C- Resolution: Hospital Revenue Bonds

Judge Hutchins presented a Resolution requesting that the Kentucky Economic Development Finance Authority adopt a Resolution providing for the issuance of Revenue Bonds to provide for the refinancing of certain Kentucky One Health Projects in Nelson County.

On motion of Jeff Lear, second of M.T. Harned, by unanimous vote of the court, IT IS HEREBY ORDERED to accept the Resolution requesting that the Kentucky Economic Development Finance Authority adopt a Resolution providing for the issuance of Revenue Bonds as presented. See pages 121-123.

\*\*\*

CORONER UPDATE: DANIELLE CHLADEK-

County Coroner Danielle Chladek gave an update on the Coroners Office. Coroner Chladek will be scheduling Greif Support Meetings throughout the County. The Program is called Meet the Neighbors.

\*\*\*

OLD OR NEW BUSINESS: NONE

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT  
9:00 AM

PAGE 81

## MOTION TO GO OUT OF REGULAR SESSION AND ENTER INTO EXECUTIVE SESSION:

On motion of Keith Metcalfe, second of Jeff Lear, by unanimous vote of the court, IT IS HEREBY ORDERED to go out of Regular Session and enter Executive Session.

\*\*\*

## MOTION TO GO OUT OF EXECUTIVE SESSION AND ENTER INTO REGULAR SESSION:

On motion of Jon Snow, second of Adam Wheatley, by unanimous vote of the court, IT IS HEREBY ORDERED to go out of Executive Session and enter into Regular Session.

\*\*\*

On motion of Jon Snow, second of Adam Wheatley, by unanimous vote of the court, IT IS HEREBY ORDERED to adjourn the September 2, 2025 Regular-Closed Session Fiscal Court.

---

TIM HUTCHINS, NELSON COUNTY JUDGE/EXECUTIVE

---

JEANETTE HALL SIDEBOTTOM, NELSON COUNTY CLERK

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

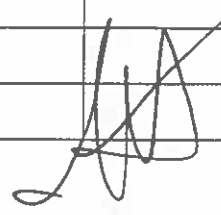
REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 82

9:00 AM

SIGN IN SHEET FOR PUBLIC HEARING 09/02/2025  
ZONING MAP AMENDMENT #2775

Print Name	Address	Phone Number Optional
Pat Grant	3029 Walter Hall Rd	502-827-4982
Kerth Cantrell	7200 Coon Hollow Rd	502-827-2914
David R. Masterson	350 Walter Hall Rd	502-827-2474
Jimmy Bryan	1780 Coon Hollow Rd <small>New Hope</small>	1502-203-2356
Leah Mattingly	1825 Walter Hall Rd <small>New Hope</small>	502-827-4381
Mike Mattingly	1825 Walter Hall Rd <small>New Hope</small>	502-827-4379
Tony Jones	1235 Walter Hall Rd <small>New Hope</small>	502-827-2619
Betty Willett	1235 Walter Hall Rd <small>New Hope</small>	827-0122
Sue Porter	1060 Porter La <small>New Hope Ky</small>	270-766-7979
Wanda Davis	1186 Coon Hollow Rd <small>New Hope</small>	502-827-3549
Kim Bond	122 Dee Head	
Charles West	240 Willow Springs	502-827-1817
Sarah Dait	" " "	" " "
Paulina Blain	630 Walter Hall Rd <small>New Hope</small>	502-331-1658
Ralph Blain	630 Walter Hall Rd <small>New Hope</small>	502-600-3869
Jane H. Stile	2199 Walter Hall Rd <small>New Hope Ky</small>	270-600-8182
Muthy Stile		



# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 83

9:00 AM

## SIGN IN SHEET FOR PUBLIC COMMENT

09/02/2025 FISCAL COURT MEETING

Print Name	Address	Phone Number Optional
Pat Grant	3029 Walter Hall Rd	502-827-4982
Keith Carroll	2200 Coon Hollow Rd	502-827-2914
David R. Masterson	350 Walter Hall Rd	502-827-2474
Leah Mattingly	1825 Walter Hall New Hope	502-827-4381
Mike Mattingly	1825 Walter Hall New Hope	502-827-4379
Timmy Bryan	1780 Coon Hollow Rd New Hope	1502-203-2356
Tony Jones	1235 Walter Hall Rd New Hope	502-827-2619
Betty Willett	1335 Walter Hall Rd New Hope	502-827-0122
Sue Porter	1460 Porter Ln New Hope	270-766-7979
Nanda Davis	1186 Coon Hollow Rd New Hope	502-827-3549
Kim Bourd.	1223 Deethead	
Jim Lemieux	1009 STANFORD RD	502-827-1816
CT. Cole (D. Y)	2210 Coon Hollow Rd	502-349-2546
Jimmy Mattingly	1735 Coon Hollow Rd	
Wanda Brown	9869 Walter Hall Rd	502-460-1220
Joe Masterson	109 East Grand Dr.	349-8444

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 84

9:00 AM

I Stephen Anthony Jones (Tony) Ex 1  
 AM Requesting A HEARING ON CHARLES DART'S  
 Request FOR FISCAL COURT TO Rule ON  
 PLANNING v ZONING'S DENIAL OF HIS REQUEST

*Steph Jones*  
 7-17-25  
 502-827-2619

JOINT CITY-COUNTY PLANNING COMMISSION  
 OF NELSON COUNTY  
 601 Chestnut Boulevard  
 P. O. Box 402  
 Bardonia, Kentucky 40004  
 (502) 348-1806

July 1, 2025

Judge Tim Hutchins and Fiscal Court Members  
 CH Courthouse Building/2<sup>nd</sup> Floor  
 One Court Square  
 Bardonia, KY 40004

RE: Zoning Map Amendment 82776  
 Robert A. Shalk (Applicant/Owner) and Charles Dart  
 (Co-Applcmt/Developer)  
 A-1 (Agriculture District) PUD (Planned Unit Development) for a Cluster Residential  
 Development

Dear Judge Hutchins and Fiscal Court Members:

On the night of June 24, 2025, the Joint City-County Planning Commission of Nelson County held a public hearing and meeting on the application for Robert A. Shalk (Applicant/Owner) and Charles Dart (Co-Applcmt/Developer) who filed an application for an A-1 (Agriculture District) PUD (Planned Unit Development) for a Cluster Residential District.

After the public hearing, the Planning Commission reviewed and discussed the testimony and evidence.

Mr. Mark Meeks made the following motion:

The report does not agree with the adopted comprehensive plan. The 1.6-acre land use map depicts the area is located in a nationally sensitive area. Title 94-4: Rural & Industry Specifics Chapter Area Use Maps: It identifies the land use group and provides illustrative land uses within the rural and nationally sensitive area. These include residential uses - detached single-family dwellings and non-residential uses, which include institutional and public uses and parks and recreation areas. The residential density recommendation is one single-family dwelling per 5 acres. Nationally sensitive areas are identified as those which would be considered developmentally challenged due to topography or biological issues. The Comprehensive Plan discourages development within the nationally sensitive areas where this is located. Secondly, the request to not align with KRS 100.213. In making the findings, the Planning Commission must determine if the request agrees with the adopted Comprehensive Plan, or in the absence of such a finding that one of the 2 conditions be met. That the zoning to the property is inappropriate and the proposed zoning is appropriate or the property has been used agriculturally - not improperly stated. There have been major changes of an economic, physical, or social nature within the area involved which were not anticipated in the adopted comprehensive plan and which have substantially changed the basic character of such area. The testimony presented does not meet the requirements listed in Item 2k. Based on the testimony and evidence provided in the public hearing conducted on June 27, 2025, I, a recommendation of the Joint City-County Planning and Zoning Commission to adopt these findings of fact and recommend that the proposed zoning change as presented in application 2776 be denied.

Mr. Scott Feltz seconded. Motion carried 6 - 0. (Mr. David Whelan recused.)

Page 1 of 2

The Planning Commission's recommendation relating to the proposed amendment shall become final and the map amendment shall be automatically implemented subject to the provisions of KRS 100.347, all as set forth in the public hearing proceedings, unless within ten (10) days after the final action by the planning commission, or any aggrieved person files a written request with the planning commission that the final decision shall be made by the appropriate legislative body or fiscal court, or (2) The appropriate legislative body or fiscal court files a notice with the planning commission that the legislative body or fiscal court shall decide the map amendment.

If the legislative body or fiscal court elects to decide the zoning map amendment, the adopted "Notice/Request for Legislative Body to Decide Zoning Map Amendment" must be submitted to the Planning Commission within 21 days from the date of the Planning Commission's final action. The legislative body or fiscal court must file such notice upon the zoning map amendment within thirty (30) days of the date upon which the planning commission made its final action.

For zoning:

Shawn Moore  
 Director

### Notice/Request for Legislative Body to Decide Zoning Map Amendment Joint City-County Planning Commission of Nelson County

Submitter of this form serves as written notice/request in accordance with KRS 100.211 to the Joint City-County Planning Commission of Nelson County that the final decision of the above-referenced zoning map amendment is to be made by the appropriate legislative body, if no written notice or request is made by the legislative body or any aggrieved person to the Planning Commission within 21 days after the recommendation of the Planning Commission, then the Planning Commission's recommendation relating to the proposed amendment shall become final and if recommended for approval by the Planning Commission, the map amendment shall be automatically implemented subject to the provisions of KRS 100.347.

Zoning Map Amendment Information

Zone Change / Agenda #: 2776 / 688  
 Property Address: 72.6-acre tract located on the corner of Green Hollow Road and Water Hill Road  
 Zoning Map Amendment Requested: A-1 (Agriculture District) Planned Unit Development for a Cluster Residential Development  
 Applicant(s) / Owner(s) Name: Robert A. Shalk (Applicant/Owner)  
 Co-Applcmt(s) / Developer(s): Charles Dart  
 Planning Commission Public Hearing Date: June 24, 2025  
 Planning Commission Recommendation: Denied - Vote was 6-0, David Whelan Recused.

Notice Filing Information

Please indicate by checking appropriate box for notice or request to have legislative body decide map amendment:

City of Bardonia	<input type="checkbox"/>	Council Meeting Date:	_____
City of Bloomfield	<input type="checkbox"/>	Council Meeting Date:	_____
City of Fairdale	<input type="checkbox"/>	Commission Meeting Date:	_____
City of New Haven	<input type="checkbox"/>	Commission Meeting Date:	_____
Nelson County Fiscal Court	<input checked="" type="checkbox"/>	Fiscal Court Meeting Date:	_____
Aggrieved Person	<input type="checkbox"/>		

Name of Person Completing Notice (please print):

Thomas Hamilton  
 P.O. Box 828  
 Bardonia, KY 40004  
 (502) 348-4873  
*Thomas Hamilton*  
 7-15-2025

Date Notice Filed:

For Office Use Only:

Date/Time Notice Received: 7/15/25 11:30am Staff Receiving Notice: Mike Hammond





# FISCAL COURT ORDERS

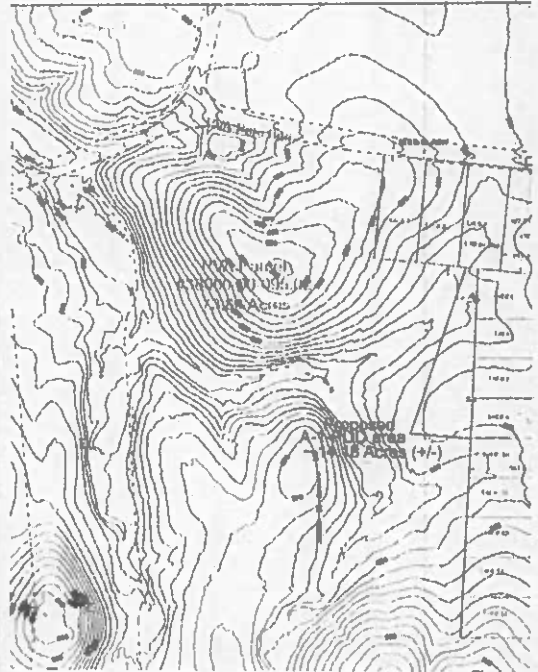
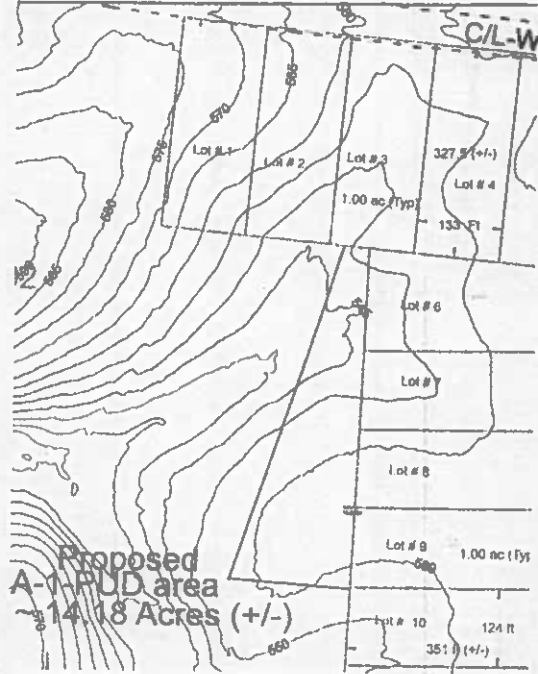
SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 87

9:00 AM







# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

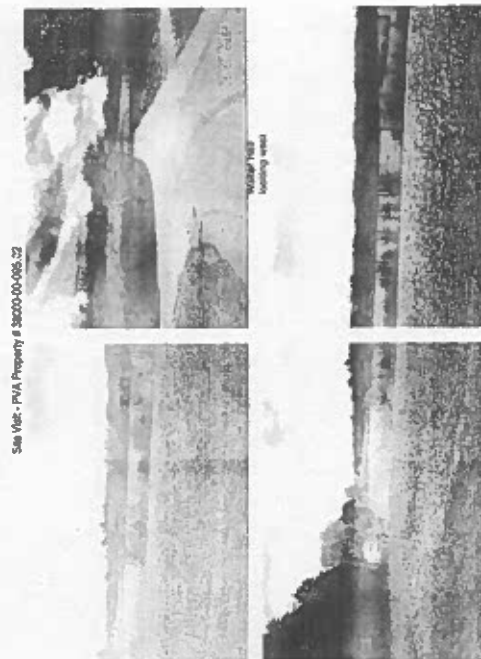
REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 90

9:00 AM



Court House  
looking north



Looking West



Looking North

Looking West

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 91

9:00 AM

Map Amendment Request - 22778



Map Amendment Request - 22778

**Planned Unit Development  
(Zone Change)  
Staff Findings &  
Recommendations**

Joint City-County Planning & Zoning  
Commission of Nelson County  
339 Chestnut Street  
Bardonia, NY 12524  
(845) 942-1222

Application: 22778	Agenda: 9/2/25	Date: 9/2/25
Public Hearing: May 22, 2025		
Location of Property: 14000 1st St, Bardonia, NY 12524	Owner/Applicant: Thomas S. Bouda, General Services, Inc., PO Box 1000, Bardonia, NY 12524	Co-Applicant: Thomas S. Bouda, General Services, Inc.
Average or Square Footage of 14000 1st St		
PLU: R-100		
County Code: 100-100		
Project: Building of 14000 1st St		

Staff Findings and Recommendations: The subject property is currently zoned R-100 (Residential Single-Family). The applicant is requesting a change to Planned Unit Development (PUD) for the construction of a 14,000 square foot building. The staff finds that the proposed development is consistent with the Comprehensive Zoning Ordinance and the Comprehensive Zoning Ordinance. The staff recommends that the subject property be rezoned to PUD.

- Staff Findings:
- The subject property is currently zoned R-100 (Residential Single-Family).
  - The applicant is requesting a change to Planned Unit Development (PUD) for the construction of a 14,000 square foot building.
  - The staff finds that the proposed development is consistent with the Comprehensive Zoning Ordinance and the Comprehensive Zoning Ordinance.
  - The staff recommends that the subject property be rezoned to PUD.

Map Amendment Request - 22778

**Article 6 Zoning Exhibit**



# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 92

9:00 AM

Map Amendment Request - 62776

Community Character Area

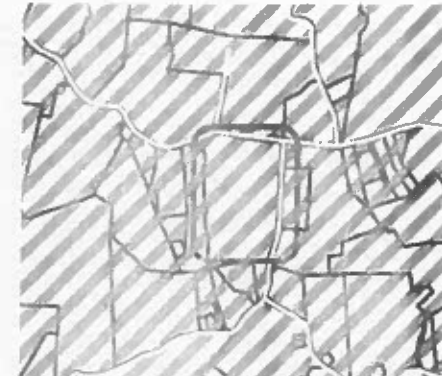
Community Character Area	Community Character Area	Community Character Area	Community Character Area	Community Character Area	Community Character Area	Community Character Area	Community Character Area	Community Character Area	Community Character Area
...	...	...	...	...	...	...	...	...	...



Map Amendment Request - 62776

Future Land Use Map

Central Business District	Outer Residential Neighborhood
Commercial/Office Center	Suburban Residential Neighborhood
Community Facilities	Village Residential Neighborhood
Core Commercial Service Area	Urban Residential Neighborhood
Neighborhood Business Area	Greenwood Residential Neighborhood
Industrial Center	Naturally Sensitive Area
Historic Downtown District	Rural Area
Traditional Residential Neighborhood	



Map Amendment Request - 62776

Community Character Area - Naturally Sensitive

Rural and Naturally Sensitive Community Character Areas

Developing areas within the future development area are designated as Rural or Naturally Sensitive Community Character Areas. The Rural areas are primarily rural in character and have very low-density residential and commercial uses, and undeveloped lands. The Naturally Sensitive areas have the most significant environmental values and are located in the rural areas.

The Comprehensive Plan requires that the future development area be developed in a way that is consistent with the Rural and Naturally Sensitive Community Character Areas. The future development area should be developed in a way that is consistent with the Rural and Naturally Sensitive Community Character Areas.

Map 4-4 of the Comprehensive Plan shows the Rural and Naturally Sensitive Community Character Areas. The future development area is located within the Rural and Naturally Sensitive Community Character Areas.

**Comments and Recommendations:**

The applicant is requesting a map amendment to change the Community Character Area from Rural to Naturally Sensitive. The applicant is requesting a map amendment to change the Community Character Area from Rural to Naturally Sensitive. The applicant is requesting a map amendment to change the Community Character Area from Rural to Naturally Sensitive.

Map Amendment Request - 62776

**Staff Review and Recommendations:**

The subject property is located within an identified naturally sensitive area as depicted on Map 4-4 (Future Land Use Map for Lincoln County), Table 4-4 (Future Land Use Map) and the Future Land Use Map. The subject property is located within an identified naturally sensitive area as depicted on Map 4-4 (Future Land Use Map for Lincoln County), Table 4-4 (Future Land Use Map) and the Future Land Use Map.

The applicant is requesting a map amendment to change the Community Character Area from Rural to Naturally Sensitive. The applicant is requesting a map amendment to change the Community Character Area from Rural to Naturally Sensitive. The applicant is requesting a map amendment to change the Community Character Area from Rural to Naturally Sensitive.

The applicant is requesting a map amendment to change the Community Character Area from Rural to Naturally Sensitive. The applicant is requesting a map amendment to change the Community Character Area from Rural to Naturally Sensitive. The applicant is requesting a map amendment to change the Community Character Area from Rural to Naturally Sensitive.



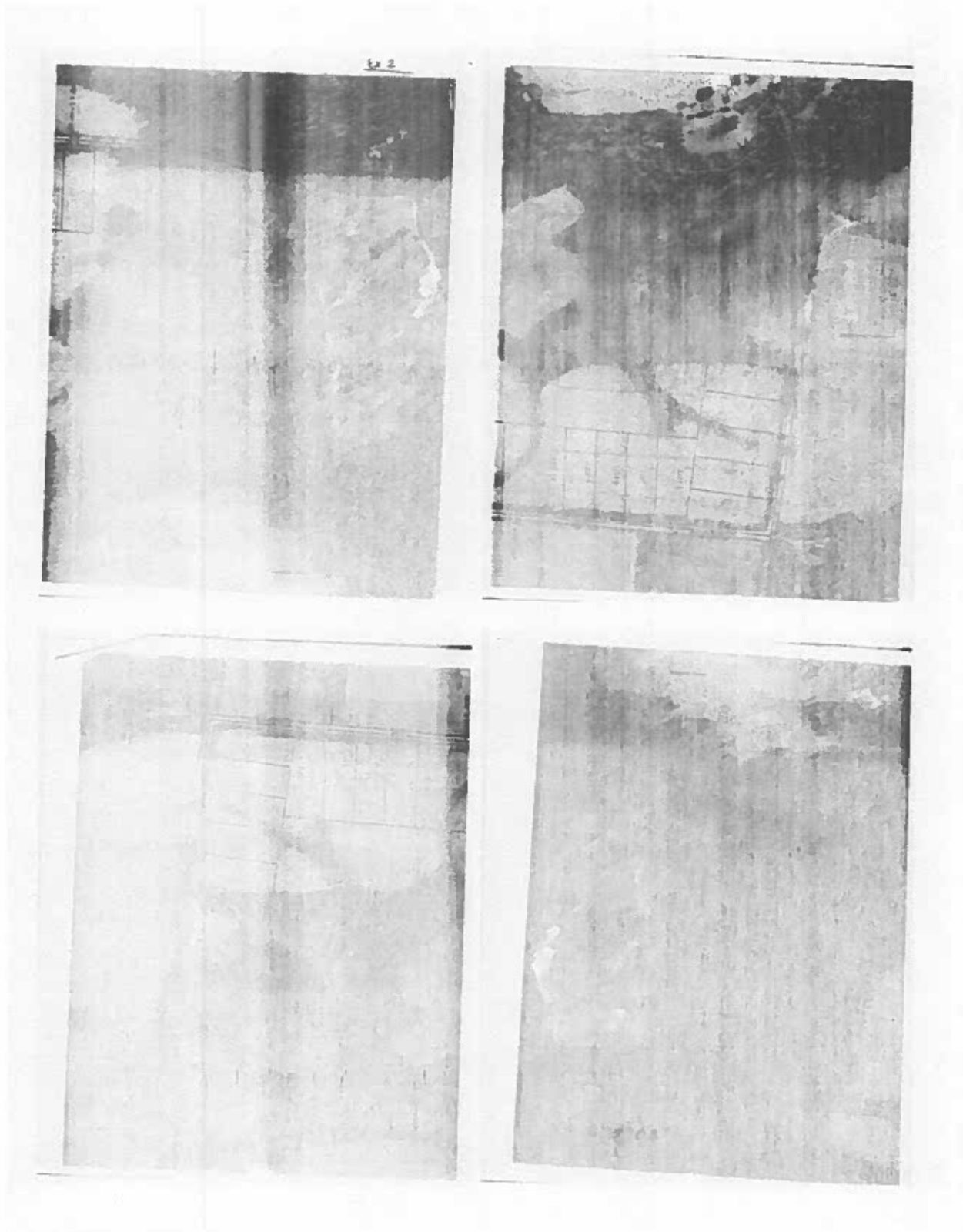
# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT  
9:00 AM

PAGE 94



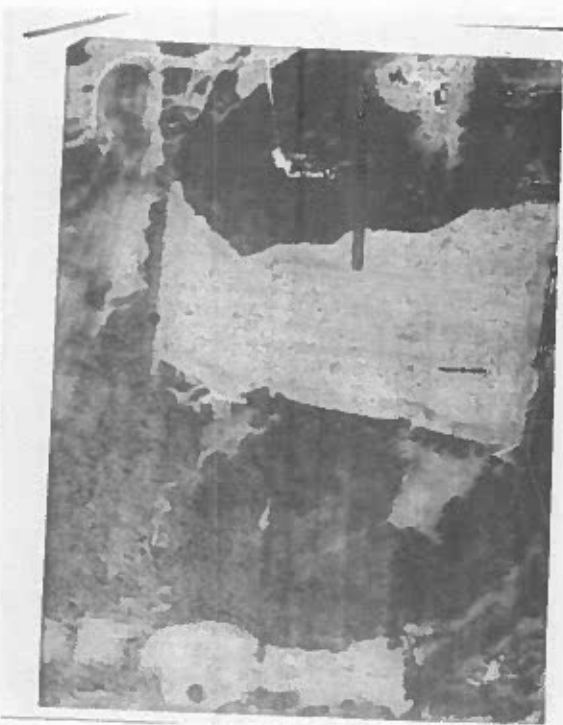
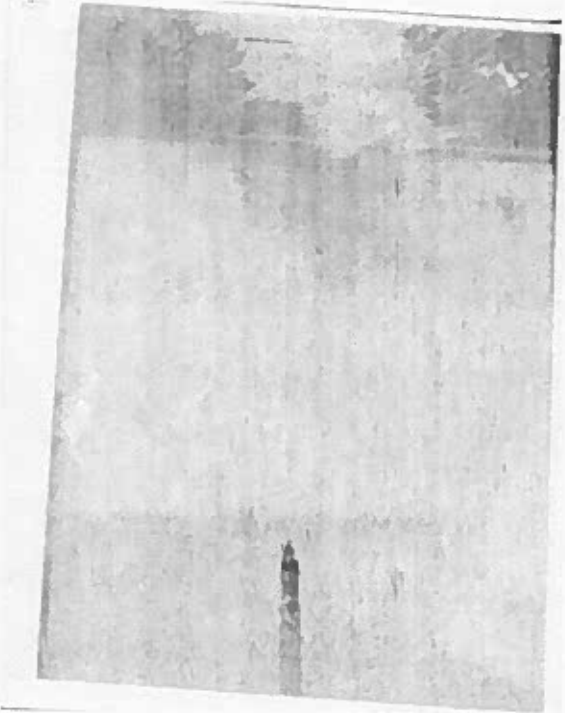
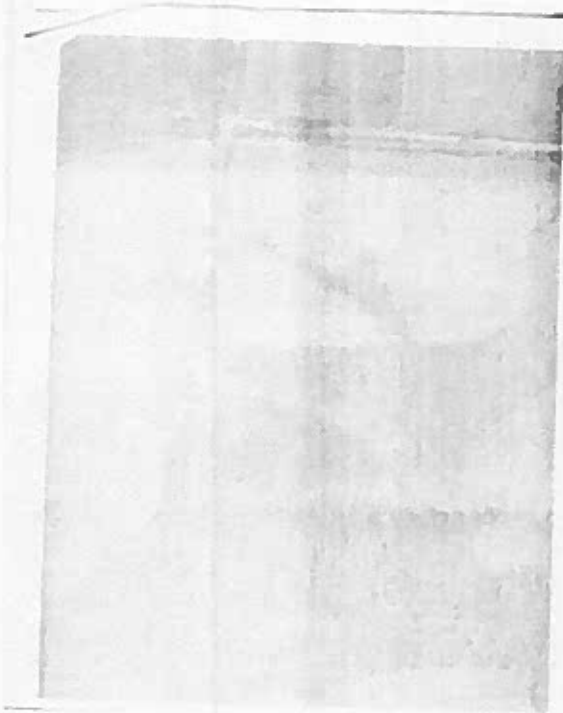
# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT  
9:00 AM

PAGE 95





# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 97

9:00 AM

To: The Honorable, County Judge Executive and Nelson County Fiscal Court

We, the undersigned, citizens of Nelson County, stand in opposition to zoning map amendment 22775 from A-1 (Agriculture) to PUD (Planned Unit Development)

Zoning request is for a cluster residential district at the intersection of Waterfall Rd. and Cook Hollow Rd.

On June 24th, 2025 Nelson County Planning and Zoning unanimously denied this request. We fully support their decision to deny.

*[Handwritten signatures and names in two columns]*

To: Tim Hutchins, County Judge Executive and Nelson County Fiscal Court

We, the undersigned, citizens of Nelson County, stand in opposition to zoning map amendment 22775 from A-1 (Agriculture) to PUD (Planned Unit Development)

Zoning request is for a cluster residential district at the intersection of Waterfall Rd. and Cook Hollow Rd.

On June 24th, 2025 Nelson County Planning and Zoning unanimously denied this request. We fully support their decision to deny.

*[Handwritten signatures and names in two columns]*

To: The Honorable, County Judge Executive and Nelson County Fiscal Court

We, the undersigned, citizens of Nelson County, stand in opposition to zoning map amendment 22775 from A-1 (Agriculture) to PUD (Planned Unit Development)

Zoning request is for a cluster residential district at the intersection of Waterfall Rd. and Cook Hollow Rd.

On June 24th, 2025 Nelson County Planning and Zoning unanimously denied this request. We fully support their decision to deny.

*[Handwritten signatures and names in two columns]*

To: The Honorable, County Judge Executive and Nelson County Fiscal Court

We, the undersigned, citizens of Nelson County, stand in opposition to zoning map amendment 22775 from A-1 (Agriculture) to PUD (Planned Unit Development)

Zoning request is for a cluster residential district at the intersection of Waterfall Rd. and Cook Hollow Rd.

On June 24th, 2025 Nelson County Planning and Zoning unanimously denied this request. We fully support their decision to deny.

*[Handwritten signatures and names in two columns]*

# FISCAL COURT ORDERS

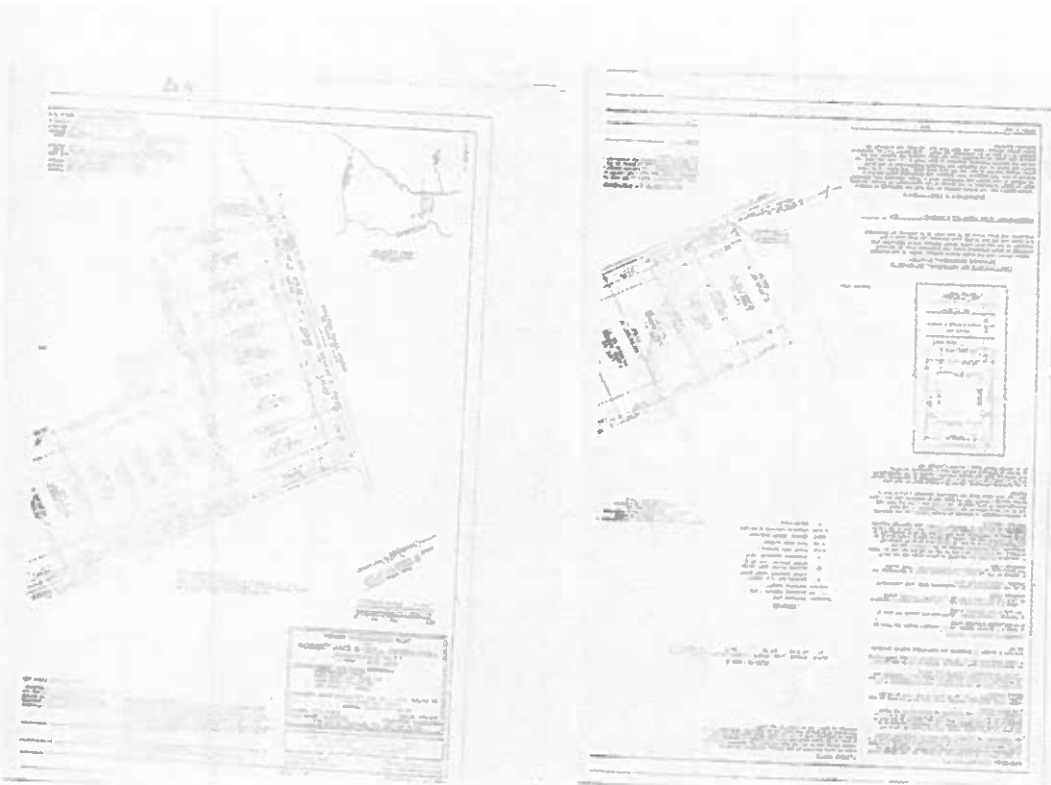
SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 98

9:00 AM



EX.5

**NELSON COUNTY ENVIRONMENTAL SERVICES  
LINCOLN TOWN DISTRICT HEALTH DEPARTMENT  
PRELIMINARY SITE EVALUATION FOR KAR 22.00/102 KAR 22.00**

**SUBDIVISION: Dredge/Environment**

**LOCATION: Corner of Walker Run RD and Upper Walker RD**

**DATE: 1/14/25**

**Overall Description: Goods storage through road access. A sample of lots per site.**

**Lots deemed feasible for amended or modified ground and pipe at various systems: 1, 2, 6, 12, 14. All other lots are not feasible for amended or modified ground and pipe.**

**Lots requiring logon systems or fill and seal: None**

**Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

**Additional Notes: [Illegible text]**

3-11-12

- Lot 1: 11' x 20'
- Lot 2: 11' x 20'
- Lot 3: 11' x 20'
- Lot 4: 11' x 20'
- Lot 5: 11' x 20'
- Lot 6: 11' x 20'
- Lot 7: 11' x 20'
- Lot 8: 11' x 20'
- Lot 9: 11' x 20'
- Lot 10: 11' x 20'
- Lot 11: 11' x 20'
- Lot 12: 11' x 20'
- Lot 13: 11' x 20'
- Lot 14: 11' x 20'

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 99

9:00 AM

**Nelson County Fiscal Court  
Bills for Court Approval  
September 2, 2025**

Name	Memo	Account	Amount
<b>01 General Fund</b>			
ADP	Payroll Processing	9100301 · Payroll Processing	\$ 865.40
Bluegrass Automotive	Tahoe - alternator, belts and pulley	5105340 · Law Enforc Vehicle maintenance	792.46
Brite Wholesale	Bulbs	5081334 · Justice Center Building Maint	43.16
Bumper to Bumper	Vehicle expense - starter	5115502 · Inspection and Permit Expense	211.26
Buzick	Air compressor rental - seal coat project	5081740 · AOC Reimb Projects	363.00
Buzick Construction Inc	Road, water, sewer - Draw 4	8011741 01 · KIPDA Project 2024-2025	70,137.66
Buzick Construction Inc	Road, water, sewer - Draw 5	8011741 01 · KIPDA Project 2024-2025	47,355.16
Carey Sign	Zoning change signage	5001445 · CJE Office Expense	25.00
Chase Card Services	Postage, subscriptions, office supplies	5001445 · CJE Office Expense	743.93
Chase Card Services	Printer ink	5020445 · Coroner office expense	70.39
Chase Card Services	Zoom subscription	5025318 · Recording and broadcast expense	219.89
Chase Card Services	Postage, office supplies	5040445 · Treasurer Office Expense	114.49
Chase Card Services	Election supplies	5065427 · Elections Supplies	151.09
Chase Card Services	Postage	5115502 · Inspection and Permit Expense	52.40
Chase Card Services	Animal food and supply	5205343 · Shelter Clinic Expense	1,353.23
Chase Card Services	Detergent	5205343 · Shelter Clinic Expense	131.18
Chase Card Services	Crawl tube- replace broken equipment	5401467 · Recreation Supplies & Equipment	1,274.52
Chase Card Services	Parking signage, maintenance supplies	5401467 · Recreation Supplies & Equipment	477.60
Chase Card Services	Telephone service	9100573 · Telephones	2,758.35
Chase Card Services	.gov domain licenses	9100585 · IT Fees and Services	56.82
Cintas	Mats, cleaning and custodial supplies	5010334 · Sutherland Bldg Maint Supplies	65.93
Cintas	Mats, cleaning and custodial supplies	5080334 · Old Courthouse Bldg Supplies	54.48
Cintas	Mats, cleaning and custodial supplies	5081334 · Justice Center Building Maint	262.33
Cintas	Mats, cleaning and custodial supplies	5082334 · SOB Bldg Maint	108.90
Cintas	Mats, cleaning and custodial supplies	5415334 · Civic Center Bldg Supplies	63.47
Conway Heaton	Fleet repair and maintenance	5105340 · Law Enforc Vehicle maintenance	1,467.36
Danville Office	Monthly copier agreement	5001445 · CJE Office Expense	312.51
Danville Office	Monthly copier agreement	5115502 · Inspection and Permit Expense	54.23
Danville Office	Monthly copier contract	5205343 · Shelter Clinic Expense	25.00
Hayden Branding	Temporary office signage	5080571 · Old Courthouse Repair/Renewals	238.78
Hayden Branding	Office signage	5063742 · Licensing Office Building	3,571.12
Hayden Branding	Office signage	5064742 · Comm Atty Office	3,379.62
Haydon Materials	Culvertown Ballpark	5401467 · Recreation Supplies & Equipment	81.09
ISET, LLC	Telephone change requests	9100573 · Telephones	55.00
Ky County Fees	HB388 - indigent defense	5175903 · Public Advocacy Program	5,842.25
Lemieux, James	Property development designs	8011741 01 · KIPDA Project 2024-2025	1,687.50
Louisville Dive Center	Scuba equipment repairs	5135446 · Emergency Mgmt Program Expense	229.91
Louisville Flagpole Co	Flagpole inspection	5081334 · Justice Center Building Maint	300.00
Mago Construction	DGA Placement	8011741 01 · KIPDA Project 2024-2025	18,319.13
Masters Supply Inc	Bathroom repairs PVA	5010334 · Sutherland Bldg Maint Supplies	137.93
Masters Supply Inc	Waterline repairs - Culvertown Ballpark	5401467 · Recreation Supplies & Equipment	1,234.63
Midwest Vet Supply	Food and supplies	5205343 · Shelter Clinic Expense	480.10
Midwest Vet Supply	Medicine	5205549 · Shelter Vaccine and Meds	406.92
Oil Guys	Oil Changes	5105340 · Law Enforc Vehicle maintenance	135.88
Quill Corporation	Toner cartridges	5040445 · Treasurer Office Expense	145.99
Thompson, John G	Building inspections	5115348 · Contracted Services	1,200.00
<b>Total 01 General Fund</b>			<b>167,057.05</b>

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 100

9:00 AM

**Nelson County Fiscal Court  
Bills for Court Approval  
September 2, 2025**

Name	Memo	Account	Amount
<b>02 Road Fund</b>			
All State Truck Sales	2017 F350	6105340 · Vehicle Maint and Repair	217.08
Boyd Co	420E Backhoe	6105443 · Parts	391.46
Bumper to Bumper	2017 F350	6105340 · Vehicle Maint and Repair	358.84
Bumper to Bumper	Parts	6105443 · Parts	55.59
Buzick	Keys, crew supplies, garage supplies	6105427 · Garage supplies	114.07
Chase Card Services	Safety supplies	6105427 · Garage supplies	5.00
Chase Card Services	Filters - gradall	6105443 · Parts	143.32
Cintas	Cleaning and bathroom supplies	6103411 · Cleaning and custodial supplies	61.74
Cintas	Uniforms	6105481 · Uniforms	591.86
Duplicator Sales	Copier fees	6103445 · Office Expenses	78.15
Haydon Materials	Rock	6105431 · Fences, ROW, Tree Removal	443.82
Joe Hill's	Handheld blower	6105427 · Garage supplies	179.99
Ky Truck Sales, Inc.	Truck 300	6105443 · Parts	4.94
Mago Construction	Wilson Creek	6105311 · Contract Paving	55,535.75
Mago Construction	Deatsville Connector	6105311 · Contract Paving	9,857.88
T&T Food & Seed	Contractor mix	6105457 · Bridge & Culvert Materials	49.99
Tatum Auto Supply	Term tool, wire, garage supplies	6105427 · Garage supplies	100.12
Tatum Auto Supply	Rubber tire loader repairs	6105443 · Parts	221.44
Total Truck Parts	Gradall	6105443 · Parts	86.62
Truck Parts & Service	Black gloss paint	6105427 · Garage supplies	47.85
<b>Total 02 Road Fund</b>			<u>68,545.51</u>
<b>03 Jail Fund</b>			
Buddi US	Tracking devices	5101446 · Jail Supply and Provisions	2,395.00
Bumper to Bumper	2007 Chevy - battery	5101340 · Vehicle expense	120.95
Chase Card Services	Fuel	5101340 · Vehicle expense	343.45
Chase Card Services	Food for inmate crew - JC scalcoat project	5101425 · Food	203.52
Chase Card Services	Jail supplies	5101446 · Jail Supply and Provisions	864.53
Danville Office	Copier agreement	5101445 · Office Supplies	309.88
Kellwell Food Mgmt	Food	5101425 · Food	6,418.84
<b>Total 03 Jail Fund</b>			<u>10,656.17</u>
<b>04 LGEA Fund</b>			
Haydon Materials	Misc County Roads	6105409 · Rock	894.79
Mago Construction	Hot mix, misc county roads	6105405 · Hot and cold mix	2,532.12
<b>Total 04 LGEA Fund</b>			<u>3,426.91</u>
<b>09 Ambulance Fund</b>			
Chase Card Services	Office and crew supplies	5140441 · Supplies and Equipment	211.43
Chase Card Services	Vehicle maintenance supplies	5140340 · Vehicle Maintenance & Repairs	129.94
Chase Card Services	Crew training	5140569 · Training	508.75
Chase Card Services	Invoice tracking system	5140445 · Office Expense	30.00
Ky Medicaid Assess	Medicaid Assessment Fee 0725	5140314 · Medicaid Provider Fee	9,584.89
Ky Medicaid Assess	Medicaid Assessment Fee 0825	5140314 · Medicaid Provider Fee	9,584.89
<b>Total 09 Ambulance Fund</b>			<u>20,049.90</u>
<b>74 Opioid Settlement</b>			
Chase Card Services	Family movie night supplies	5315548 · Drug Prevention Projects	500.86
<b>Total 74 Opioid Settlement</b>			<u>500.86</u>

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT  
9:00 AM

PAGE 101

**Nelson County Fiscal Court  
Bills for Court Approval  
September 2, 2025**

Name	Memo	Account	Amount
<b>82 E911</b>			
Chase Card Services	Printer ink	5145445 · Office Expense	178.08
Chase Card Services	Air purifier filters	5145334 · Central Dispatch Bldg Maint	39.11
Chase Card Services	Office chairs	5145322 · E911 Supplies and Equipment	417.98
Cintas	Bathroom supplies	5145334 · Central Dispatch Bldg Maint	54.45
Xerox	Copier contract	5145445 · Office Expense	146.04
Total 82 E911			<u>835.66</u>
<b>84 ARPA Grant</b>			
Core & Main	Hurricane Hills Waterline	8011743 05 · Hurricane Hills Water Project	43,918.21
Total 84 ARPA Grant			<u>43,918.21</u>
<b>13 Solid Waste Fund</b>			
Chase Card Services	Postage for delinquent accts	5215445 · Office Expense	207.50
Cintas	Uniforms	5215481 · Employee uniforms	623.09
Danville Office	Office supplies	5215445 · Office Expense	27.76
Total 13 Solid Waste Fund			<u>858.35</u>
<b>15 Landfill Fund</b>			
Chase Card Services	Tool box striker	5210427 · Main supplies	21.07
Chase Card Services	Postage, software	5210445 · Office Expense	236.39
Chase Card Services	CDL training	5210569 · Staff Training	349.00
Cintas	Bathroom and cleaning supplies	5210411 · Custodial supplies	96.46
Cintas	Uniforms	5210481 · Uniforms	603.93
Quill Corporation	Envelopes	5210445 · Office Expense	46.98
Total 15 Landfill Fund			<u>1,353.83</u>
<b>23 Occupational Tax Fund</b>			
Chase Card Services	Postage, office supplies	5047445 · OLF Office supplies	355.48
Total 23 Occupational Tax Fund			<u>355.48</u>
<b>Bills for Court Approval</b>			<u><u>\$317,557.93</u></u>

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 102

9:00 AM

**NELSON COUNTY FISCAL COURT**  
**FY 2025 Paid Bills/Upcoming Transfers for Court Approval**  
**September 2, 2025**

Fund/Vendor	Description	Account	Amount
<b><i>General Fund</i></b>			
Merchant Pact Services	Credit card fees 0925	5115502 · Inspection and Permit Expense	\$ 44.95
Merchant Pact Services	Credit card fees 0925	5205343 · Animal Control Clinic Expense	44.95
Nelson Co Jail	Transfers from General Fund - August 2025	4909 03 · Transfers to Jail	240,000.00
KACo Workers Comp	Workers comp insurance FY 2026	9400209 · Workers Comp Insurance	9,956.07
KACo Workers Comp	Workers comp insurance FY 2026	5010209 · Co Clerk Work Comp	1,697.98
KACo Workers Comp	Workers comp insurance FY 2026	5105209 · Patrol Deputy Workers Comp	39,423.17
KACo Workers Comp	Workers comp insurance FY 2026- Sheriff and Deputies	5015209 · Sheriff Work Comp	29,544.75
KACo Workers Comp	Workers comp insurance FY 2026- Sheriff Clerks	5015209 · Sheriff Work Comp	607.96
<b><i>Road Fund</i></b>			
KACo Workers Comp	Workers comp insurance FY 2026	9400209 · Workers Comp Insurance	52,867.26
<b><i>Jail Fund</i></b>			
KACo Workers Comp	Workers comp insurance FY 2026	9400209 · Workers Comp Insurance	46,728.47
<b><i>911 Dispatch Fund</i></b>			
KACo Workers Comp	Workers comp insurance FY 2026	9400209 · Workers Comp Insurance	1,622.30
<b><i>EMS Fund</i></b>			
KACo Workers Comp	Workers comp insurance FY 2026	9400209 · Workers Comp Insurance	111,636.97
<b><i>Landfill Fund</i></b>			
Merchant Pact Services	Credit card fees 0925	5210445 · Office Expense	25.00
WeaBanco	Investment fees: 0925	5210503 · Bank charges/investments	120.16
<b>TOTAL PAID BILLS AND TRANSFERS</b>			<b><u>\$ 534,319.99</u></b>

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 103

9:00 AM

*Chapter 11, the Court rules of the counties of \_\_\_\_\_, 2025, and held a 100% majority and adopted as  
 2025, and after due consideration.*  
*Chapter 11, the Court rules of the counties of \_\_\_\_\_, 2025, and held a 100% majority and adopted as  
 2025, and after due consideration.*  
*Chapter 11, the Court rules of the counties of \_\_\_\_\_, 2025, and held a 100% majority and adopted as  
 2025, and after due consideration.*  
*Chapter 11, the Court rules of the counties of \_\_\_\_\_, 2025, and held a 100% majority and adopted as  
 2025, and after due consideration.*

## NELSON COUNTY ADMINISTRATIVE CODE

**The Honorable**  
County Judge-Executive

**Kath Maschke**  
Magistrate District 1

**Adam Whentley**  
Magistrate District 2

**MT Harrod**  
Magistrate District 3

**Jeff Lear**  
Magistrate District 4

**Jon Stern**  
Magistrate District 5

**Chip McKay**  
County Attorney

ORDINANCE NO. 24-0024

Adopted on November 5<sup>th</sup> 2024

Amended on September 16<sup>th</sup> 2025

### TABLE OF CONTENTS

<b>CHAPTER 1</b>	<b>OBJECTIVES AND SCOPE</b>	
Section I	Purpose and Authority	1
Section II	Severability	2
Section III	Repealer	3
<b>CHAPTER 2</b>	<b>OPERATION OF THE FISCAL COURT</b>	
Section I	Fiscal Court	4
Section II	Procedures for Meetings	6
Section III	Presiding Officer	7
Section IV	Quorum	7
Section V	Order of Business	8
Section VI	Support and Minutes	8
Section VII	Rules of Order	8
Section VIII	Unbusiness	8
<b>CHAPTER 3</b>	<b>POWERS AND DUTIES OF FISCAL COURT MEMBERS</b>	
Section I	Judge-Executive	10
Section II	Other Fiscal Court Members	10
<b>CHAPTER 4</b>	<b>GENERAL ADMINISTRATION</b>	
Section I	Judge-Executive	11
Section II	Deputy Judge-Executive	12
Section III	County Attorneys	12
Section IV	Appointed Positions	13
Section V	Procedures for Appointment of Members of Boards and Commissions	13
<b>CHAPTER 5</b>	<b>FINANCIAL MANAGEMENT</b>	
Section I	Budget Preparation	14
Section II	Budget Adoption	15
Section III	Fiscal Administration	16
<b>CHAPTER 6</b>	<b>INVESTMENTS</b>	
Section I	General Policy	18
Section II	Scope	18
Section III	Investment Objective	18
Section IV	Investment Authority	19
Section V	Prudent Person Rule	19
Section VI	Approved Investments	20
Section VII	Diversification of Investments	22
Section VIII	Authorized Financial Dealers and Institutions	22

Section III	Subsisting and County	23
Section I	General	23
Section II	Investment Reporting	24
Section III	Assets	24
<b>CHAPTER 7</b>	<b>PROCEDURES</b>	
Section I	Contracts and Provisions	25
Section II	Bid and Award Procedures	25
Section III	General Purchase Procedures	26
Section IV	Small Purchase Procedures	27
Section V	Negotiated Process	28
Section VI	Procedure for Negotiated Process	28
<b>CHAPTER 8</b>	<b>CONTRACTS AND LEASES</b>	
Section I	Authorization of County Contracts and Leases	29
Section II	Recording of County Contracts and Leases	29
<b>CHAPTER 9</b>	<b>ETHICS</b>	
Section I	Nelson County Code of Ethics	29
<b>CHAPTER 10</b>	<b>PERSONNEL ADMINISTRATION</b>	
Section I	Introduction	30
Section II	Interpretation and Employment Relationship	30
Section III	Recruitment Authority and Administration	31
Section IV	Equal Employment Opportunity	32
Section V	Personnel Policies and Procedures Handbook	32
<b>CHAPTER 11</b>	<b>DELIVERY OF COUNTY SERVICES</b>	
Section I	Services	33
Section II	Asset Management	33
Section III	Code Enforcement	34
Section IV	24/7 Dispatch	34
Section V	Emergency Management (EMMA)	35
Section VI	Emergency Medical Services (EMS)	35
Section VII	Nelson County Fire/Police	35
Section VIII	Planning & Zoning	35
Section IX	Local Government	35
Section X	Wild Fire and Landfill	36
Section XI	Parks & Recreation	36

### CHAPTER 1 OBJECTIVES AND SCOPE

#### Section I: Purpose and Authority

1. The General Assembly of the Commonwealth of Kentucky enacted KRS 680.020 in 1978 for the purpose of promoting efficient administration of county government. KRS 680.025 requires the Fiscal Court to adopt a County Administrative Code which includes, but is not limited to, procedures and designation of responsibility for the following:

- General administration of the office of County Judge-Executive, County administrative agencies, and public authorities;
- Administration of County fiscal affairs, including budget formulation, receipt and disbursement of County funds, preparation of records required for the County audit, and for filing of claims against the County;
- Personnel administration, including description and classification of non-elected positions, selection, assignment, supervision and discipline of employees, and employee complaints;
- Contract purchasing and award of contracts; and
- Delivery of County services.

2. Fiscal Court may revise the County Administrative Code annually during the month of June and may, by a two-thirds (2/3) majority of the elected membership of the Fiscal Court, amend this Administrative Code at that time. The County Judge-Executive may, at other times propose and submit amendments to this Administrative Code for the approval of a majority of the Fiscal Court.

#### Section II: Severability

If any provision of this Administrative Code or any provisions of their subsequent amendments are held invalid, such invalidity does not affect the remainder of this Administrative Code or its application.

#### Section III: Repealer

Any prior version or provision of the Nelson County Administrative Code, or any other resolution or order previously adopted by the Nelson County Fiscal Court which is in conflict with this Administrative Code, adopted this 5<sup>th</sup> day of August, 2024 and 16<sup>th</sup> day of September, 2025, is hereby repealed, rescinded and held for naught.

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT  
9:00 AM

PAGE 104

## CHAPTER 2 OPERATION OF THE FISCAL COURT

### Section I: Fiscal Court

- A. The Nelson County Fiscal Court, hereinafter referred to as Fiscal Court, is the County's legislative body with the power to carry out the government affairs necessary for the operation of Nelson County, hereinafter referred to as the County. This body has the authority to enact ordinances, issue regulations, levy taxes, issue bonds, appropriate funds, and employ personnel to perform the various public functions of the county. Pursuant to KRS §67.006(3) the Fiscal Court shall not exercise executive authority except as specifically assigned by statute.
- B. Under KRS §51.080, the Fiscal Court is permitted to "appropriate County funds for lawful purposes, buy and sell county property, supervise the fiscal affairs of the County and the County officers, and exercise all other corporate powers of the County." Further, "the Fiscal Court may investigate all activities of the County government and establish appropriate offices and define their duties."
- C. As required by Section 144 of the State Constitution, the Fiscal Court shall be made up of either the County Judge-Executive or two judges, referred to as the Judge-Executive, and from three (3) to eight (8) justices of the peace, hereinafter referred to as Magistrates.

### Section II: Procedures for Meetings

- A. Fiscal Court meeting times are established by the Judge-Executive. The Fiscal Court shall meet the first Tuesday of the month at 9:30 a.m. and the third Tuesday of the month at 6:00 p.m. All meetings shall take place at the Nelson County Courthouse. Temporary relocation to this session may be made from time to time if the Fiscal Court desires to change, temporarily, its time and place of meetings. Any temporary relocation to this session shall be a request transmitted to the Administrative Code by the Fiscal Court.
- B. All meetings of members of the Fiscal Court at which any public business is discussed or any action taken shall be open to the public, at all times except as otherwise permitted by KRS §61.010.
- C. The Judge-Executive may call a special meeting of the Fiscal Court for the purpose of transacting any business or for which the Fiscal Court has jurisdiction.
- D. Whenever a special meeting is necessary and the Judge-Executive is unable or refuses to act, a majority of the members of the Fiscal Court may call it, if in their opinion, the need exists.
- E. A special meeting may be called by the Judge-Executive or a majority of the members of the Fiscal Court by providing proper notice pursuant to the Kentucky Revised Statutes.

### Section VIII: Rules of Order

- A. Except where in conflict with the foregoing provisions, the latest adopted version of Mason's Manual of Legislative Procedure shall govern the deliberations of the Fiscal Court.
- B. The rules of order, other than those prescribed by statute, may be suspended at any time by a vote of a majority of the members present at the meeting.
- C. All votes of the Fiscal Court shall be recorded by the Clerk.

### Section A.HI: Ordinances

- A. An "ordinance" is an official written act of the Fiscal Court, the effect of which is general and lasting in nature, which is enforceable within the jurisdiction of the County or a lawful appropriation of money.
  1. All ordinances shall be introduced in writing, relate to one subject only, and contain a title which expresses the subject, such as, "An Ordinance relating to..."
  2. There shall be a hearing between the title and the body of each County ordinance as attaching clause written in the following manner: "The title of the Fiscal Court of the County of Nelson,..."
  3. County ordinances shall be introduced by evidence and only by written ratification in full each ordinance session.
  4. Each County ordinance shall be passed until it has been read on two separate days, unless an emergency is declared by the Judge-Executive. All ordinances may be read by title and summary form only.
  5. Any proposed ordinance or amendment to an existing ordinance shall be in effect immediately, having been passed on the reading.
  6. All County ordinances and amendments shall be published as required by law after passage and may be published in full or in summary form at the discretion of the Fiscal Court.

### Section III: Presiding Officer

- A. The Judge-Executive shall be the presiding officer of the Fiscal Court in all regular and special called meetings.
- B. If the Judge-Executive is not present or is unable to preside, a majority of the members attending the meeting shall elect one of the members present to preside.

### Section IV: Quorum

- A. Not less than a majority of the members of the Fiscal Court shall constitute a quorum for the transaction of business. Approval and voting by Fiscal Court shall require a majority vote of the members present at any meeting.
- B. No proposition shall be adopted except with the concurrence of at least a majority of the members present unless otherwise specified by Kentucky Law.

### Section V: Order of Business

- A. At least one (1) business day prior to each meeting of the Fiscal Court, an agenda shall be presented by the Judge-Executive to the members of the Fiscal Court. The Judge-Executive may alter the sequence of the agenda to facilitate efficient meeting management. Presentation to each Magistrate shall be by email, fax or paper as designated by the Magistrate.
- B. The Judge-Executive or his/her designee shall prepare an itemized list of all valid warrants (claims) for review.
- C. No warrant shall be paid unless examined in the itemized list for the meeting and reviewed by the Fiscal Court unless previously authorized as a "recurring approved warrant."
- D. The Fiscal Court may acknowledge review of payment of the list of valid warrants as a whole unless there is an objection voiced to any specific item. The Fiscal Court may, by majority vote of the present members, disapprove a claim presented for review.
- E. *If the Clerk's records indicate there shall be an order of business entitled "Public Comment," this section shall apply for a five (5) minute period to 1 minute per person. The Public Comment period begins after the meeting has been adjourned by the presiding officer, but shall not be considered a bona fide business session of the meeting and shall not be subject to any recording.*

### Section VI: Records and Minutes

- A. The County Clerk of Nelson County shall attend all meetings of the Fiscal Court and keep a full and complete record of its proceedings.
- B. The County Clerk of Nelson County shall keep an index of all Fiscal Court records and make such index of all Fiscal Court records as shall be public inspection in accordance with KRS §61.270 to §61.284.

## CHAPTER 3 POWERS AND DUTIES OF THE FISCAL COURT MEMBERS

### Section A: Judge-Executive

- A. The Judge-Executive serves as the presiding officer in all Fiscal Court meetings on all matters coming before the Fiscal Court. The Judge-Executive shall be a voting member on matters before the Fiscal Court.
- B. The Judge-Executive is the chief executive officer and administrative officer of the County and is directly responsible for administering the policies established by the Fiscal Court.

### Section B: Other Fiscal Court Members

- A. The Magistrates are voting members of the Fiscal Court and have specific statutory authority and privileges when court is in session. When the Fiscal Court is adjourned, the Magistrate possess an administrative or executive power in relation to County government, other than those powers expressly granted by the Administrative Code.
- B. Continuation of the Nelson County Fiscal Court shall be established and operated as outlined below:
  1. The Fiscal Court may establish, and periodically re-establish, Fiscal Court Committees with majority concurrence of the Fiscal Court.
  2. The County Judge-Executive, with majority concurrence of the Fiscal Court, may appoint Magistrates to committees.
  3. Each Fiscal Court member shall be assigned as a member of at least one Fiscal Court Committee.
  4. Each Fiscal Court Committee shall meet as deemed appropriate with proper notification of the committee membership and the mode as required by Open Meetings Law.
  5. Fiscal Court members may attend any and all Fiscal Court Committee meetings regardless of their membership status regarding the committee.

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 105

9:00 AM

## CHAPTER 4 GENERAL ADMINISTRATION

### Section II: Judge-Executive

A. The Judge-Executive shall be the chief executive and administrative officer of the County and shall have all the powers and perform all the duties of an executive and administrative nature consistent with the Kentucky Constitution, Kentucky Revised Statutes, and the Fiscal Court.

B. The responsibilities and duties of the Judge-Executive are as defined by KRS 107.010 as follows:

1. Hear and decide appeals and resolutions of the Fiscal Court, execute all contracts entered into by the Fiscal Court, and provide for the execution of all laws of the Commonwealth of Kentucky, subject to approval by him (her or by officials who are under his (her) direction and supervision, and require the highest performance of all administrative duties.
2. Prepare and submit an Administrative Budget to the Fiscal Court for approval, incorporating the details of administrative procedures for the operation of the County, and review such orders and suggest revisions periodically or at the request of the Fiscal Court.
3. Establish Fiscal Court administrative procedures concerning the operations of the County departments, boards, or commissions, necessary for the Fiscal Court to exercise its powers, as requested by the Fiscal Court.
4. Acquire all county, office, vehicle or equipment, whose officers utilize County funds, and all bonds, agents, directors, and commissions, exclusive of all incorporated cities within the County except the Board of Education and the City of Burlington Board of Education, to which a detailed annual financial report by the Fiscal Court concerning the business and condition of the office, department, board, commission or special district.
5. Comply with provisions set forth in KRS Chapter 68, prepare and submit to the Fiscal Court an annual budget and administer the provisions of the budget when adopted by the Fiscal Court.
6. Keep the Fiscal Court advised as to the financial condition and needs of the County and make such other reports from time to time as requested by the Fiscal Court or as the Judge-Executive deems necessary.
7. Remove or, subject to approval, suspend, and remove County personnel (unless otherwise provided by statute, KRS 107.010(7) as ratified by the Fiscal Court).
8. Subject to ratification by the Fiscal Court, make appointments to or remove members from boards, commissions, and designated administrative positions, unless not required by statute, as created by statute of the Fiscal Court, or created by state or federal law.

### Section 3: Procedures for Appointment of Members of Boards and Commissions

- A. The Judge-Executive shall appoint individuals to boards, commissions and special purpose governmental entities as provided by state law and inform the Fiscal Court, at a regular meeting, in writing of his/her appointment and/or reappointment. If Fiscal Court approval of the appointment is required, the Fiscal Court shall act via a majority vote at said meeting or at a future meeting if so moved and approved.
- B. If the Fiscal Court rejects the appointment, the Judge-Executive may submit a second nomination.
- C. If the Fiscal Court rejects the second appointment, the Judge-Executive may submit a third nomination.
- D. The failure of the Judge-Executive to appoint to or if the Fiscal Court to approve said appointment shall be governed by statute.

## CHAPTER 5 FINANCIAL MANAGEMENT

### Section I: Budget Procedures

- A. The Judge-Executive shall annually prepare, with the assistance of the Treasurer and any other employees or officials deemed necessary by the Judge-Executive, and submit to the Fiscal Court a proposed budget for the expenditure of all funds including those from federal, state and local sources, which are to be expended by the Fiscal Court in the next fiscal year, July 1 through the subsequent June 30. The proposed budget shall be classified into budget units as outlined in KRS 668.230. In addition to preparing a reasonable estimate of the funds actually needed for both general and special purposes, the Judge-Executive shall prepare an estimated statement of receipts to be received from local, state, federal and other sources.
- B. The Judge-Executive shall incorporate his/her proposals for each County office and agency receiving funds through the Fiscal Court into his/her budget proposal.
- C. The Judge-Executive shall obtain from the Treasurer returned revenue receipts in each classification of each fund for the fiscal year preceding and current fiscal year.
- D. The Judge-Executive shall obtain from the Treasurer returns regarding the actual expenditures made during the most recent preceding and current fiscal year.
- E. An estimate shall be made for each fund of any anticipated surplus.
- F. Not later than April 1, the Treasurer shall obtain the Sheriff's annual settlement, for the current tax year, showing County taxes collected.

### Section II: Deputy Judge-Executive

- A. The Judge-Executive may appoint a Deputy Judge-Executive who, in the absence of the Judge-Executive, shall serve as Judge-Executive in all matters relating to county business, except those of a member of the Fiscal Court.
- B. The Judge-Executive shall be deemed absent when he/she is physically absent from the County and not in routine contact, or when other circumstances beyond his/her control prevent him from carrying out his duties.
- C. The appointment of the Deputy Judge-Executive shall continue until such a time the Judge-Executive resumes the Deputy Judge-Executive.

### Section III: County Treasurer

- A. The Fiscal Court shall appoint a County Treasurer, hereinafter referred to as the Treasurer. The appointment of the Treasurer shall be for a period of four (4) years in accordance with KRS 668.010.
- B. The duties and responsibilities of the Treasurer are set forth in KRS 668.020, as well as in Chapter 5, Section 10 of the Administrative Code.

### Section IV: Appointed Positions

- A. In addition to the Deputy Judge-Executive, the Judge-Executive may appoint a secretary, administrative assistant to assist with the execution of his/her administrative duties.
- B. The Judge-Executive may appoint a reasonable number of other assistants, secretaries, and clerical workers to assist with the execution of his/her administrative duties.
- C. In accordance with KRS 107.010(1), the Fiscal Court shall determine the number of other assistants, secretaries, and clerical workers within the office of the Judge-Executive and shall fix reasonable compensation for the Deputy Judge-Executive and such other employees.
- D. Members of County agencies, boards, commissions and special purpose governmental entities shall be appointed for a period as established for the agency, board, commission or special purpose governmental entity in accordance with state statutes setting forth such terms and requirements. KRS 668A provisions shall apply and control.
- E. The Judge-Executive may terminate the employment of any employee of his/her staff appointed as set forth above with or without cause. Unless otherwise provided by law, employment with Nelson County is on an at-will basis. An employee may terminate his/her employment at any time for any reason. No contract for employment exists. County employees acquire no property rights in or to their employment with the County. The Administrative Code and County Personnel Policies and Procedures are not employment contracts, and the County may modify and interpret them at any time. Failure of an individual to be re-appointed shall not be construed as dismissal. Any review process for the employee shall be set forth in the County's Personnel Policies and Procedures.

10

6. From the Department for Local Government (DLG), the Treasurer shall obtain the Property Valuation Administrator's official estimate of net assessment growth and an estimate of the ad valorem taxes that would be produced using the preceding year's tax rate.
- H. The Judge-Executive, with assistance from the Treasurer, shall submit his/her proposed Budget to the Fiscal Court not later than May 1 of each fiscal year.

### Section VI: Budget Adoption

- A. The Fiscal Court, at a meeting or meetings held not later than June 1 of each year, shall make a detailed appropriation of each separate activity of the County for which the Judge-Executive proposes County funds are to be expended by the Fiscal Court. All appropriations shall be classified into budget units as specified in KRS 668.230.
- B. The Fiscal Court shall act on the proposed budget, and may amend it according to its duties prior to the date when it is sent to the State Local Finance Officer according to the provisions of KRS 668.230.
- C. Not less than twenty days before the date of adoption of the budget, the Judge-Executive shall transmit three copies of the proposed budget, including statements of both anticipated receipts and expenditures by budget funds, to the State Local Finance Officer for approval as to form and classification.
- D. The Judge-Executive shall cause a copy of the proposed budget to be posted in a conspicuous place in the courthouse and be published pursuant to KRS Chapter 424, not less than seven days before the date the budget is adopted by the Fiscal Court.
- E. Any taxpayer or group of taxpayers may petition the Fiscal Court with respect to the budget, or any part thereof, before the final adoption.
- F. If the Fiscal Court rejects any part of the proposed budget, it shall make the changes in the nature and amount of funds which a majority of the Fiscal Court members concur desirable, but the Fiscal Court has no power to make any changes in the form or classification of the budget units or words used in units.
- G. The Fiscal Court shall have a public hearing concerning L&A and County Road Aid funds prior to the adoption of the budget.
- H. The Fiscal Court shall adopt the budget by ordinance and publish a summary of it as required by KRS Chapter 424.

42

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT  
9:00 AM

PAGE 106

### Section III: Fiscal Administration

A. The County Treasurer shall perform her/his duties in accordance with provisions of state law, including NRS 244.020.

1. The Treasurer shall receive and receipt for all money due the County, and shall disburse such money as such money and for such purpose as may be authorized by appropriate authority of the Fiscal Court. The Treasurer shall not disburse any money received for any purpose not so authorized and shall not disburse any funds in excess of appropriated amounts without first getting approval of proper line-item transfer from Fiscal Court.
2. The Treasurer shall keep and maintain all necessary records for the appropriation and receipt of County funds.
3. Submit a monthly report to the Fiscal Court no later than twenty (20) days after the end of each month.
4. Utilize good financial and accounting principles in keeping an accurate record of unexpended appropriations, plus unexpended and unencumbered balances.
5. Disburse all funds shall not incur any expenditure in excess of appropriated amounts without first submitting and receiving approval of a proper line-item transfer, and the Judge-Executive shall not submit a claim for any expenditure in excess of appropriated amounts without first submitting and receiving approval of a proper line-item transfer.

B. Claims Against the County

1. The Judge-Executive shall present all claims to the Fiscal Court for review prior to payment, and the Court, for good cause shown, may order that a claim not be paid. All claims for payment shall be in writing and must be evidenced by original invoices.
2. Claims against the County that are within the amount of line items of the County Budget shall be paid by the Judge-Executive by a warrant drawn on the County and assigned by the Treasurer.
3. The Treasurer shall account for all claims presented and approved, and all warrants issued by the County.

C. Payroll

1. All payroll for County officials and County employees, as well as other recurring payments, are required to be presented monthly to the Fiscal Court for review.

### D. Payment of Claims

1. The Treasurer is hereby designated to disburse Fiscal Court funds in payment of all claims in which funds have been appropriated, and for all items in which contracts have been awarded. The Treasurer shall process all claims as submitted by the Judge-Executive and approved by Fiscal Court.
2. The Judge-Executive, or his/her designee, and the Treasurer shall sign all checks.

### E. Regulatory Plans of Accounting

1. The Fiscal Court shall follow the standards set forth by the Governmental Accounting Standards Board. These standards require that a government must have a consistent basis of accounting throughout the entire governmental entity.
2. The Department of Local Government requires that the year-end financial data be presented to that agency in the regulatory system of accounting.
3. The Treasurer shall, therefore, maintain a modified cash basis accounting system for DLG and present the same to the State Auditor.

11

14

## CHAPTER 6 INVESTMENTS

### Section I: General Policy

It is the policy of the Fiscal Court to invest public funds in a manner which will provide the highest rates of return in all the maximum amount of principal while meeting the daily cash flow demands of the County and conforming to all state statutes and County regulations governing the investment of public funds.

### Section II: Scope

This investment policy applies to all financial assets held by the Fiscal Court, Nelson County Sheriff, Nelson County Court Clerk and Nelson County Auditor.

Investment assets held and managed by trustees of fiscal agents are excluded from these policies. However, such assets shall be invested in accordance with the state laws applicable to the investment of local government funds and in accordance with the Fiscal Court's primary investment objectives.

### Section III: Investment Objectives

The Fiscal Court's primary investment objectives, in order of priority, are the following:

1. **Capital Safety of Principal is the foremost objective** of the County's investment program. Investments shall be undertaken only to a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the net asset value from the remainder of the portfolio.
2. **Capital Growth:** The County's investment portfolio shall remain sufficiently liquid to enable the Fiscal Court to meet all operating requirements which might be reasonably anticipated.
3. **Stability of Investment:** The County's investment portfolio shall be designed with the objective of attaining a steady rate of return throughout the budgetary and economic cycles, taking into account the County's investment objectives, considerations and the long flow characteristics of the portfolio.

### Section IV: Investment Authority

Management responsibility for the County's investment program is hereby delegated to the Judge-Executive and the Treasurer. In addition, management responsibility is also delegated to the Nelson County Sheriff, Nelson County Court Clerk, and the Nelson County Auditor for funds while under their control. The Judge-Executive shall have the authority, subject to the approval of the Fiscal Court, to complete all funds specific, written provisions for the operation of the investment program which are necessary to fill this investment policy. The provisions shall include explicit delegation of authority, if any, to purchase or sell securities for investment purposes.

No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Fiscal Court. The Judge-Executive shall be ultimately responsible for all transactions undertaken and shall maintain a system of controls to monitor the activities of investment officials and employees. The controls shall be designed to prevent and control losses of public funds arising from fraud, employee error, mismanagement or third parties.

15

and unanticipated changes in financial markets or imprudent actions by officials and employees. The Judge-Executive shall maintain all records related to the County's investment program. All investment decisions of the Judge-Executive shall be voted on and approved by Fiscal Court. The Treasurer shall be consulted on all matters pertaining to investments of county funds and shall report to Fiscal Court his/her opinion as to the advisability of any investment before this being done.

### Section V: Prudent Person Rule

The actions of the Judge-Executive in the performance of his or her duties as manager of County funds shall be evaluated using the "prudent person" standard. Investments shall be made with judgment and care under prevailing circumstances which purposes of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment considering the probable safety of their capital as well as the probable income to be derived.

The Judge-Executive acting in accordance with written procedures and exercising due diligence shall be relieved of personal responsibility for an investment manager's performance, provided that deviations from expectations are reported in a timely fashion to the governing body and appropriate action is taken to control adverse developments.

### Section VI: Authorized Investments

The funds of the County available for investments shall be invested in accordance with the policy and all applicable state statutes only in the following types of investment instruments:

#### A. Authorized Investment Instruments

1. Obligations of the United States and its agencies and instrumentalities, including obligations subject to repurchase agreements, provided that delivery of these obligations is subject to repurchase agreements to which directly or through authorized custodian. The investments may be accomplished through repurchase agreements provided with sources including, but not limited to, national or state banks chartered in Kentucky.
2. Obligations and contracts for future delivery of purchase obligations issued by the full faith and credit of the United States or a United States government agency, including but not limited to:
  - a. United States Treasury;
  - b. Export-Import Bank of the United States;
  - c. Farmers Home Administration;
  - d. Government National Mortgage Corporation, and
  - e. Mortgage Market Bonds.
3. Obligations of any corporation of the United States government, including but not limited to:
  - a. Federal Home Loan Mortgage Corporation;
  - b. Federal Farm Credit Banks;
  - c. Bank for Cooperatives;
  - d. Federal Intermediate Credit Banks;
  - e. Federal Land Banks;
  - f. Federal Home Loan Banks;
  - g. Federal National Mortgage Association; and
  - h. Tennessee Valley Authority.

16

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 107

9:00 AM

- Certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation or similar entity of which are collateralized, to the extent permitted, by any obligations, including money bonds, permitted by section 16C.240(4) of the Kentucky Revised Statutes.
- Unsubordinated certificates of deposit issued by any bank or savings and loan institution rated in one (1) of the three (3) best categories by a nationally recognized rating agency.
- Money market accounts for money rates in one (1) of the three (3) highest categories by a nationally recognized rating agency.
- Commercial paper rated in the highest category by a nationally recognized rating agency.
- Bonds or certificates of indebtedness of the Commonwealth of Kentucky and of its agencies and governmental bodies.
- Securities issued by a state or local government, or any instrumentality or agency thereof, in the United States, and rated in one (1) of the three (3) highest categories by a nationally recognized rating agency.
- 4b. Money market funds, each of which shall have the following characteristics:
  - a. The funds shall be an open-end, diversified investment company registered under the Federal Investment Company Act of 1940, as amended.
  - b. The management company of the investment company shall have been in operation for at least five (5) years.
  - c. At the discretion of the fund manager, the fund shall be eligible to invest in the following:

#### D. Limitations on Investment Transactions

With regard to the investments authorized in this section, the following limitations shall apply:

- 1. The amount of the County's funds invested in any one issue in the category of investments authorized in sections 16C.240(1), 16C.240(2), 16C.240(3), and 16C.240(4) of this section shall not exceed twenty percent (20%) of the value of the County's funds invested on behalf of the County; and
- 2. Investments shall be purchased for the County on a margin basis or through the use of any similar financing technique.

#### Section 16C.240 Investment and Custody

To protect against potential fraud and misstatements, investment assets shall be secured through third-party custody and safekeeping procedures. These matters shall be handled only through third-party institutions. The Judge-Executive and any other officials or employees of the County shall not engage in any investment transactions that are handled in a manner prohibited by these rules. If alternative methods, such as repurchase agreements, shall be permitted using the delivery vs. payment procedure, the safekeeping procedures utilized in the County's investment program shall be reviewed annually by the independent auditor.

#### Section 16C.240.1 Audits

- A. Except as may be provided in subsection (2) of this section, it is the policy of the County to require that all assets and investments maintained in any financial institution deemed a depository be collateralized, in order to anticipate money market and provide a level of security. Level of collateralization level shall be one hundred five percent (105%) of the current market value of principal plus accrued interest. Collateral shall be limited to the types of investments authorized in sections 16C.240(1) through 16C.240(4) of this section. A clearly marked statement of ownership (including receipt) must be supplied to the County and returned by the depository official. The right of withdrawal is hereby granted.

- B. Subject to the following conditions, the Judge-Executive may invest funds in unsubordinated certificates of deposit:

- 1. The Judge-Executive may invest in unsubordinated certificates of deposit only with the specific approval of the Fiscal Court.
- 2. The certificates of deposit shall be issued by a bank or savings and loan institution rated in one (1) of the three (3) highest categories by a nationally recognized rating agency.
- 3. The amount of funds invested in unsubordinated certificates of deposit shall not exceed five percent (5%) of the County's total investment portfolio.
- 4. The maximum ratio to market of unsubordinated certificates of deposit shall not exceed one (1) to one (1).

#### Section VII: Diversification of Investments

The Fiscal Court recognizes that some level of risk is inherent in any investment transaction. Losses may be incurred due to issuer default, market price changes, or timing investments prior to maturity due to unanticipated cash flow needs. Diversification of the County's investment portfolio by institution, type of investment instrument, and term to maturity is the primary method to minimize investment risk.

The County's funds shall be diversified by security type and institution. With the exception of fully insured or fully collateralized investments, and except for authorized investment pools, no more than twenty percent (20%) of the total investment portfolio shall be invested in a single security type or with a single financial institution.

The County's invested funds should, in general, have an effective weighted average life of three and a half (3.5) years or less. Reserve funds may be invested in securities exceeding this weighted average life, if the investments are made to coincide as nearly as practicable with the expected use of the funds.

#### Section VIII: Authorized Financial Dealers and Institutions

The Judge-Executive shall maintain a list of financial institutions authorized to provide investment services to the County. In addition, a list shall be maintained of approved security brokers/dealers selected by creditworthiness, who maintain an office in the Commonwealth of Kentucky.

All financial institutions and brokers/dealers who desire to provide investment services to the County shall supply the Judge-Executive with information sufficient to adequately evaluate the institution and answer any and all inquiries posed by the Judge-Executive or Fiscal Court, including the following information:

- A. Audited financial statements.
- B. Regulatory reports on financial condition.
- C. Written Memorandum of Agreement for the deposit of public funds or similar resolution, as appropriate.
- D. Proof of National Association of Security Dealers certification and proof of state registration.
- E. Any additional information considered necessary to allow the Judge-Executive to evaluate the creditworthiness of the institution.

No financial institution shall be selected as a depository of County funds if the funds in the depository at any time fall below twenty-five percent (25%) of the institution's capital stock and surplus.

The Judge-Executive shall evaluate the financial capacity and creditworthiness of financial institutions and brokers/dealers prior to the placement of the County's funds. The Judge-Executive shall conduct an annual review of the financial condition and regulatory status of financial institutions and brokers/dealers and, based on the review, make any recommendations regarding investment policy or program changes deemed to be necessary.

#### Section XI: Investment Reporting

The Judge-Executive shall prepare and submit to Fiscal Court an annual report regarding the status of the County's investment program. As to each investment, the report shall include the following information:

- A. Name of financial institution from which the investment was purchased or in which assets are deposited.
- B. Type of investment.
- C. Certificate or other reference number, if applicable.
- D. Percentage held on an annual basis.
- E. Purchase date, purchase price, and maturity date.
- F. Current market value of the investment.

In addition, the report shall explain the annual total investment returns and compare the returns with budgetary expectations.

#### Section XIII: Audit

In connection with the audit of the County's funds conducted by an independent certified public accountant, the auditor shall conduct a review of the County's investment program, including internal controls and procedures, and the results of the review, including recommended changes, shall be included in the County's audit. The Fiscal Court may elect to have a performance audit conducted if it believes it is in the best interest of the County and sufficient reasons are included in any motion directing and approving of such performance audit.

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 108

9:00 AM

## CHAPTER 7 PROCUREMENT

### Section I: Contracts and Purchases

- A. The Judge-Executive is responsible for the negotiation and execution of all contracts or purchases for goods and services and for the administration and supervision of the County purchasing system.
- B. Contracts and purchases of the County exceeding seven thousand five hundred dollars (\$7,500) shall be approved by the Fiscal Court before execution by the Judge-Executive.
- C. Contracts and purchases between \$500 and \$7,500 shall be authorized or approved by the Judge-Executive. Purchases and contracts below \$500 may be made by the Department Head so long as sufficient funds are available in that department's budget line item.
- D. Execution of the County shall be approved as to form and legality by the County Attorney.
- E. The Judge-Executive may, in larger purchases, if part of all of the purchasing duties by appointing a designated, able and trustworthy person to assist in appropriate personnel under his/her supervision.

### Section II: Bid and Award Procedures

- A. Requests for quotes and proposals shall not be less than \$10,000 or for which there exists a state pricing contract, may not be required to be purchased through the competitive bidding procedure. However, the competitive bidding procedure may be used at any time to create competitive pricing. When the competitive bidding procedure is desired, the Department Head must have the Judge-Executive's approval prior to advertising for bids.
- B. The Judge-Executive or designee shall advertise for bids in the newspaper of jurisdiction in the County at least once a week three or more days, not more than twenty-one days, before bid opening. The advertisement shall include the time and place the bids will be received and opened, and shall also include the place where the specifications may be obtained.
- C. The advertisement or designee shall copy address publicly at the time and place stated in the advertisement, opening of bids shall occur at a Fiscal Court meeting.
- D. The Judge-Executive or the Department Head shall check and prepare the specifications to ensure that all bids are completed on an equal basis and to ensure that all bids meet the minimum specifications. After readying each bid with the assistance of the Purchasing Department Head or other expert, the Judge-Executive or Department Head shall issue a written determination as to the bid to be accepted. The Fiscal Court shall then receive a bid or all or accept the bid if the lowest bid is not selected, the reasons shall be stated in writing. The bid that is not selected to accept all bids of equal value is satisfactory.
- E. All contracts shall be entered into in strict compliance with the Fiscal Court's action by the Judge-Executive or Treasurer.
- F. The contract may, at its discretion require a bid bond, certified check, or other guarantee from vendors as required in the County for materials or services will be provided as specified in the bid advertisement. Bid

21

bonds, certified checks, or other guarantees from successful bidders shall be returned promptly. Successful bidders shall have their bid bond, certified check, or other guarantee returned upon successful completion of the project or delivery of goods.

### Section III: General Purchase Procedures

- A. All purchases shall be approved by the Department Head receiving the goods or services. Sufficient funds shall also exist in the department's particular line item from which the purchase will be paid.
- B. Requests for payment from the Department Head shall be submitted to and processed by the Judge-Executive subject to approval by Fiscal Court in accordance with state law. Requests shall indicate the proper account number(s) which the claim will be paid.
- C. Each Department Head issuing purchase requests shall receive an updated account condition report from the County Treasurer following the payment of appropriations as approved by Fiscal Court. The County Treasurer shall maintain an updated, comprehensive appropriation ledger for the County.
- D. If insufficient funds to pay appropriations exist, a written request to transfer funds shall be submitted by the Department Head to the County Treasurer requesting funds to be transferred. The line-item transfer request shall state the line items the funds are to be taken from and to which line items they are to be transferred, along with the purpose of the transfer. The County Treasurer shall prepare a court order for submission to Fiscal Court. Only after the Fiscal Court approves the transfer of funds may the purchase be authorized.
- E. It is the responsibility of each Department Head to ensure the correct goods are received, that the vendor's invoice is received and correct, and the purchase amount has not been exceeded. When all invoices, bills of lading, shipping documents, etc. are correct and the goods have been received, each Department Head shall forward to the Judge-Executive or designee all paperwork for review. The County Treasurer shall process payment as submitted by the Judge-Executive and approved by Fiscal Court.
- F. Approval of the annual budget does not constitute permission for departments to make purchases. Funds such as cash flow and deposits on hand must always be exhausted before purchases are approved.

### Section IV: Small Purchase Procedures

1. All Department Heads may purchase materials or supplies for \$400 five hundred dollars (\$500) or less provided there are sufficient funds in the budget line for payment of the appropriation and in compliance with the Purchase Order process established by Fiscal Court in accordance with guidelines of the State Level Finance Officer. Materials or supplies exceeding \$500, including routine daily purchased items, shall be submitted to and approved by the Judge-Executive prior to purchase.

22

2. The maximum amount for any one purchase shall not exceed \$40,000.
  - a. Department Head shall:
    1. Obtain quotes from three vendors, if there are three or more vendors, the Judge-Executive or designee shall be notified.
    2. Notify the Judge-Executive or designee if the lowest quote is not recommended, and of the reason for not recommending it.
    3. Confirm with the Treasurer that there are sufficient funds in the budget line and an adequate bank on-hand balance for payment of appropriations.
    4. Prepare the contract, with purchase order procedures established by Fiscal Court in Section IV.2.1 in accordance with purchase order forms issued by the State Level Finance Officer.
    5. The Judge-Executive shall, upon his/her approval of the Department Head's request, obtain approval of the Fiscal Court prior to purchase.
  - b. Purchase Order Form Letter:
    1. Request quote forms to vendor.
    2. Fill out the purchase order form.
    3. Prepare purchase order form to be signed by the Judge-Executive or designee for approval of Department Head.
    4. Judge-Executive or designee shall approve and return to Department Head.
    5. Once approved, Department Head may place order to its vendor.
    6. When received from its vendor, Department Head shall confirm the correct item and quantity and carry out the purchase order to the Treasurer for processing.

### Section V: Emergency Bid and Negotiated Process

- A. Emergency bids shall be received on all purchases in the:
  1. In the case of an emergency \$40,000.
2. The negotiated purchase exceeds \$40,000, and a
3. In emergency purchase in less than 140,000 and there is a reasonable expectation that the total amount available will exceed \$40,000 based on historical purchasing records.
4. All purchases acquired by emergency bids shall be received in advance by the Judge-Executive and shall be approved by the Fiscal Court.

23

- B. The negotiated process may be used instead of advertisement for bids when the amounts exceed \$40,000 in the following circumstances:
  1. An emergency exists.
  2. The contract is for professional services or
  3. All bids received exceed the amount budgeted or
  4. Bids received do not meet standards necessary to perform or provide the requested service or equipment.
- C. If an emergency is declared, the appropriate Department Head shall determine whether or not the delay in obtaining bids will result in danger to health, safety, or property, and submit such determination to the Judge-Executive.
- D. The Judge-Executive shall verify the existence of any emergency.
- E. In the event all bids submitted are in excess of funds available, the Judge-Executive or designee shall prepare a written determination that there are no additional funds available.

### Section VI: Procedures for Negotiated Process

- A. When the prerequisites have been met for any of the negotiated process, the Judge-Executive or designee shall proceed to negotiate with one or more suppliers in order to obtain the most advantageous terms for the County.
- B. The Judge-Executive or designee shall prepare a record of all negotiated contracts, showing the items and quantities ordered, name of suppliers, cost and date of contract.
- C. Professional services shall be negotiated with such persons as are properly licensed to perform such services, and shall be limited to those services in which the license applies.
- D. Where more than one bid was received, and all were in excess of the amount available, the lowest three bidders shall be notified that the County desires to negotiate a contract for a fixed amount based on revised quantities of specifications and fix a time limit for submission proposals.
- E. The Judge-Executive or designee shall examine the proposals received and shall negotiate with the supplier for the terms most advantageous to the County.
- F. The best negotiated proposal shall be submitted to the Fiscal Court for approval and award.
- G. The Judge-Executive or designee shall verify all purchases following a proposal that the amount has been made.

24

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT  
9:00 AM

PAGE 109

## CHAPTER 8 CONTRACTS AND LEASES

### Section I. Administration of County Contracts and Leases

- A. The Judge-Executive shall be responsible for the negotiation and execution of all contracts, leases, and agreements entered into by the County.
- B. Every contract, lease and amendment thereto shall be approved by the Fiscal Court before it is executed by the Judge-Executive.
- C. Every contract, lease and amendment thereto shall be approved as to form and legality by the County Attorney.

### Section II. Resolution of County Contracts and Leases

1. Any dispute or amendment thereto shall be filed in the office of the County Clerk, said document shall also be filed with the Judge-Executive or a Clerk under the Fiscal Court meeting during which the dispute occurred.
2. Every contract or amendment thereto shall be filed in the office of the County Clerk. Said document shall also be filed with the Judge-Executive or a Clerk under the Fiscal Court meeting during which the dispute occurred.

157-7189  
TITLE 8

### Section III. Nelson County Code of Ethics

The Fiscal Court has adopted as resolutions establishing a Nelson County Code of Ethics (located as required by KRS Chapter 82, which governs the conduct of all County officers, employees, and board and commission members. This ordinance may be revised as appropriate if the Fiscal Court adopts or adopts a new Code of Ethics. Any revision to the ordinance shall require a majority vote of the Administrative Code by Fiscal Court.

- E. Notwithstanding the provisions of KRS 867.210(7), KRS 867.72(1) gives the Judge-Executive express authority as being a Deputy Judge-Executive, and a reasonable number of other assistants, clerical and clerical support staff to be employed in the Judge-Executive's office, who shall serve at his/her pleasure. The Fiscal Court, pursuant to KRS 867.384(1), is required to fix reasonable compensation for these positions.

### Section IV. Equal Employment Opportunity

The Fiscal Court is an Equal Opportunity Employer and seeks to provide equal opportunity to all its employees and applicants for employment and to prohibit discrimination based on race, color, religion, gender, national origin, political affiliation, age, disability, or marital status.

The County provides equal opportunity by means of hiring, promotion, transfer, compensation, benefits, and all other terms, conditions and conditions of employment. The County desires that equal opportunities are available on the basis of individual merit and performance to all persons who seek employment and to serve the advancement of the County.

### Section V. Personnel Policies and Procedures Handbook

- A. The Judge-Executive or his/her designee shall be responsible for the creation, distribution and maintenance of a Personnel Policies and Procedures Handbook, hereinafter referred to as the Employee Handbook, subject to approval by the Fiscal Court.
- B. The Employee Handbook shall include as a minimum the following subject matters: a) Equal Employment Opportunity; b) Salary and Compensation; c) Working Conditions; d) Recruitment, Selection, Promotion, and Termination; e) Grievance Procedure; f) Employee Rights and Benefits; g) Health and Safety; h) Other matters which may be deemed appropriate.
- C. The Handbook shall be reviewed by the Judge-Executive or his/her designee not less than every twelve (12) months and updated as may be necessary.
- D. Any amendment to the County's Personnel Policies and Procedures Handbook (hereinafter) shall be introduced by the Judge-Executive and approved by the Fiscal Court.

## CHAPTER 10 PERSONNEL ADMINISTRATION, POLICY AND PROCEDURES

### Section I. Introduction

These policies help provide for the recruitment, development, and retention of the best employees for each position within the service of the County. The policies are intended to include the following areas:

- A. Recruiting, selecting and advancing employees on the basis of their ability, knowledge and skills. Including a review committee of qualified applicants for appointment.
- B. Establishing proper pay rates.
- C. Making employees, as needed, to ensure high quality performance.
- D. Retaining employees on the basis of performance, correcting inadequate performance and terminating employees when appropriate.
- E. Assuring treatment of applicants and employees in all aspects of personnel administration without regard to political affiliation, disability, race, color, age, national origin, gender, religion or any other status prohibited by applicable law; and
- F. Assuring employees are protected against overwork, overtime, personal purposes and are prohibited from using their official authority for the purpose of interfering with or affecting the results of an election or a nomination for office.

### Section II. Intermittent and Temporary Assignments

These policies are intended to provide some guidance on many personnel problems and actions which may arise. These policies are not an employment contract. Unless a statute indicates otherwise, employment at the County is at-will. This means that employees may terminate their employment at any time for any reason without incurring an "employment contract" just as the County can do the same. County employees acquire no property rights in or to their employment with the County. Because the policies are not an employment contract, the County can modify and interpret them at any time.

### Section III. Responsibilities, Authority, and Administration

- A. The Judge-Executive shall be responsible for the administration of the County personnel system.
- B. The Judge-Executive may serve as the County Personnel Director, or he/she may designate a member of his/her administrative staff as the County Personnel Director.
- C. The County Personnel Director may delegate such duties and functions as are deemed appropriate.
- D. Pursuant to KRS 867.70(7), the Judge-Executive, with the authorization of the Fiscal Court, has the authority to appoint, supervise, suspend, and remove County personnel, unless otherwise provided for by other statute.

## CHAPTER 11 DELIVERY OF COUNTY SERVICES

### Section I. Services

The County shall provide services to its citizens with the following departments:

1. Animal Control
2. Code Enforcement
3. Clerk (Center Dispatch)
4. Emergency Management (EMA)
5. Emergency Medical Services (EMS)
6. Nelson County Engineer
7. Planning & Zoning
8. Social Waste & Landfill
9. Parks & Recreation

### Section II. Animal Control

#### A. Function

The function of the Animal Control Department is to protect the health and safety of the public and protect the animals of the community from neglect and cruelty.

#### B. Services of the Animal Control Department include:

1. Collecting abandoned dogs and non-licensed animals.
2. Operating a low cost animal program.
3. Issuing a safe for the animals in its charge.
4. Operating a pet adoption program.
5. Investigating complaints of animal abuse and neglect.
6. Providing the public with information about responsible ownership of animals.

#### C. Departmental Responsibilities

1. The Animal Control Department shall adhere to any and all Kentucky Revised Statutes.
2. The Animal Control Department shall provide reports to the Judge-Executive, the Treasurer, and the Fiscal Court as directed.

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 110

9:00 AM

### Section III: Code Enforcement

#### A. Function

The function of the Code Enforcement Department is to enforce ordinances requiring property owners to maintain their property in a safe condition. Changes to this ordinance may be made from time to time, provided they are approved by the Fiscal Court. However, the changes to this ordinance shall not require action by the Fiscal Court on the Administrative Code.

#### B. Services of the Code Enforcement Department include:

1. Issuing property orders of non-compliance with ordinances.
2. Issuing property orders of non-compliance with the Ordinance following proper notification to do so.
3. Issuing an order of the County on request in court proceedings against non-compliant property owners.
4. Issuing stop-work orders for private construction and for electrical services and violations.

#### C. Departmental Responsibilities

1. The Code Enforcement Department shall adhere to any and all Kentucky Revised Statutes.
2. The Code Enforcement Department shall provide reports to the Judge-Executive, the Treasurer, and the Fiscal Court as directed.

### Section IV: Code Enforcement

#### A. Function

The function of the Code Enforcement Department is to operate and maintain the primary Public Health Assessing Point (PHAP) for the County in a safe emergency response.

#### B. Services of the Code Enforcement Department include:

1. Assessing a need of or less than 24 hours for responding calls related to this response.
2. Providing direct services to the Nelson County Sheriff's Department, Hamilton Police Department, Nelson Police Department, Woodford Police Department, Kentucky State Police, Nelson County Police, Nelson County Fire Department, Hartwood News Fire Department, Section 1 Fire Department, Nelson County Department, and all other designated fire responders.

#### C. Departmental Responsibilities

1. The Code Enforcement Department shall adhere to any and all Kentucky Revised Statutes.
2. The Code Enforcement Department shall provide reports to the Judge-Executive, the Treasurer, and the Fiscal Court as directed.

### Section V: Code Enforcement

In accordance with the Administrative Code there is hereby created the position of Nelson County Engineer.

#### A. Services provided by the County Engineer include:

1. Providing technical assistance and compliance with County regulations and planning and zoning practices for residential and commercial designs.
2. Providing technical assistance and compliance with required stormwater prevention and sediment control practices, including sedimentation as necessary.
3. Providing review and endorsement of road safety standards and access management.
4. Developing standards for design of roadway storm drainage and alternative water systems.

#### B. Departmental Responsibilities

1. The Nelson County Engineer shall adhere to any and all Kentucky Revised Statutes.
2. The Nelson County Engineer shall provide reports to the Judge-Executive, the Treasurer, and the Fiscal Court as directed.

### C. Center Responsibilities

1. The Board of Center shall adhere to any and all Kentucky Revised Statutes.
2. The Board of Center shall provide reports to the Judge-Executive, the Treasurer, and the Fiscal Court as directed.

### Section VI: Emergency Management

#### A. Function

The function of the Emergency Management Department is to coordinate the various County response teams in the event of natural or man-made disasters and to provide training, crisis public awareness, and coordinate the efforts of various businesses within Hazardous Waste.

#### B. Services of the Emergency Management Department include:

1. Improving of public awareness.
2. Providing of training materials and training opportunities.
3. Coordinating of response efforts for natural or man-made disasters.
4. Coordinating of hazardous waste activities.
5. Maintaining all active locations which provide reliable radio communications in Nelson County.

#### C. Departmental Responsibilities

1. The Emergency Management Department shall adhere to any and all Kentucky Revised Statutes.
2. The Emergency Management Department shall provide reports to the Judge-Executive, the Treasurer, and the Fiscal Court as directed.

### Section VII: Emergency Medical Service (EMS)

#### A. Function

The function of the EMS Department is to provide emergency and routine medical care and transportation to those persons in the County who suffer injury or illness, and to work with citizens and citizen groups to decrease the incidence of preventable injury, illness and death.

#### B. Services of the EMS Department include:

1. Responding to medical and trauma emergencies.
2. Routine medical transportation of persons requiring ambulance transport.

### Section VIII: Planning & Zoning

The function of the Planning & Zoning Department is to provide planning and oversight to the public development in Nelson County, and to develop and implement requirements of the Stormwater Phase II General Permit issued by the Kentucky Division of Water.

#### A. Services of the Planning & Zoning Department include:

1. Reviewing subdivision/development plans for compliance with County regulations and planning and zoning practices for roadway and stormwater design.
2. Performing site inspections and compliance with required erosion prevention and sediment control practices, including sedimentation as necessary.
3. Administering the floodplain ordinance for subdivision/development.
4. Administering programs to protect local water supply.
5. Providing review and endorsement of road safety standards and access management.
6. Developing standards for design of roadway storm drainage and alternative sewer systems.

#### B. Departmental Responsibilities

1. The Planning & Zoning Department shall adhere to any and all Kentucky Revised Statutes.
2. The Planning & Zoning Department shall provide reports to the Judge-Executive, the Treasurer, and the Fiscal Court as directed.

### Section IX: Road Department

#### A. Function

The function of the Road Department is to maintain the County roadways in a safe condition for public use.

#### B. Services of the Road Department include:

1. Cleanup of storm damage along roadways following declared disasters.
2. Paving and resurfacing roads.
3. Patching potholes.
4. Maintaining road shoulders.

# FISCAL COURT ORDERS

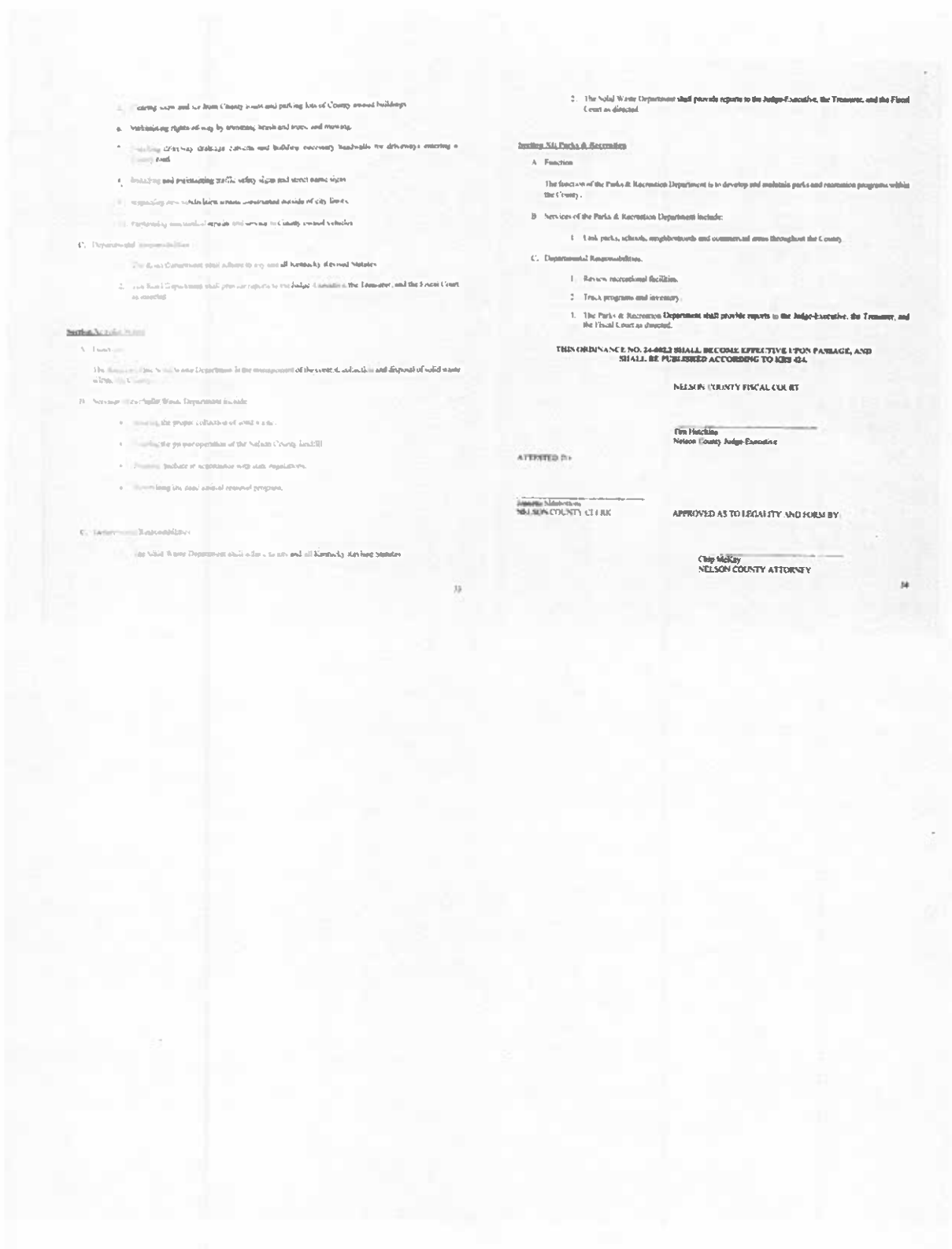
SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 111

9:00 AM









# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 115

9:00 AM

by the area of special flood hazard identified by the Federal Emergency Management Agency (FEMA) in the Flood Insurance Rate Study (FIRMS) for Nelson County, Kentucky and Incorporated Areas, dated May 24, 2011, with the accompanying Flood Insurance Rate Maps (FIRMS), other supporting data and any subsequent amendments thereto, are hereby adopted by reference and declared to be a part of these ordinances, and for those areas not covered by reference and declared to be a part of these ordinances, and for those areas not covered by reference and declared to be a part of these ordinances, the Flood Insurance Rate Study (FIRMS) and Flood Insurance Rate Maps (FIRMS) shall apply to the area of special flood hazard identified by the FEMA and attached mapping in the ordinance area of applicability of this ordinance and may be supplemented by studies for other areas which allow implementation of this ordinance and which are recommended by Nelson County Fiscal Court pursuant to the provisions of the Flood Insurance Rate Study (FIRMS) and Flood Insurance Rate Maps (FIRMS) are permanent records of Nelson County and are on file and available for review by the public during regular business hours at the Nelson County Engineer's Office in Barrettsville, Kentucky.

16. The Flood Insurance Rate Study (FIRMS) shall be required in accordance with the provisions of this ordinance and the provisions of any development permit shall be on file and available for review by the public during regular business hours at the Nelson County Engineer's Office in Barrettsville, Kentucky.

17. The Flood Insurance Rate Study (FIRMS) shall be required in accordance with the provisions of this ordinance and the provisions of any development permit shall be on file and available for review by the public during regular business hours at the Nelson County Engineer's Office in Barrettsville, Kentucky.

18. The Flood Insurance Rate Study (FIRMS) shall be required in accordance with the provisions of this ordinance and the provisions of any development permit shall be on file and available for review by the public during regular business hours at the Nelson County Engineer's Office in Barrettsville, Kentucky.

19. The Flood Insurance Rate Study (FIRMS) shall be required in accordance with the provisions of this ordinance and the provisions of any development permit shall be on file and available for review by the public during regular business hours at the Nelson County Engineer's Office in Barrettsville, Kentucky.

20. The Flood Insurance Rate Study (FIRMS) shall be required in accordance with the provisions of this ordinance and the provisions of any development permit shall be on file and available for review by the public during regular business hours at the Nelson County Engineer's Office in Barrettsville, Kentucky.

21. The Flood Insurance Rate Study (FIRMS) shall be required in accordance with the provisions of this ordinance and the provisions of any development permit shall be on file and available for review by the public during regular business hours at the Nelson County Engineer's Office in Barrettsville, Kentucky.

22. The Flood Insurance Rate Study (FIRMS) shall be required in accordance with the provisions of this ordinance and the provisions of any development permit shall be on file and available for review by the public during regular business hours at the Nelson County Engineer's Office in Barrettsville, Kentucky.

23. The Flood Insurance Rate Study (FIRMS) shall be required in accordance with the provisions of this ordinance and the provisions of any development permit shall be on file and available for review by the public during regular business hours at the Nelson County Engineer's Office in Barrettsville, Kentucky.

24. The Flood Insurance Rate Study (FIRMS) shall be required in accordance with the provisions of this ordinance and the provisions of any development permit shall be on file and available for review by the public during regular business hours at the Nelson County Engineer's Office in Barrettsville, Kentucky.

25. The Flood Insurance Rate Study (FIRMS) shall be required in accordance with the provisions of this ordinance and the provisions of any development permit shall be on file and available for review by the public during regular business hours at the Nelson County Engineer's Office in Barrettsville, Kentucky.

26. The Flood Insurance Rate Study (FIRMS) shall be required in accordance with the provisions of this ordinance and the provisions of any development permit shall be on file and available for review by the public during regular business hours at the Nelson County Engineer's Office in Barrettsville, Kentucky.

27. The Flood Insurance Rate Study (FIRMS) shall be required in accordance with the provisions of this ordinance and the provisions of any development permit shall be on file and available for review by the public during regular business hours at the Nelson County Engineer's Office in Barrettsville, Kentucky.

28. The Flood Insurance Rate Study (FIRMS) shall be required in accordance with the provisions of this ordinance and the provisions of any development permit shall be on file and available for review by the public during regular business hours at the Nelson County Engineer's Office in Barrettsville, Kentucky.

29. The Flood Insurance Rate Study (FIRMS) shall be required in accordance with the provisions of this ordinance and the provisions of any development permit shall be on file and available for review by the public during regular business hours at the Nelson County Engineer's Office in Barrettsville, Kentucky.

30. The Flood Insurance Rate Study (FIRMS) shall be required in accordance with the provisions of this ordinance and the provisions of any development permit shall be on file and available for review by the public during regular business hours at the Nelson County Engineer's Office in Barrettsville, Kentucky.

31. The Flood Insurance Rate Study (FIRMS) shall be required in accordance with the provisions of this ordinance and the provisions of any development permit shall be on file and available for review by the public during regular business hours at the Nelson County Engineer's Office in Barrettsville, Kentucky.

A development permit shall be obtained before any construction or other development begins within any special flood hazard area as defined in this ordinance. Application for a Development Permit shall be made on forms provided by Floodplain Administrator prior to any development activities, and may include, but not be limited to, the following: plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the new or existing building or proposed structure, fill, storage of materials, drainage facilities, and the location of the building. Enforcement of flood administration is required before a state floodplain construction permit can be obtained. Specifically, the following information is required:

- a.) Anticipated Stage
  1. Proposed elevation in relation to Mean Sea Level (MSL) of the proposed lowest floor (including basement) of all structures in Zone A and elevation of highest adjacent grade; or
  2. Proposed elevation in relation to Mean Sea Level to which any non-residential structure will be flood-proofed;
  3. All appropriate certifications from a registered professional engineer or architect that the non-residential flood-proofed structure will meet the flood-proofing criteria as specified in this ordinance;
  4. Description of the extent to which any retroactive work will be allowed or retained as a result of proposed development.

b.) Construction Stage  
Upon placement of the lowest floor, and before construction continues, or flood proofing by whatever construction means, it shall be the duty of the permit holder to submit to the Floodplain Administrator and to the State a certification of the elevation of the lowest floor or flood-proofed elevation, or both, in relation to Mean Sea Level. In A2, A1-A3, A31, and A zones where the Community has adopted a regulatory Base Flood Elevation, said certification shall be prepared by or under the direct supervision of a registered land surveyor or professional engineer and certified by same. When flood proofing is utilized for a particular structure, said certification shall be prepared by or under the direct supervision of a certified professional engineer or architect. Any certified work undertaken prior to the submission of the certification shall be at the permit holder's risk. The Floodplain Administrator shall review the lowest floor and flood proofing elevation survey data submitted. Deficiencies identified by such review shall be corrected by the permit holder immediately and prior to further progressive work being permitted to proceed. Failure to submit the survey or failure to make said corrections required hereby, shall be cause to issue a stop-work order for the project.

### Section 5. Duties and Responsibilities of the Local Administrator

The Floodplain Administrator hereby designates is hereby appointed, authorized and directed to administer, implement and enforce the provisions of this ordinance. The Floodplain Administrator is further authorized to render interpretations of this ordinance, which are consistent with its spirit and purpose by granting or denying development permits in accordance with its provisions. The duties and responsibilities of the Floodplain Administrator shall include, but not be limited to the following:

- a. Permit Review: Review all development permits to ensure that:
  1. Permit requirements of this ordinance have been satisfied;
  2. All other required state and federal permits have been obtained; review proposed developments to ensure that all necessary permits have been reviewed from those governmental agencies from which approval is required by Federal or State law, including section 404 of the Federal Water Pollution Control Act Amendments of 1972 33 U.S.C 1344;
  3. Flood damage will be reduced to the best possible manner.

### Section 6. Right of Entry

Whenever necessary to make an inspection to enforce any of the provisions of this ordinance, or whenever the administrator has reasonable cause to believe that there exists in any structure or upon any premises any condition or condition violation which makes such building, structure or premises unsafe, dangerous or hazardous, the administrator may enter such building, structure or premises at all reasonable times to inspect the same or perform any duty imposed upon the administrator by this ordinance. If such structure or premises are occupied, holder shall first present proper credentials and request entry. If such building, structure, or premises are unoccupied, he shall first make a reasonable effort to locate the owner or other person having charge or control of such request entry. If entry is refused, the administrator shall have recourse to every remedy provided by law to secure entry. When the administrator shall have first obtained a proper inspection warrant or other remedy provided by law to secure entry, no owner or occupant or any other person having charge, care or control of any building, structure, or premises shall fail or neglect, after proper request, to make as herein provided, to promptly permit entry therein by the administrator for the purpose of inspection and enforcement pursuant to this ordinance.

### Section 7. Stop Work Orders

Upon notice from the administrator, work on any building, structure or premises that is being done contrary to the provisions of this ordinance shall immediately cease. Such notice shall be in writing and shall be given to the owner of the property, or to his agent, or to the person doing the work, and shall cease the conditions under which work may be resumed.

### Section 8. Surrender of Permits

The administrator may revoke a permit or approval, issued under the provisions of this ordinance, in any case where there has been any false statement or misrepresentation as to the material facts in the application or plans on which the permit or approval was based. The administrator may revoke a permit upon determination by the administrator that the construction, erection, alteration, repair, moving, demolition, installation, or replacement of the structure for which the permit was issued is in violation of, or not in conformity with, the provisions of this ordinance.

### Section 9. Liability

Any officer, employee, or member of the Floodplain Administrator's staff, or his/her designee charged with the enforcement of this ordinance, acting for the applicable governing authority in the discharge of his/her duties, shall not be liable for damages or personal injury, but is hereby relieved from all personal liability, for any damage that may occur to persons or property as a result of any act required or permitted in the discharge of his/her duties. Any suit brought against any officer, employee, or member because of such act performed by him/her in the enforcement of any provision of this ordinance shall be defended by the department of law until the final resolution of the proceedings.

### Section 10. Expiration of Floodplain Construction Permits

A floodplain construction permit, and all provisions contained therein, shall expire if the holder of a floodplain construction permit has not commenced construction within one hundred and eighty (180) calendar days from the date of its issuance by the Floodplain Administrator.

### Section 11. Provisions for Flood Hazard Reduction



# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 117

9:00 AM

Locations within the special flood hazard areas, where structures exist but where no FEMA flood data has been provided or where base flood data has been provided without floodways, the following provisions apply:

(a) No encroachments, including all signs or structures shall be located within special flood hazard areas unless such encroachments are approved by a registered professional engineer in accordance with the provisions of the special flood hazard ordinance, when constructed within or adjacent to floodways and such development will not increase the water surface elevation of the base flood more than one foot at any point within the floodway. The engineering and design shall be supported by technical data that conforms to standard hydraulic engineering practices.

(b) All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize flood damage;

(c) All subdivision proposals shall have adequate drainage provided to reduce exposure to flood hazards; and,

(d) In areas where base flood elevation and floodway data is not available (Zone A or unshaded stream), base flood elevation and floodway data for subdivisions proposals and other proposed development (including manufactured home parks and subdivisions) greater than 50 lots or 5 acres, whichever is the lesser, shall be provided.

(e) All subdivisions shall include the elevation of proposed structure(s) and lowest adjacent grade. If the site is flooded above the base flood elevation, the lowest floor and lowest adjacent grade elevations shall be certified by a registered professional engineer or surveyor and provided to the Floodplain Administrator.

### Remarks for Special Flood Hazard Areas

Locations within the special flood hazard areas, where structures exist but where no FEMA flood data has been provided or where base flood data has been provided without floodways, the following provisions apply:

(a) All new encroachments and structures, including all signs or structures shall be located within special flood hazard areas unless such encroachments are approved by a registered professional engineer in accordance with the provisions of the special flood hazard ordinance, when constructed within or adjacent to floodways and such development will not increase the water surface elevation of the base flood more than one foot at any point within the floodway. The engineering and design shall be supported by technical data that conforms to standard hydraulic engineering practices.

(b) All subdivisions shall include the elevation of proposed structure(s) and lowest adjacent grade. If the site is flooded above the base flood elevation, the lowest floor and lowest adjacent grade elevations shall be certified by a registered professional engineer or surveyor and provided to the Floodplain Administrator.

### Structures for Accessory Structures in All Zones Residences with the Letter "A"

For all accessory structures in special flood hazard areas designated "A" the following provisions shall apply:

- (a) Structure must be non-habitable;
- (b) Must be anchored to resist gust winds;
- (c) Will require flood openings to more than one foot above grade, total openings are to be one square inch per one square foot of floor area, at least two openings situated on opposite walls;
- (d) Bulk of flood resistant materials below a level at or above the base flood elevation;
- (e) Min. elevate utilities above base flood elevation;
- (f) Can only be used for storage or parking;
- (g) Can only be modified for a different use after permitting.

### Critical Facilities

Construction of new critical facilities shall be, to the extent possible, located outside the limits of the SFHA (100-year floodplain). Construction of new critical facilities shall not be permitted within the floodway; however, they may be permitted within the SFHA if no feasible alternative site is available. Critical facilities constructed within the SFHA shall have the lowest floor elevated one foot or more above the level of the base flood elevation at the site. Floodproofing and sealing measures shall be taken to ensure that toxic substances will not be displaced or released into floodwaters. Access routes elevated to or above the level of the base flood elevation shall be provided to all critical facilities to the extent possible.

### Section 11 Appeals and Variances Procedures

11.1 The variance criteria set forth in the section of the ordinance are based on the general principle of zoning law that encumbrances placed on a piece of property are not personal in nature. A variance may be granted for a parcel of property with physical characteristics so unusual that complying with the requirements of the ordinance would create an exceptional hardship to the applicant or the surrounding property owners. The characteristics must be unique to the property and

11.2 All variances shall be granted only after a public hearing has been held and the Board of Adjustment has determined that the variance is in the public interest and that the variance is necessary for the proper use of the property.

11.3 The Board of Adjustment shall have the authority to hear and decide upon all appeals and variances from the provisions of the ordinance. The Board of Adjustment shall have the authority to grant or deny any appeal or variance and to set aside any decision of the Board of Adjustment.

11.4 The Board of Adjustment shall have the authority to hear and decide upon all appeals and variances from the provisions of the ordinance. The Board of Adjustment shall have the authority to grant or deny any appeal or variance and to set aside any decision of the Board of Adjustment.

11.5 The Board of Adjustment shall have the authority to hear and decide upon all appeals and variances from the provisions of the ordinance. The Board of Adjustment shall have the authority to grant or deny any appeal or variance and to set aside any decision of the Board of Adjustment.

11.6 The Board of Adjustment shall have the authority to hear and decide upon all appeals and variances from the provisions of the ordinance. The Board of Adjustment shall have the authority to grant or deny any appeal or variance and to set aside any decision of the Board of Adjustment.

11.7 The Board of Adjustment shall have the authority to hear and decide upon all appeals and variances from the provisions of the ordinance. The Board of Adjustment shall have the authority to grant or deny any appeal or variance and to set aside any decision of the Board of Adjustment.

11.8 The Board of Adjustment shall have the authority to hear and decide upon all appeals and variances from the provisions of the ordinance. The Board of Adjustment shall have the authority to grant or deny any appeal or variance and to set aside any decision of the Board of Adjustment.

11.9 The Board of Adjustment shall have the authority to hear and decide upon all appeals and variances from the provisions of the ordinance. The Board of Adjustment shall have the authority to grant or deny any appeal or variance and to set aside any decision of the Board of Adjustment.

11.10 The Board of Adjustment shall have the authority to hear and decide upon all appeals and variances from the provisions of the ordinance. The Board of Adjustment shall have the authority to grant or deny any appeal or variance and to set aside any decision of the Board of Adjustment.

11.11 The Board of Adjustment shall have the authority to hear and decide upon all appeals and variances from the provisions of the ordinance. The Board of Adjustment shall have the authority to grant or deny any appeal or variance and to set aside any decision of the Board of Adjustment.

11.12 The Board of Adjustment shall have the authority to hear and decide upon all appeals and variances from the provisions of the ordinance. The Board of Adjustment shall have the authority to grant or deny any appeal or variance and to set aside any decision of the Board of Adjustment.

11.13 The Board of Adjustment shall have the authority to hear and decide upon all appeals and variances from the provisions of the ordinance. The Board of Adjustment shall have the authority to grant or deny any appeal or variance and to set aside any decision of the Board of Adjustment.

11.14 The Board of Adjustment shall have the authority to hear and decide upon all appeals and variances from the provisions of the ordinance. The Board of Adjustment shall have the authority to grant or deny any appeal or variance and to set aside any decision of the Board of Adjustment.

11.15 The Board of Adjustment shall have the authority to hear and decide upon all appeals and variances from the provisions of the ordinance. The Board of Adjustment shall have the authority to grant or deny any appeal or variance and to set aside any decision of the Board of Adjustment.

11.16 The Board of Adjustment shall have the authority to hear and decide upon all appeals and variances from the provisions of the ordinance. The Board of Adjustment shall have the authority to grant or deny any appeal or variance and to set aside any decision of the Board of Adjustment.

11.17 The Board of Adjustment shall have the authority to hear and decide upon all appeals and variances from the provisions of the ordinance. The Board of Adjustment shall have the authority to grant or deny any appeal or variance and to set aside any decision of the Board of Adjustment.

11.18 The Board of Adjustment shall have the authority to hear and decide upon all appeals and variances from the provisions of the ordinance. The Board of Adjustment shall have the authority to grant or deny any appeal or variance and to set aside any decision of the Board of Adjustment.

11.19 The Board of Adjustment shall have the authority to hear and decide upon all appeals and variances from the provisions of the ordinance. The Board of Adjustment shall have the authority to grant or deny any appeal or variance and to set aside any decision of the Board of Adjustment.

11.20 The Board of Adjustment shall have the authority to hear and decide upon all appeals and variances from the provisions of the ordinance. The Board of Adjustment shall have the authority to grant or deny any appeal or variance and to set aside any decision of the Board of Adjustment.

means to afford relief with a minimum of deviation from the requirements of the ordinance. For example, in the case of variances to an elevation requirement, this means Nelson County does not grant permission for the applicant to build at grade, or even to whatever elevation the applicant proposes, but only to that elevation which Nelson County believes will both provide relief and preserve the integrity of the local ordinance.

Variances shall only be issued upon a determination that the variance is the "minimum necessary" to afford relief considering the flood hazard. In the instance of an historical structure, a determination shall be made that the variance is the minimum necessary to afford relief and not destroy the historic character and design of the structure.

Variances shall only be issued upon:

- (a) a showing of good and sufficient cause;
- (b) a determination that failure to grant the variance would result in exceptional hardship to the applicant as defined in this ordinance; and
- (c) a determination that the granting of a variance will not increase flood height, additional threat to public safety, cause unnecessary public expense, cause nuisance (as defined in the definition section under "Public safety and nuisance", cause flood or violation of the public (as defined in the definition section) or conflict with existing local laws or ordinances.

Any applicant in whom a variance is granted shall be given written notice specifying the difference between the base flood elevation and the elevation to which the structure is to be built and stating that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.

The Floodplain Administrator shall maintain the records of all appeal actions and report any variances to the Federal Emergency Management Agency (FEMA) and the Federal Insurance Administration (FIA) upon request.

Variances may be issued for new construction, substantial improvement, and other proposed new development necessary for the conduct of a functionally dependent use provided that the provisions of this ordinance are satisfied and that the structure or other development is protected by methods that minimize flood damage during the base flood and does not result in additional threats to public safety and does not create a public nuisance.

Any applicant in whom a variance is granted shall be given written notice over the signature of a community official that:

- (a) The issuance of a variance in connection with a structure below the base flood elevation will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage; and,
- (b) Such construction below the base flood level increases risks to life and property. A copy of this notice shall be recorded by the Floodplain Administrator in the Office of the Nelson County Clerk, Recorder and shall be recorded in a manner so that it appears in the chain of title of the affected parcel of land.

(c) The Floodplain Administrator shall maintain a record of all variance actions, including notification of their issuance, and report such variances issued in the community's floodplain report submissions to the Federal Emergency Management Agency.

Variances may be issued for the repair or rehabilitation of "historic structures" (see definition) upon determination that the proposed repair or rehabilitation will not prohibit the structure's continued



# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT  
9:00 AM

PAGE 119

## List Of New Employee(s)

Employee:	Job Title:	Part Time/Full Time
LFSW		
Connor Underwood	Driver/Tipper	Full Time

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT  
9:00 AM

PAGE 120



SCHNELL CONTRACTORS, INC.

1343 Tile Factory Lane • Louisville, KY 40213  
502.969.7534 • Fax 502.968.3445 • Toll Free 800.297.0718

## BID PROPOSAL

Submitted By: Michael Turner

Attn: Brad Metcalf

Project: Nelson County Courthouse East Elevation Masonry Damage

Bid Date: 8/13/2025

### General

- As per the supplied photos.
- Schnell Contractors, Inc. proposes to furnish all labor, material, equipment, supervision and insurance necessary to successfully complete the following work at the referenced project site.
- **SEE BELOW SECTIONS**
- ~ Certified WBE Contractor ~

### East Elevation Masonry Repair

- Place scaffolding at the site to provide access.
- Install temporary supports at the window headers as needed.
- Remove broken and or cracked brick masonry at the middle column/window jamb at the first-floor exterior of the building. (Salvage brick if possible).
- Grind out remaining mortar joints in the immediate area around the repairs.
- Reinstall the brick masonry to match existing as close as possible.
- Repoint as required around the immediate area of repair with mortar to match as close as possible.
- Wash the masonry after repair is complete.
- Inspect and repoint as needed the mortar joints at the stone foundation at the immediate area.
- Remove loose or misaligned masonry at the interior column and window as needed and rebuild as required.

Cost Consideration.....\$ 21,800.00

### Notes and Exclusions:

Work will be completed during normal hours unless noted. Normal hours are Monday-Friday 7am-3:30pm. Electric and water to be provided by Owner/Management Group. Schnell Contractors, Inc. excludes all work not covered in scope of work above, performance and payment bonds (if required ADD 3%), removal and disposal of hazardous materials and temporary heat if project isn't completed during warm weather. Scope does include permitting and barricading.

If you have any questions, please contact:  
Michael Turner at 502-969-7534 or mturner@schnellcontractors.com

[www.schnellcontractors.com](http://www.schnellcontractors.com)

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 121

9:00 AM

RESOLUTION OF THE FISCAL COURT OF NELSON COUNTY, REQUESTING THAT THE KENTUCKY ECONOMIC DEVELOPMENT FINANCE AUTHORITY ADOPT A RESOLUTION PROVIDING FOR THE ISSUANCE OF REVENUE BONDS IN AN AMOUNT OF UP TO \$72,500,000, THE PROCEEDS OF WHICH WILL PROVIDE FOR THE REFINANCING OF CERTAIN KENTUCKYONE HEALTH PROJECTS IN NELSON COUNTY.

WHEREAS, the Kentucky Economic Development Finance Authority (the "Authority") is authorized to issue bonds from time to time under the provisions of Sections 154.10-035(2), 154.20-035(1) and 103.200 through 103.285 of the Kentucky Revised Statutes (the "Act") and to use the proceeds of such bonds to make loans to provide financing or refinancing the costs of acquiring, constructing and installing a "health care facility" within the meaning of the Act;

WHEREAS, the Authority has previously issued bonds for the benefit of CommonSpirit Health, a Colorado nonprofit corporation ("CommonSpirit") determined by the Internal Revenue Service to be a charitable organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended and certain of its affiliates;

WHEREAS, KentuckyOne Health, Inc., a Kentucky corporation ("KentuckyOne"), is a wholly-owned indirect subsidiary of CommonSpirit and the sole corporate member of Flaget Healthcare, Inc., which owns and operates Flaget Memorial Hospital (the "Hospital"), located in the geographic territory of Nelson County (the "County");

WHEREAS, CommonSpirit has requested that the Authority issue its industrial building revenue bonds (the "Bonds") pursuant to the Act, in an amount not to exceed \$72,500,000, to loan the proceeds thereof to CommonSpirit: (i) to refinance a portion of a taxable loan that refinanced on an interim basis the Authority's Revenue Bonds (Catholic Health Initiatives) Series 2011B-3 (the "2011 Bonds"); (ii) to finance the costs of the acquisition, construction, renovation, and installation of certain additions and improvements to and equipment at health care and health related facilities ("Health Care Facilities") owned and/or operated by CommonSpirit, Saint Joseph, Flaget Healthcare, Inc., and/or their subsidiaries or affiliates (collectively, "System Affiliates") and located in or near Lexington, London, and Mt. Sterling (collectively, the "2025 Projects"); (iii) to pay costs of issuance; and (iv) to fund a debt service reserve fund for, and/or capitalized interest on, the Bonds, if CommonSpirit determines it is necessary and desirable. The proceeds of the 2011 Bonds were used to pay or reimburse certain System Affiliates for, or to refinance (including the refinancing of certain commercial paper notes the proceeds of which were used to refinance on an interim basis the Authority's Variable Rate Revenue Bonds (Catholic Health Initiatives) Series 2004D), the costs of acquisition, construction, renovation and installation of certain additions and improvements to and equipment at Health Care Facilities owned and/or operated by certain System Affiliates and located in or near Lexington, Bardstown, London, and Mt. Sterling (collectively, the "Prior Projects" and together with the 2025 Projects, the "Projects");

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 122

9:00 AM

WHEREAS, the Authority and CommonSpirit will enter into a loan agreement pursuant to which CommonSpirit will make loan payments to the Authority sufficient to pay all of the principal of, premium, if any, and interest on the Bonds as the same become due;

WHEREAS, in the opinion of the Fiscal Court of Nelson County, the financing and/or refinancing of the Projects will tend to accomplish the public purposes of the Act by promoting the economic development of the Commonwealth, relieving conditions of unemployment, preserving existing jobs and encouraging the increase of industry therein;

WHEREAS, it is deemed advisable and in the best interests of the County that the Bonds be approved and issued by the Authority;

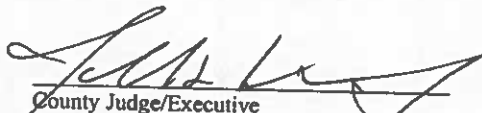
NOW, THEREFORE, BE IT RESOLVED BY THE FISCAL COURT OF NELSON COUNTY, AS FOLLOWS:

Section 1. The County, through its Fiscal Court, does hereby request that the Authority issue its Bonds in an amount not to exceed \$72,500,000 in order to loan the proceeds thereof to CommonSpirit, provided that the Bonds shall not constitute a general obligation of the Authority or the County and the County shall have no expense in connection with the Projects or the issuance of the Bonds.

Section 2. All formal actions relating to the adoption of this Resolution were taken in open meetings of the Fiscal Court of Nelson County, and all deliberations of the Fiscal Court of Nelson County which resulted in formal action, were taken in meetings open to the public, in full compliance with all applicable legal requirements. All prior resolutions of the Fiscal Court of Nelson County that are inconsistent with the provisions of this Resolution are, to the extent of such inconsistency, hereby repealed.

Section 3. This Resolution shall be in full force and effect upon adoption, as provided by law.

INTRODUCED, READ AND ADOPTED on the 2<sup>nd</sup> day of September, 2025.

  
County Judge/Executive

ATTEST:

  
Fiscal Court Clerk

(Seal of County)

# FISCAL COURT ORDERS

SEPTEMBER 2, 2025

BOOK 48

REGULAR-CLOSED SESSION OF NELSON FISCAL COURT

PAGE 123

9:00 AM

## CERTIFICATE OF FISCAL COURT CLERK

I, Jenette Seibert, hereby certify that I am the duly qualified and acting Fiscal Court Clerk of the Fiscal Court of Nelson County, that the foregoing Resolution is a true copy of said Resolution duly introduced, read and adopted by the Fiscal Court of Nelson County on September 2<sup>nd</sup>, 2025, and that said Resolution appears as a matter of public record in the official records of said County.

I further certify that said meeting was duly held in accordance with all applicable requirements of Kentucky law, including KRS 61.810, 61.815, 61.820 and 61.823, that a quorum was present at said meeting, that said Resolution has not been modified, amended, revoked or repealed, and that same is now in full force and effect.

IN TESTIMONY WHEREOF, witness my signature as Fiscal Court Clerk and the official Seal of the County this 2<sup>nd</sup> day of September, 2025.

  
Fiscal Court Clerk

(Seal of County)